

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
October 11, 2017**

Vice Chair Mary Lisa Kramer called the meeting to order at 3:32p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Brian Zuger (Sarpy County); and Lisa Kramer (Washington County).

Roll Call showed the following Board Members not in attendance: Mary Ann Borgeson (Douglas County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Keith Ebert (F & B Constructors); Jim Classe (Prochaska and Associates); Robyn Hansen (ENHSA); Trish Bergman (ENOA) and Attorney Chris Jerram.

2. Comments & Correspondence - Governing Board

Brian thanked Dennis for the opportunity to being part of the celebration of ENOA receiving the Distinguished Community Service Award from the New Cassel Foundation. Dennis thanked him for attending.

Lisa congratulated Clint on having 30 years of service with Alpha School. A cake was presented in his honor.

3. Approval of September 13, 2017 Governing Board Minutes

Motion was made by Brian to Approve the September 13, 2017 Governing Board Minutes. Motion was seconded by David and passed by unanimous roll call vote.

4. Report on New Office Building Progress and Update – Prochaska & Associates and F&B Constructors

Keith advised that they are very close in finishing the building. The tile for the second floor lobby is in. The metal panels at both entrances have been installed. The roofer will be installing edging and should be done tomorrow. Carpet is being laid in the remodeled area. Tom and Keith will have another walk thru on Friday.

Jim advised that two staff from Prochaska were here yesterday to inspect the tile and the remodeled area. The pay application was approved at the Building Committee meeting today.

Lisa welcomed the students from Clarkson College who were attending the meeting as a curriculum requirement. She explained the reasoning behind the renovation of the building.

5. Approval to List Home at 1904 8th Avenue with PJ Morgan Realty – Debbie Herbel

Debbie passed around pictures of the property to show its condition. She advised that this is the only house that they have in Plattsmouth. There are currently five men living there now. They are brought daily to Adult Day Care in Bellevue. They feel it would be wiser to move these men to a rental home in Bellevue. The basement in the house floods every time it rains and the cost of repairing the home far exceeds the value of the home. They would like to list the home with PJ Morgan Realty. She is aware that they will need to make some repairs to sell the home. She explained the smaller arrangements that is a future goal.

Motion was made by Brian to Approve the Listing of the Home at 1904 8th Avenue with PJ Morgan Realty. Motion was seconded by Janet and passed by unanimous roll call vote.

6. Approval to Accept Lowest Bid for Jerry's Waterproofing Inc. to Install an Egress Window at 2225 Wright Street, Blair, NE - Debbie Herbel

Debbie explained the reasoning for needing a window in the basement which was to accommodate another woman moving into the home and needing a bedroom. They chose the plan that would make the exterior window escape route safer. She received four bids.

Motion was made by David to Approve to Accept Lowest Bid for Jerry's Waterproofing Inc. to Install an Egress Window at 2225 Wright Street, Blair, NE. Motion was seconded by Janet and passed by unanimous roll call vote.

7. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

8. Report from Lobbyist – Sean Kelley will not be present

9. Executive Session – Dennis Loose

The Vice Chair advised that the Executive Session will be moved to the end of the meeting.

10. Director's Report

There was no Director's Report.

11. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

12. Motion to Adjourn out of ENHSA Admin and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of ENHSA Admin and enter Region 6 Behavioral Healthcare. Motion was seconded by Brian and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

13. Acceptance of FY17 Audit Report – Randy Hoffman, Seim Johnson, L.L.P.

Randy presented the Board members with a copy of the power point report. Also, included were the financial statements and the required communications with the Board. He introduced Natalie Miller, Senior Manager. He then recapped the report. Randy advised that the most important report is found on pages 3-6 in the financial reports. This is where management discusses what happened during the year.

Motion was made by Janet to Accept the FY17 Audit Report. Motion was seconded by David and passed by unanimous roll call vote.

14. Approval of Budget Adjustment Request – Patti Jurjevich

Patti advised that these were similar to past years where they shifted dollars from one program to another. The forms are now different. Item 14A, shifting money from the Social Detox to CPC Services was a time sensitive document that Mary Ann Borgeson signed prior to this meeting. This is a ratification of the document. Item 14B form shifted money from Psychiatric ED to Community Support.

Motion was made by David to Approve the Budget Adjustment Request. Motion was seconded by Brian and passed by unanimous roll call vote.

15. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped each contract that was up for renewal.

David inquired as to whether the providers involved in the prevention of underage drinking are showing a decrease in numbers. She will research the outcome data and report back to him if they are showing a decrease in numbers.

Motion was made by Brian to Approve the Contracts and Amendments. Motion was seconded by David and passed by unanimous roll call vote.

16. Approval of Out of State Travel – Patti Jurjevich

Patti advised that this is travel for Vicki Maca to attend a conference in Miami, FL on December 3-5, 2017

Motion was made by Brian to Approve the Out of State Travel for Vicki Maca. Motion was seconded by David and passed by unanimous roll call vote.

17. Director's Report – Patti Jurjevich

Patti advised that she a few updates. Item 17A-Tamara Gavin updated the daily cost for the Lincoln Regional Center that she quoted last month to the correct amount of \$485. Patti attached a revised Reducing Reliance on LRC slide along with the original slide. Item 17B-this is a follow up from Micki with regards to her presentation last month. She was asked about the number of families who own their homes versus renting. It was 32% in FY17. She was asked the recidivism rate. They had a 4.1% rate in FY17. Item 17C is the email that Patti sent to the Board last week detailing the expiration of the contract for the Family Empowerment Program that is not going to be renewed and was not given notice of this action. She explained the program, their outcomes and the goals for those involved in the program.

18. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

19. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Alpha School

Motion was by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Alpha School. Motion was seconded by David and passed by unanimous roll call vote.

ALPHA SCHOOL

20. Approval of 29 Student Contracts – Clint Reid

Clint requested approval of 29 student contracts. These contracts were 1 Elkhorn NE, 10 Millard NE, 1 Dennison IA, 15 Council Bluffs IA, 1 Bennington NE and 1 Papillion/LaVista NE.

Motion was made by Brian to Approve the 29 Student Contracts. Motion was seconded by David and passed by unanimous roll call vote.

21. Director’s Report – Clint Reid

Clint reported at the request of a Board member that he would periodically report on the results of the new physical intervention training they received. Last year at this time, they had 83 physical interventions with 23 students and this year they have had 55 with 18 students of which 10 of those students have had only 1 intervention. All staff have been trained and the training has paid off.

Lisa asked him to explain to the students what is involved with Alpha School.

He thanked everyone for the opportunity for serving 30 years.

22. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

23. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by Janet to Adjourn out of Alpha School and enter ENCOR. Motion was seconded by David and passed by unanimous roll call vote.

ENCOR

24. Director’s Report – Debbie Herbel

Debbie advised that some managers and directors have viewed some properties with their Realtor to replace the day site on I Street. They narrowed it down to two properties and will be working up a proposal contract to present to Chris Jerram on one of the properties. She hopes this will be ready for approval at the next meeting. The site will serve their needs quite well.

She reported that due to budget restraints many lost their funding for transportation. ENCOR has vehicles and will be contracting with 12 providers to provide transportation for them. She will bring the contracts to the next meeting to get approval.

25. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

26. Motion to Adjourn out of ENCOR and enter Office on Aging

Motion was made by Brian to Adjourn out of ENCOR and enter Office on Aging. Motion was seconded by David and passed by unanimous roll call vote.

OFFICE ON AGING

27. Approval of Chore Policies – Dennis Loose

Dennis advised that the policies were included in the packets last month for review. He is requesting approval for them at this meeting.

Motion was made by Janet to Approve the Chore Policies. Motion was seconded by Brian and passed by unanimous roll call vote.

28. Approval of Proposed Rate Increase for Rural Transportation Program – Dennis Loose

Dennis reported that the Rural Transportation Program has experienced significant growth over the last two years. The majority of the expenses are covered by Federal Transportation funds and the Nebraska Department of Transportation. ENOA contributes 15-25% of funding. Due to the success of the program they need to hire more drivers and have been purchasing more vans. There has not been a rate increase in many years. They are proposing a \$1.00 rate increase on one way trips. Dennis advised that there is a comparison of costs in the packet. He advised that if the Board approves it, then they go to public hearing and it would go into effect January 1, 2018.

Motion was made by David to Approve the Proposed Rate Increase for Rural Transportation Program. Motion was seconded by Brian and passed by unanimous roll call vote.

29. Approval of Amendment to the PACE Services Agreement – Dennis Loose

Dennis advised that PACE Services is an all-inclusive program. ENOA has been providing some meals for them. Due to costs going up, ENOA has proposed a rate increase going from \$6.45 per meal to \$6.64 per meal. This will be an amendment to the contract.

Motion was made by Brian to Approve the Amendment to the PACE Services Agreement. Motion was seconded by Janet and passed by unanimous roll call vote.

30. Directors' Report – Dennis Loose

Dennis reported that they have hired the coordinator for the drivers and the program administrator for the Fremont Home Delivered Meals program. The program will start the middle of November.

The SUA Monitoring will take place the first part of November. The report for the Board will not be ready by the November meeting. He advised that a State auditor will also be accompanying them. The regular audit will also be taking place at the same time.

He announced that ENOA recently received two awards, the Distinguished Community Service Award from the New Cassel Foundation and the Community Difference Maker Award from Notre Dame Housing.

Also, the ENOA Blair office is participating in the Blair Scarecrow contest.

31. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

Motion was made to move into Executive Session for potential litigation purposes. Motion was passed by unanimous roll call vote at 4:37pm.

Motion was made to reconvene at 4:52pm. Motion was passed by unanimous roll call vote. There was no action taken.

32. Motion to Adjourn out of Meeting

Motion was made by Janet to Adjourn out of Meeting. Motion was seconded by David and passed by unanimous roll call vote. Meeting was dismissed at 4:56pm.

Respectfully submitted by Lezlie McPherson

