

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
APRIL 11, 2018**

Vice-Chair Lisa Kramer called the meeting to order at 3:33 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County).

Following Board Members not in attendance: Mary Ann Borgeson (Douglas County)

The following staff members were present: Dennis Loose; David Wallace for Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Robyn Hansen (ENHSA); Trish Bergman (ENOA) and Chris Jerram (Attorney)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Approval of March 21, 2018 Governing Board Minutes

Motion was made by Jim to Approve the March 21, 2018 Governing Board Minutes. Motion was seconded by Janet and passed by unanimous roll call vote with the exception of David who abstained.

4. Presentation of ENHSA, ENCOR, and Alpha School Second Quarter Financials – Robyn Hansen

Robyn announced that a copy of the Financial Statements is in the packet for the Governing Board to review. She recapped the ENCOR financials advising that they are breaking out Home and Community Based Services from the revenue. The quarterly financials show that the Total Revenues over Expenses are under budget by \$20,226. She recapped the quarterly financials for Alpha School. The quarterly financials show that the Total Revenues over Expenses are over budget by \$173,761. She explained that because ENHSA supports the other agencies, the cash is down \$400,000. Due to the expenses being allocated to other agencies there are no expenses listed.

5. Review of February 14, 2018 Pension Plan Committee Meeting – Robyn Hansen

Robyn advised that a copy of the summary of the pension meeting is in the packet for the Board’s review. She advised that she was recently elected to replace the former pension plan manager, Bob Brinker and this was her first meeting. She recapped each fund and its success rate. She included a graph that showed the growth rate for each year. She advised that Mutual of Omaha and Cole Stichler Wealth Management are both involved in the pension plan.

6. Approval of Roof Bid for 4883 S. 51<sup>st</sup> St. –David Wallace

David reported that copies of the roofing estimates are in the packet to review. They would like to use Thompson Roofing because they have used them before.

Motion was made by Jim to Approve the Roof Bid for 4883 S. 51<sup>st</sup> St. Motion was seconded by Janet and passed by unanimous roll call vote.

7. Attorney Comments – Chris Jerram

There were no comments from the attorney.

8. Report from Lobbyist – Sean Kelley

A copy of the Bills of Interest and Current Interim Study Listing is in the packet for the Board’s review. He discussed the LB793 bill (Aging and Disability Resource Center) and advised that it is on Final Reading and should pass on April 18. He thanked Dennis Loose for his participation in this process.

9. Executive Session

There was no need for an Executive Session.

10. Director’s Report

There was no Director’s Report.

11. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

12. Motion to Adjourn out of ENHSA Admin and enter ENCOR

Motion was made by Janet to Adjourn out of ENHSA Admin and enter ENCOR. Motion was seconded by David and passed by unanimous roll call vote.

**ENCOR**

13. Approval of Lawn Care Bids – David Wallace

Vice-Chair Lisa Kramer welcomed David.

He reported that ENCOR has used Choppers Lawn Service for 15 years. His prices are great and they would like to continue using them. Copies of other lawn proposals are in the packet for the Board’s review.

Motion was made by Jim to Approve Using Choppers Lawn Service as ENCOR’s lawn service provider. Motion was seconded by Janet and passed by unanimous roll call vote.

14. Director's Report – David Wallace

There was no Director's Report.

15. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

16. Motion to Adjourn out of ENCOR and enter Alpha School

Motion was made by David to Adjourn out of ENCOR and enter Alpha School. Motion was seconded by Jim and passed by unanimous roll call vote.

### **ALPHA SCHOOL**

17. Approval of 4 Public School Contracts – Clint Reid

Clint advised that there are two Omaha Public School contracts, one contract for Council Bluffs Community Schools and one for Conestoga Community Schools.

Motion was made by Jim to Approve the 4 Public School Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

18. Director's Report – Clint Reid

Clint reported that they currently have 68 students enrolled with 12 students on the waitlist. They will be sending out Letters of Intent to the staff next week. They know of only two that are not returning due to both of them returning to school to further their education. He has had four practicum students from Bellevue University working at the school this week.

19. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

20. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Jim and passed by unanimous roll call vote.

## **REGION 6 BEHAVIORAL HEALTHCARE**

### 21. FY19 Regional Budget Plan – Taren Petersen

- a. Review of Funding and Budget Narrative - Taren advised that a copy of the FY19 Budget Plan is in the packet for the Board to Review. She recapped all items in the plan. She then discussed the categories on the summary that was included in the packet for the Board's review. The categories were recommendations by service and agency. She advised that the funding amounts are preliminary until they are approved by the Division of Behavioral Health and until this is approved by the Division of Behavioral Health they reserve the right to make any changes or shifts to the budget.
- b. Approval of Resolution for FY19 Regional Budget Plan – Motion was made by Jim to Approve the FY19 Regional Budget Plan. Motion was seconded by David and passed by unanimous roll call vote.

### 22. Approval of Preliminary Certification of FY19 County Match – Patti Jurjevich

Patti advised that a copy of this certification form is in the packet for the Board to review. This is a part of the preliminary budget plan where they have to show what they will collect from the five counties. They are not proposing any changes.

Motion was made by Jim to Approve the Preliminary Certification of FY19 County Match. Motion was seconded by Janet and passed by unanimous roll call vote.

### 23. Appointments to Behavioral Health Advisory Committee – Patti Jurjevich

- a. Donald Rashid, Douglas County, 2<sup>nd</sup> term, May 12, 2018 – May 11, 2021  
Patti advised that this is for his second third year term.
- b. Ken Timmerman, Consumer Advisory Team, April 11, 2018 – December 31, 2018  
He just got appointed and this is to fill the remainder of the year.

Motion was made by Jim to Approve the Appointment of the Above Mentioned Nominees to the Behavioral Health Advisory Committee. Motion was seconded by David and passed by unanimous roll call vote.

### 24. Approval of Engagement Letter with Seim Johnson for FY18 Audit – Patti Jurjevich

Patti advised that the Engagement Letter which Seim Johnson requires is in the packet for the Board to review. This will be the third time that they will complete the audit which will begin in September.

Motion was made by Janet to Approve the Engagement Letter with Seim Johnson for FY18 Audit. Motion was seconded by Jim and passed by unanimous roll call vote.

25. Approval of FY18 Budget Adjustment – Patti Jurjevich

Patti advised that the next budget deadline is April 20<sup>th</sup>. They are still processing the last billing information. She is proposing that when it is ready, they will email it out to the Board and if there are no objections, she will have Mary Ann or Lisa sign it so that they make their deadline.

Motion was made by Jim to Authorize Mary Ann or Lisa sign the FY18 Budget Adjustment after it is reviewed by the Board. Motion was seconded by David and passed by unanimous roll call vote.

26. Approval of Out-of-State Travel – Patti Jurjevich

Patti advised that this request for Vicki Maca traveling to San Antonio for a site visit, April 10-13, 2018 is ratification of the resolution. This was approved prior to the meeting because it was time sensitive. Sarpy County is covering the costs.

Motion was made by Jim to Approve the Ratification of this Out-of-State Travel request. Motion was seconded by Janet and passed by unanimous roll call vote.

27. Approval of Contracts and Amendments – Patti Jurjevich

Patti advised that a copy of the Contracts and Amendments is in the packet to review. She recapped each contract.

Motion was made to Approve the Contracts and Amendments. Motion was seconded and passed by unanimous roll call vote.

28. Director's Report – Patti Jurjevich

Patti reported that at last month's meeting she said she would present county data at this meeting but it is not ready so she will bring it next month.

In the packet is the tentative Schedule of Events for the Request for Proposals for the Psychiatric Emergency Service.

29. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

30. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by David to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

## OFFICE ON AGING

### 31. Approval of the FY 18-19 Annual Plan and Budgets– Dennis Loose

Dennis advised that the FY 18-19 Annual Plan and Budgets was sent out previously for the Board’s review and a copy is also in the packet. He explained the process for plan and the budget. He would like to recommend that next year when the four- year-plan multi-year plan is presented to the Advisory Council the Board also attends the presentation so that the Board receives the full plan explanation instead of the short recap. He discussed the Feds approving the Older Americans Act budget. ENOA at this time does not know how much of the allocation they will receive. It is based on the number of people who are 60 and over with a specified minimum amount allocated.

Dennis was asked about the age statistics for the State of Nebraska. He advised that he will bring them to the meeting next month.

He advised that the overall budget is \$9,500,000 but the actual budget is \$11,800,000 which includes Medicaid Waiver. The Medicaid Waiver budget is submitted directly to the Medicaid Division.

Motion was made by Janet to Approve the FY 18-19 Annual Plan and Budgets. Motion was seconded by David and passed by unanimous roll call vote.

He was asked how the Home Delivered Meals program in Fremont and Blair was progressing. He advised that it is quite successful.

### 32. Approval of Contract with UniNet – Dennis Loose

Dennis advised that ENOA has had a contract with UniNet for a number of years. This contract is for the Integrated Services program. He explained the process for the Integrated Services and the need for it from physicians’ referrals. He explained the reimbursement methodology. Chris Jerram has reviewed the contract.

Motion was made by Jim to Approve the Contract with UniNet. Motion was seconded by Janet and passed by unanimous roll call vote.

### 33. Approval of FY 18-19 Homemaker, Personal Care and DME Providers – Dennis Loose

Dennis advised that the list of these providers with their rates charged are in the packet for the Board’s review. They have met all requirements.

Motion was made by Janet to Approve the FY 18-19 Homemaker, Personal Care and DME Providers. Motion was seconded by David and passed by unanimous roll call vote.

### 34. Approval of Rate Increase for Caregiver Support for In-home Respite Providers – Dennis Loose

Dennis advised that the providers are currently receiving \$21 per hour and would like to increase the rate to \$21.50. This will not affect the budget.

Motion was made by Jim to Approve the Rate Increase for Caregiver Support for In-home Respite Providers. Motion was seconded by David and passed by unanimous roll call vote.

35. Approval of Contracts to Provide Respite Services for the Caregiver Support Program for FY 18-19– Dennis Loose

Dennis advised that the list of providers is in the packet for the Board to review. They have met all requirements.

Motion was made by Jim to Approve the Contracts to Provide Respite Services for the Caregiver Support Program for FY 18-19. Motion was seconded by David and passed by unanimous roll call vote.

36. Approval of Contracts to Provide Adult Day Care Respite Services for the Caregiver Support Program for FY 18-19– Dennis Loose

Dennis advised that the list of providers is in the packet for the Board to review. They have met all requirements.

Motion was made by Janet to Approval of Contracts to Provide Adult Day Care Respite Services for the Caregiver Support Program for FY 18-19. Motion was seconded by David and passed by unanimous roll call vote.

37. Approval of Updated Personal Care Services and Homemaker Services Policies – Dennis Loose

Dennis advised that these policies were presented at last month's meeting for review.

Motion was made by David to Approve the Updated Personal Care Services and Homemaker Services Policies. Motion was seconded by Janet and passed by unanimous roll call vote.

38. Review of Updated Personal Emergency Response System Policy – Dennis Loose

Dennis advised that this policy is in the packet for the Board to review and it will be presented at next month's meeting for approval.

39. Approval of Out-of-State for Pat Tanner – Dennis Loose

Dennis advised that this request is for Pat Tanner to travel Atlanta, GA to attend the Points of Light Conference, June 17-20, 2018.

Motion was made by Jim to Approve the Out-of-State travel for Pat Tanner. Motion was seconded by Janet and passed by unanimous roll call vote.

40. Approval to Appoint Erin Feichtinger to the Foster Grandparent Program Advisory Council – Dennis Loose

Dennis highly recommends Erin to be appointed to the Foster Grandparent Program Advisory Council as she has a good background in education. Her background profile is in the packet for the Board to review.

Motion was made by Jim to Approve the Appointment of Erin Feichtinger to the Foster Grandparent Program Advisory Council. Motion was seconded by David and passed by unanimous roll call vote.

41. Directors' Report – Dennis Loose

Dennis reported that the monthly Directors' report is in the packet for the Board to review.

He discussed the closing of some nursing homes who have gone to receivership due to financial problems. Senator Stinner has introduced Resolution 442 to the Legislature to review how the State funds Medicaid facilities. Dennis explained that this has created a crisis for five nursing homes in our area in trying to place the residents of the closed facilities. Our Ombudsman has been working diligently in assisting with these placements.

He advised that ENOA is participating in Omaha Gives this year on May 23. Please share this information.

42. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

43. Motion to Adjourn out of Meeting

Motion was made by Jim to Adjourn out of Meeting. Motion was seconded by David and passed by unanimous roll call vote. Meeting was adjourned at 5:05pm.

Respectfully Submitted by Lezlie McPherson