

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
September 13, 2017**

Location Announcement of Nebraska Open Meetings Act:

A copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required.

1. Chair Mary Ann Borgeson called the meeting to order at 3:30p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Brian Zuger (Sarpy County); and Lisa Kramer (Washington County).

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Keith Ebert (F & B Constructors); Bill Huey (Prochaska and Associates) Robyn Hansen (ENHSA); Trish Bergman (ENOA) and Attorneys Chris Jerram and Sean Kelley.

2. Comments & Correspondence - Governing Board

The Chair welcomed David Saalfeld, a Dodge County Commissioner, to his first meeting.

3. Approval of August 9, 2017 Governing Board Minutes

Motion was made by Brian to Approve the August 9, 2017 Governing Board Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote with the exception of David Saalfeld who abstained.

4. Report on New Office Building Progress and Update – Prochaska & Associates and F&B Constructors

Keith from F & B Constructors reported that they are working on the exterior metal panel completion and it should be finished in about one week.

The tile for the second floor lobby came in today. They will start work on the tile on Monday and should be finished by the following Friday night.

The remodeling in the ENCOR area is going well. They will be hanging drywall tomorrow.

They should be finished with everything by the end of the month.

5. Approval of Region 6 Behavioral Healthcare Workmen’s Compensation Renewal – Scott Glienke, Glienke Agency

Scott advised that the copy of the proposal is in the packet for review. He advised that the premium went down significantly due to the past experience of claims. He explained how the experience impacts the premium. The insurance is through United Heartland. There is a 24% decrease in the premium from last year.

Motion was made by Lisa to Approve the Region 6 Behavioral Healthcare Workmen's Compensation Renewal. Motion was seconded by Brian and passed by unanimous roll call vote.

6. Approval of Robyn Hansen as Pension Plan Administrator – Dennis Loose

Dennis advised that the Directors met with Bob Brinker and Cole Stichler with regards to the Pension Plan administrator position that is open. Bob Brinker met with the Directors and explained his past administrator duty requirements. It was noted that Robyn Hansen, ENHSA Fiscal Officer, is familiar with pension plans and has worked with them. The Directors feel that Robyn is qualified to be the appointed the administrator.

Bob Brinker has agreed to be the retired representative on the Pension Plan Committee.

Motion was made by Brian to Approve Robyn Hansen as the Pension Plan Administrator. Motion was seconded by David and passed by unanimous roll call vote.

7. Approval to Change Workmen's Compensation Broker for Eastern Nebraska Human Service Agency to Lockton Company – Debbie Herbel

Debbie advised that in June it was time to go to bid for the Workmen's Compensation broker. A committee was formed and they interviewed two brokers and did an analysis of their presentations. The committee suggests that the Lockton Company be chosen as the Workmen's Comp broker.

Motion was made by Janet to Approve the Change for the Workmen's Compensation Broker for Eastern Nebraska Human Service Agency to the Lockton Company. Motion was seconded by Brian and passed by unanimous roll call vote.

8. Approval of Expenses for New Cassel Foundation Spirit of St. Francis Event – Dennis Loose

Dennis advised that he previously announced that ENOA was to receive the Distinguished Community Service Award from the New Cassel Foundation and that the Board may be interested in sponsoring a table for eight at the event on October 5. The cost for eight is \$1000. They can accommodate ten at a table for an additional cost. Dennis will send out the invitation to the Board.

Motion was made by Brian to Approve the Expenses for New Cassel Foundation Spirit of St. Francis Event. Motion was seconded by Lisa and passed by unanimous roll call vote.

9. Approval of Venue Deposit of Up to \$25,000 for ENCOR 50th Anniversary Celebration – Debbie Herbel

Debbie said that they are looking at venues to celebrate their 50th anniversary. They would like a family friendly event. They are interested in the Pumpkin Patch which will be a private event for staff and families only. They don't know the exact amount of the deposit yet but have put \$60,000 in the budget for the event. They are hoping to receive corporate sponsorship money as well as family donations to cover the costs.

Motion was made by Lisa to Approve the Venue Deposit of Up to \$25,000 for ENCOR 50th Anniversary Celebration. Motion was seconded by Janet and passed by unanimous roll call vote.

10. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

11. Report from Lobbyist – Sean Kelley

Sean reported that the Legislative Calendar has been published and a copy is in the packet for review. There are 600 Legislative bills to discuss. January 18 is the final date for bill introduction. He advised that the Governor will be appointing a replacement for Senator Joni Craighead who just resigned. Heritage Health will have their quarterly hearing on September 27.

12. Executive Session – Debbie Herbel/Robyn Hansen

Motion was made to move into Executive Session at 3:50pm. Motion was passed by unanimous roll call vote.

13. Executive Session – Robyn Hansen

Motion was made to reconvene the meeting and return to the Agenda. No action was taken. Meeting was resumed at 4:30pm.

14. Director's Report

There was no Director's Report.

15. Comments from Public (please limit to 3 minutes each person)

There were no Comments from the Public.

16. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Brian and passed by unanimous roll call vote.

ALPHA SCHOOL

17. Approval of a Staff Contract for the 2017-18 School Year – Clint Reid

Clint advised that this contract is for the last staff member to be hired.

Motion was made by Lisa to Approve the Staff Contract for the 2017-18 School Year. Motion was seconded by Janet and passed by unanimous roll call vote.

18. Approval of Student Contracts for the 2017-18 School Year – Clint Reid

Clint advised that he has three contracts, two from the Ralston School District and one from the Blair School District.

Motion was made by Lisa to Approve the Student Contracts for the 2017-18 School Year. Motion was seconded by Brian and passed by unanimous roll call vote.

19. Director's Report – Clint Reid

Clint introduced himself to David and told him about the Alpha School. The Chair advised that this a self-sustaining school by receiving funds from the school districts where the children come from.

He said they lost three children last week so they are down to 66 enrolled. He explained the reasoning behind them leaving. They have received referrals from Bennington and Abraham Lincoln so they will be back to 69.

They have their Barnes and Noble Fall Book Fundraiser event on September 30. This time they will get sets of books for their classroom.

They are in the fifth week of school and progress reports will be going out. They have seven students transitioning to public schools with three additional students in the process.

He advised that they have started the new intervention program that they were trained on. Last year at this time they had 52 physical interventions within the first four weeks and this year they have had 29 interventions with 10 of the interventions with one girl. She has moved to a residential program.

David asked if they have foundation. They do not and discussion followed.

20. Comments from Public (please limit to 3 minutes each person)

There were no Comments from the Public.

21. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by Janet to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

22. Division of Behavioral Health Presentation – Tamara Gavin, Deputy Director of Behavioral Health Services

The Power Point of the presentation was distributed to the Board members.

They discussed Governor Ricketts priorities, the 2017-2020 Strategic Plan, the priorities for efficiency and effectiveness, customer service, living arrangements and employment for consumers as well as public safety.

She discussed the centralized data system that went live last year, the electronic billing system that went live in July of this year, and the youth system of care. The \$2,000,000 STR (State Targeted Response) grant for the opioid crisis was highlighted. She reviewed the State Auditor's reports. And she summarized the strengths and opportunities for Region 6.

23. FY17 Annual Review of the Professional Partner Program – Michelle Noah

The slide presentation was in the packet for review.

Michelle advised that the Professional Partner program is a volunteer case management program for youth aged 3-26 years old who have been diagnosed with a severe emotional disturbance and their families. She discussed the five program tracks, Traditional, Transition, Rapid Response, Family Empowerment and Justice Wraparound. Michelle summarized the general demographics of the program, the flex funds used, discussion followed on help with utility bills, improvements scale, discharge from the program, survey responses, and the FY 18 goals. Discussion followed on the referral process.

She will be providing data to the Board on a quarterly basis. It was requested that the reports be broken down into county reviews.

24. Review of FY17 Emergency System Data – Miles Glasgow

The EPC report was in the packet to review.

Brett Matthies who monitors Emergency Services and works with the Disaster Behavior program discussed the EPC (Emergency Protective Custody) statute based program. Region 6 has a 93% rate on inpatient commitment which is different from around the State. Discussion followed on the criteria for the physician when determining when to drop the EPC or admit a person. He discussed the EPC's numbers, mobile crisis response numbers, and the numbers with regards to hospitals and mental health centers.

Miles works with the adult service providers, emergency system and youth system to provide data. His position provides data on how Region 6 responds. They will be working to create a program to control the high utilizers of the EPCs during the next fiscal year. He explained the program goals. They will be working on revitalizing the program budget and business plan to help reduce these numbers. He summarized the graph in the packet.

25. Review and Approval of Year 2 System of Care Budget and Activities – Patti Jurjevich

Patti advised that the summary of the budget is in the packet to review. She reviewed the revenues and expenses for the FY18 budget versus the carryover dollars budget if the funds become available.

Motion was made by Brian to Approve the Year 2 System of Care Budget and Activities. Motion was seconded by Lisa and passed by unanimous roll call vote.

26. Approval of Final Certification of FY18 Match – Patti Jurjevich

Patti advised that she brought this certification in preliminary form back in April with their Regional plan. As part of the Regional Plan process she is required to bring this back in final form prior to October 1. The numbers are the same as in April.

Motion was made by Lisa to Approve the Final Certification of FY18 Match. Motion was seconded by Janet and passed by unanimous roll call vote.

27. Approval of Policies and Procedures - Patti Jurjevich

Patti sent this out in advance for review. The summary of changes have to do with the new building. These updates are in preparation for their national accreditation.

Motion was made by David to Approve the Policies and Procedures. Motion was seconded by Brian and passed by unanimous roll call vote.

28. Appointment of Jeff Leach, Cass County, to the Behavioral Health Advisory Committee – Patti Jurjevich

Patti advised that Jeff was on the Advisory Committee years ago.

Motion was made by Lisa to Approve the Appointment of Jeff Leach, Cass County, to the Behavioral Health Advisory Committee. Motion was seconded by Janet and passed by unanimous roll call vote.

29. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped each contract and amendment. She advised that she brought back the revised network provider allocations. There were some minor calculation errors. The allocations corrected are in blue.

Motion was made by Janet to Approve the Contracts and Amendments. Motion was seconded by Brian and passed by unanimous roll call vote.

30. Approval of Vehicle Purchase – Patti Jurjevich

Patti advised that they have the need to purchase a vehicle for the Professional Partner Staff. They are trading in one vehicle and purchasing two vehicles. The comparisons by dealer summary is in the packet to review. Discussion followed on State contract pricing.

Motion was made by Brian to Approve the Vehicle Purchase. Motion was seconded by Janet and passed by unanimous roll call vote.

31. Director's Report – Patti Jurjevich

Patti reported that the auditors finished their field work last week. The final report will be brought to the October meeting because it has to be submitted by the end of October.

32. Comments from Public

There were no Comments from the Public.

33. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by David and passed by unanimous roll call vote.

OFFICE ON AGING

34. Approval of Contract for Interpreter – Dennis Loose

Dennis advised that this contract is to cover the need for interpretation for the increasing refugee population. Dennis noted that all contracts have been reviewed and approved by Chris Jerram.

Motion was made by Lisa to Approve the Contract for the Interpreter. Motion was seconded by Brian and passed by unanimous roll call vote.

35. Approval of Contract between Connect America and the Integrated Services Program – Dennis Loose

Dennis explained that Connect America is an ENOA Personal Emergency Response System provider. Integrated Services Program works with hospitals and works with Medicare individuals who are at risk to be readmitted in 30 days. This program follows them when they return to their home. The contract is for \$18.50 per month.

He advised that he was going to report during his Director's report that the current PERS program is on hold because the enrollment has increased due to Connect America offering a cellular button at the same cost.

Motion was made by Janet to Approve the Contract between Connect America and the Integrated Services Program. Motion was seconded by Brian and passed by unanimous roll call vote.

36. Approval of Contract Amendment for City of LaVista Senior Center – Dennis Loose

Dennis advised that this is an updated contract only.

Motion was made by Brian to Approve the Contract Amendment for City of LaVista Senior Center. Motion was seconded by David and passed by unanimous roll call vote.

37. Review of Chore Policies – Dennis Loose

Dennis explained the Chore program to the Board. These policies are for review and will be approved at the next meeting.

38. Directors' Report – Dennis Loose

Dennis reported that at last month's meeting ENOA would be taking over the Home Delivered Meals program in Fremont. The current recipients have been notified that the ENOA program will go into effect on November 1, 2017. The volunteer drivers have been notified. There are two positions available to work with this program, one part-time and one full-time.

He will discuss the Long Term Council redesign plan at the next meeting.

39. Comments from Public (please limit to 3 minutes each person)

There were no Comments from the Public.

40. Motion to Adjourn out of Office on Aging and enter ENCOR

Motion was made by Brian to Adjourn out of Office on Aging and enter ENCOR. Motion was seconded by David and passed by unanimous roll call vote.

ENCOR

41. Director's Report – Debbie Herbel

Debbie reported that the funding contract ends at the end of September. Managed Care is supposed to pick up the costs for this but the process has not been finalized.

She stated that on Friday they will be looking at properties to replace the Day Service property that they are in the process of selling. They will be renting back from the buyer. The Chair has received the document to sign that states that they will rent back for six months and review at the end of the six months and may rent back for another three months. They would like to stay in the south Omaha area near where they presently are.

They had agency wide training for supervisors and up on the Home and Community Based Services mandate. These laws are going into effect. The State is changing the regulations and rates and the reasoning why.

42. Comments from Public (please limit to 3 minutes each person)

There were no Comments from the Public.

43. Motion to Adjourn out of Meeting

The Chair discussed changing the monthly dates for October, November and December. The meeting for October 11 will remain the same. The November meeting date will be changed to November 15. The December meeting date will be changed to December 20.

The question was raised about having an open house. Discussion followed because it is late in the year.

Motion was made to Adjourn out of the Meeting. Motion was seconded and passed by unanimous roll call vote.

Meeting was adjourned at 7:07pm.

Respectfully Submitted by Lezlie McPherson