

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
August 9, 2017**

Chair Mary Ann Borgeson called the meeting to order at 3:35p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); Brian Zuger (Sarpy County); and Lisa Kramer (Washington County).

Board Members Not in Attendance: David Saalfeld (Dodge County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Keith Ebert (F & B Constructors); Robyn Hansen (ENHSA); Trish Bergman (ENOA) and Attorneys Chris Jerram and Sean Kelley.

2. Comments & Correspondence - Governing Board

Chair Mary Ann Borgeson introduced and thanked Senator Lou Ann Linehan and her assistant, Jack for coming today.

3. Approval of July 12, 2017 Governing Board Minutes

Motion was made by Brian to Approve the July 12, 2017 Governing Board Minutes. Motion was seconded and passed by unanimous roll call vote.

4. Report on New Office Building Progress and Update – Prochaska & Associates and F&B Constructors

Keith reported that they have been working on the front entrance and the metal panels. Some panels had to be reordered and because they are special ordered it will take about three weeks to get here. They will install them as soon as they arrive. The painters are finishing up the touch up work on first floor and will be going to the second floor next. In about two to three weeks they will start remodeling the ENCOR space converting a storage room into offices and cubicles. The second floor lobby tile should be here around September 8. It should take about one week to complete. The painters will be back to finish up the lobby.

He advised that he will be here one more time to give a report.

5. Approval of Contract Negotiation for the Purchase Agreement of 5020 I Street – Ryan Ellis

Ryan Ellis and Derrick Lewin listed the property at 5020 I Street. They presented a purchase agreement from the neighboring landowner. It is a full price agreement with no contingencies. The seller (ENCOR) is asking to rent back the property while they locate another property. The buyer would like them to rent back at a rate of \$6500. Chris feels that they should rent back at the lowest rate possible. Ryan would like to negotiate the term

of the rent to 9 months to a year. Chris advised that they should advise the buyer that the acceptance is dependent on the Board approval.

Motion was made by Brian to Approve the Contract Negotiation for the Purchase Agreement of 5020 I Street. Motion was seconded by Janet and passed by unanimous roll call vote.

6. Approval of Amendment to the Promissory Note for Eastern Nebraska Regional Agency on Human Services – Robyn Hansen

Robyn advised that the original loan was a loan for \$7,000,000 and amortized over 20 years. This amendment is to change the loan to \$5,000,000 as previously discussed and still amortized over 20 years. It will reduce the payment to \$31,390.08. The Chair read the resolution prepared by Chris Jerram.

Motion was made by Lisa to Approve the Amendment to the Promissory Note for Eastern Nebraska Regional Agency on Human Services. Motion was seconded by Brian and passed by unanimous roll call vote.

7. Approval of Service Agreement for One Source – Debbie Herbel

The Chair asked that each Director introduce themselves and explain what their Agency does.

Debbie introduced herself and explained her program.

Debbie advised that in the past they have to do background checks on new hires. The new regulations will now require that all employees be given background checks annually. This will increase the agency's costs substantially. A copy of the agreement and a comparison of costs is in the packet. By changing the company that performs these checks to One Source it will save the agency \$6,000 annually. This has to be phased in starting October 1, 2017. They will start this on each employee's anniversary date.

Motion was made by Brian to Approve the Service Agreement with One Source. Motion was seconded by Janet and passed by unanimous roll call vote.

8. Approval to Purchase 13 Vehicles – Debbie Herbel

Debbie advised that this was discussed at the last meeting. In the packet is the proposal to purchase the vehicles and where they would be used.

She also included a copy of the mandate description for the Habilitative Community Inclusion and discussed the mandate. This mandate will require more Agency vehicles to get the clients out into the community which will affect their funding.

She would ideally like a vehicle for each home and there are currently 60 homes. There will be a scheduled rotation of the vehicles.

Motion was made by Lisa to Approve the Purchase of 13 Vehicles. Motion was seconded by Brian and passed by unanimous roll call vote.

9. Approval to Purchase Upgraded Computer Server – Debbie Herbel

Debbie advised that All Covered did a presentation on what the process was and cost to get an upgraded server. She included in the packet the corrected costs and asks for approval. Replacing the actual server is the largest expense.

Motion was made by Lisa to Approve the Purchase of the Upgraded Computer Server. Motion was seconded by Janet and passed by unanimous roll call vote.

10. Approval to Change Eastern Nebraska Community Office of Retardation to ENCOR and Amend Interlocal Agreement to Reflect Name Change – Debbie Herbel

Debbie explained that this is part of their strategic plan to formally change their name to ENCOR which removes the retardation concept. Chris Jerram has assisted with this. This will need to be approved by each county for the interlocal agreement.

Motion was made by Lisa to Approve to Change Eastern Nebraska Community Office of Retardation to ENCOR and Amend Interlocal Agreement to Reflect Name Change. Motion was seconded by Brian and passed by unanimous roll call vote.

11. Approval of Educational Reimbursement Rates – Robyn Hansen

Robyn introduced herself and explained her role.

She advised that a copy of the rates is in the packet and compared the 2016/17 FY rates to the 2017/2018 proposed rates. The rate increase will keep in check with the UNO rates. The annual increase for the Undergraduate program goes from \$2112.28 to \$2208.60. The Graduate program has a slight decrease in rate from \$2415.28 to \$2408.10.

She discussed the criteria for being reimbursed for educational courses and how many staff from each agency have taken advantage of the program.

Motion was made by Brian to Approve the Educational Reimbursement Rate. Motion was seconded by Lisa and passed by unanimous roll call vote.

12. Approval of Engagement Agreement with Woodke & Gibbons, PC, LLO Law Firm - Chris Jerram

Chris announced that he had changed law firms.

Motion was made by Brian to Approve the Engagement Agreement with Woodke & Gibbons, PC, LLO Law Firm for Chris Jerram. Motion was seconded by Janet and passed by unanimous roll call vote.

13. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

14. Report from Lobbyist – Sean Kelley

There were no questions for Sean. He advised that it is a quiet time of the year. Interim studies are on top of the list for discussion. Commissioner Borgeson asked Sean to set up a meeting with Senator Schumacher.

The Chair reported that she and Patti met with the OPD Chief today to look at EPC statutes. They would like to tweak ours to copy Houston, Texas's laws.

15. Executive Session – Debbie Herbel

The Executive Session was dismissed.

16. Director's Report

There was no Director's Report.

17. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

18. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Brian to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote.

ALPHA SCHOOL

19. Approval of Staff Contracts – Clint Reid

Clint introduced himself and explained his program.

He advised that he has four new hire contracts. They have been in training for the last two days. School starts August 17. They lost five staff members from last year. There are 67 students enrolled with 4 referrals.

Motion was made by Brian to Approve the Staff Contracts. Motion was seconded by Lisa and passed by unanimous roll call vote.

20. Approval of 2017-18 Alpha School Budget – Clint Reid

The Chair explained to the Senator that Alpha School is self-sustained through charge backs to school districts. There are no county tax dollars used to support the school.

Clint distributed a copy of the budget. He advised that some categories were under budgeted last year. The school is \$79,953 in the black for the 2016/2017 FY. The overall budget will be an increase of about \$10,000.

He explained that he spent about \$50,000 in maintenance last year due to the building being old but he feels that most of the issues have been addressed.

Discussion followed on de-escalation training. The Chair requested that Clint update the Board each month on how the training is going. She also discussed the idea of possibly partnering with Region 6 in the future to assist with this training or a new concept.

Motion was made by Janet to Approve the 2017-18 Alpha School Budget. Motion was seconded by Brian and passed by unanimous roll call vote.

21. Director's Report – Clint Reid

Clint reported that the building is about ready, the electrician is almost finished and the staff are ready to roll. They had a great turn out for training.

22. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

23. Motion to Adjourn out of Alpha School and enter Office on Aging

Motion was made by Brian to Adjourn out of Alpha School and enter Office on Aging. Motion was seconded by Lisa and passed by unanimous roll call vote.

OFFICE ON AGING

24. ENOA Quarterly Financials – Carol Gleason

Carol presented the July 2016 - March 2017 financials. A copy of the financials was in the packet for review.

She advised that the Agency is in good shape with an increase of \$267,814 in assets. Much of the increase came from the Medicaid Waiver contract. She explained the variances in some areas. She then explained the balance sheet. This increase will roll into the fund balance.

25. Approval of Level of Care and HCBS Case Management Sub awards and Budgets – Dennis Loose

Dennis introduced himself and explained the program. He gave a copy of the Director's report to the Senator for her review.

He then explained the CHOICES program and explained the State cost reimbursement program from four to five years ago and how it has changed over the years. DHHS is now going back to a cost reimbursement system. He distributed copies of the two budgets to discuss. The Level of Care budget is a ten month budget that goes into effect September 1. It is a ten months budget because they are looking at getting a state wide vendor to do the Level of Care determinations.

The next budget he discussed was the actual Medicaid Waiver Case Management budget which is for the next ten months and the next two years by year. The Long Term Care Redesign could affect this budget.

He then explained the budgets in more detail and Janelle added to the explanations. Janelle advised that the budgets are based on serving 939 Medicaid Waiver clients.

Motion was made by Lisa to Approve the Level of Care and HCBS Case Management Sub awards and Budgets. Motion was seconded by Brian and passed by unanimous roll call vote.

26. Approval of Senior Companion Program Advisory Council Nominee – Dennis Loose

Dennis advised that a copy of the profile is in the packet for Sheridan Trent.

Motion was made by Janet to Approve the Senior Companion Program Advisory Council Nominee. Motion was seconded by Brian and passed by unanimous roll call vote.

27. Approval of Independent Contractor for Training – Dennis Loose

Dennis advised that for the last year they have had a contract with Debbie Moon to provide staff training on an as needed basis and would like to continue this.

Motion was made by Janet to Approve the Independent Contractor for Training. Motion was seconded by Brian and passed by unanimous roll call vote.

28. Approval of Updated Contracts for St. John's Lutheran Church of Bennington and the Hooper Senior Citizen's Center – Dennis Loose

Dennis advised that these are the same type of contracts that have been approved in the past where the language was updated by Chris Jerram.

Motion was made by Brian to Approve the Updated Contracts for St. John's Lutheran Church of Bennington and the Hooper Senior Citizen's Center. Motion was seconded by Lisa and passed by unanimous roll call vote.

29. Directors' Report – Dennis Loose

Dennis reported that last month Fremont Home Delivered Meals program was closed down abruptly because the coordinator of the program had some health issues. Dennis, Trish and Arlis (Director of Home Delivered Meals) met with them. ENOA will be taking over the program effective November 1. They will be serving 35 people. Our program is based on contributions and they have charged for their meals. He feels the numbers will increase as the word gets out that the ENOA program is a contribution program. Treat America will continue providing the meals. He will be hiring a full-time coordinator to take over the program in Fremont.

ENOA received a check for \$8,000 from the fireworks stand. Thank you to Sean!

Within the Directors Report is an article on RSVP volunteers who volunteer at the SAC Museum reconditioning planes. He explained the RSVP program.

He reported that the State Unit on Aging Association monthly meeting was held here yesterday and Sandy Markwood, the CEO of the National Association of Area Agencies on Aging attended the meeting. She will also be meeting with the Omaha Convention and Visitors Bureau. They are lobbying her to hold the national convention here three years from now.

30. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

31. Motion to Adjourn out of Office on Aging and enter ENCOR

Motion was made by Brian to Adjourn out of Office on Aging and enter ENCOR. Motion was seconded by Janet and passed by unanimous roll call vote.

ENCOR

32. Report on Damaged Roofs and Decks of ENCOR Homes – Debbie Herbel

Debbie advised that a copy of the report is in the packets for review. There is a one-time \$2500 deductible. Brian advised her to contact Lynn Marshall for a reimbursement of the deductible for the Sarpy county damage.

33. Director's Report – Debbie Herbel

Debbie reported that she has been working with Mark McQueen on the bargaining union negotiations. They are still in the process which started in July.

She announced that ENCOR started in 1968 and next year they would like to have a party celebrating the 50th anniversary of the program. They have begun looking at venues.

Due to the change in rates they have had to contract with three providers and the process has been somewhat challenging.

34. Comments from Public (please limit to 3 minutes each person)

There were no comments from the Public.

35. Motion to Adjourn out of ENCOR and enter Region 6 Behavioral Healthcare

REGION 6 BEHAVIORAL HEALTHCARE

36. Approval of Engagement Agreement with Woodke & Gibbons, PC, LLO Law Firm – Chris Jerram

This is the same as item #12.

Motion was made by Brian to Approve the Engagement Agreement with Woodke & Gibbons, PC, LLO Law Firm. Motion was seconded by Janet and passed by unanimous roll call vote.

37. Approval of Year 4 Youth Suicide Prevention Grant Proposal – Crystal Fuller

Patti introduced herself and explained her program.

Crystal advised that Region 6 received the Garret Lee Smith Youth Suicide Prevention Grant back in October, 2014. She will explain what they have accomplished and what will happen in year four. A copy of the presentation is in the packets for review.

They have been working with three school districts to provide QPR training to over 1000. She discussed Clinician training, postvention, and outreach. She passed out trinkets that promote the Boystown Suicide Hotline. They have partnered with the Kim Foundation to support the Metro Area LOSS team and the Metro Area Suicide Prevention Coalition. New in year four is the pilot program for schools, the HOPE (Hold On, Persuade, Empower) Squad. There has been an increase with the in-person QPR training requests to be addressed in year four. Also, being addressed will be the goal of reducing access to lethal means. They will be working with Sarpy County on an immediate response to suicides.

The budget for the program will be \$63,000. Discussion followed on the largest school district, Omaha Public School, and why they are not involved in the QPR training.

Motion was made by Brian to Approve the Year 4 Youth Suicide Prevention Grant Proposal. Motion was seconded by Janet and passed by unanimous roll call vote.

38. Approval of State Targeted Response to Opioid Crisis Prevention Plan – Crystal Fuller

Crystal discussed the requirements for the State Targeted Response to the Opioid Crisis Grant. These funds come from the Division of Behavioral Health. A copy of the presentation was in the packet for review. The needs assessment was just completed at the State level which could assist with the goals for this grant. At this time it is a one year grant with a \$2,000,000 budget distributed among prevention, treatment and recovery.

She discussed the areas of high burden in the state and age groups affected. Douglas County has the highest burden in the State. She then discussed the Region 6 proposal. Reducing access is a major goal. The total budget is \$35,000 for Douglas County.

Motion was made by Janet to Approve the State Targeted Response to Opioid Crisis Prevention Plan. Motion was seconded by Brian and passed by unanimous roll call vote.

39. Overview of Plans for One Projects – Miles Glasgow and Lorie Thomas

Miles and Lori introduced themselves. Lisa requested this to be recorded and will be on file with Region 6.

Miles explained the Plans for One Projects. It was started in FY 2012 and targeted those individuals who have been at the Regional Center longer than six months and had extensive number of reasons as to why they could not successfully transition back into the community. They have had eight plans so far and five that ended, some quite successfully. These individuals have extensive histories of verbal and sexual abuse, trauma, neglect and some are affected by some sort of mental illness. The goal is to reduce institutionalization, in hospital care, less involvement with EPC and to work with their strengths and needs to get them back into the community.

Lori discussed an individual who she will name “CiCi.” She described her extensive history of being institutionalized. Lori then explained the concept of an Extended Family Home (EFH). This home environment has given her the strengths she needs to participate in the community. It has been proven that this concept is less expensive than being placed in the Regional Center.

The participants in these plans are evaluated regularly and will continue on a year-to-year basis. Discussion followed on how many of these homes there are and how they are found.

40. Approval of Alternative Compliance – Patti Jurjevich

Patti advised that these are the same type as approved at prior meetings. The provider, Lutheran Family Services, is requesting to bill in 15 minute increments.

Motion was made by Janet to Approve the Alternative Compliance. Motion was seconded by Brian and passed by unanimous roll call vote.

41. Approval of Out of State Travel – Patti Jurjevich

Patti advised that this travel is for Crystal Fuller to travel to Anaheim, CA to attend the National Prevention Network Conference.

Motion was made by Janet to Approve the Out of State Travel for Crystal Fuller. Motion was seconded by Brian and passed by unanimous roll call vote.

42. Approval of Network Policies & Procedures – Patti Jurjevich

Patti advised that these changes were sent out prior to the meeting for review.

Motion was made by Brian to Approve the Network Policies and Procedures. Motion was seconded by Janet and passed by unanimous roll call vote.

43. Approval of Contracts and Amendments – Patti Jurjevich

Patti advised that these contracts are reflective of the plan approved in March. She is requesting the TFN contracts be approved contingent on Chris Jerram changing some of the wording.

Motion was made by Brian to Approve the Contracts and Amendments. Motion was seconded by Janet and passed by unanimous roll call vote.

44. Director's Report – Patti Jurjevich

Patti advised that the year-end reports are in the packet for review.

- Mobile Crisis Response – total calls were up by 151 over last year. The largest increase was in Sarpy County.
- Emergency Protective Custody – there was a 5% overall increase in EPCs.
- Comparison of General and ICU Occupancy Rates – inpatient beds are slightly up. In general, it looks like there are enough inpatient beds available.
- Network Services Update – the format is different. She will have staff come and discuss the contents.
- Professional Partner Client Survey – overall the numbers have increased. She will have staff come and discuss the contents.
- State Advisory Committee on Mental Health Services – there is currently a vacancy. She has provided a description of the position.
- Sequential Intercept Mapping Workshop - she relates this to the “Stepping Up Initiative.” Essentially this is how to do a better job keeping the mentally ill out of jails. She would like to do a two day summit version of this and the cost is \$24,500. This would be held approximately two months from now.

45. Comments from Public

There were no comments from the Public.

The Chair again thanked Senator Linehan for attending the meeting today.

46. Motion to Adjourn out of Meeting

Motion was made by Brian to Adjourn out the Meeting. Motion was seconded by Janet and passed by unanimous roll call vote. The meeting was adjourned at 6:09pm.

Respectfully Submitted by Lezlie McPherson