

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
November 9, 2016**

Chair Mary Ann Borgeson called the meeting to order at 3:33 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Gary Osborn (Dodge County); Mary Ann Borgeson (Douglas County); Brenda Carlisle (Sarpy County) and Lisa Kramer (Washington County).

Following Board Members Not in attendance: Jim Peterson (Cass County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid; Patti Jurjevich.

Also present: Brian Kerl (Prochaska & Associates); Keith Ebert (F & B Constructors); Steve Reicks (ENHSA); and Attorneys Chris Jerram and Sean Kelley.

2. Comments & Correspondence - Governing Board

Brenda announced that a Finance Director has been hired to replace Steve Reicks. She will start December 12. Brenda advised that she will be introduced to Steve and Debbie at a luncheon and then meet the Board after that.

3. Approval of Minutes for October 12, 2016, Meeting

Motion was made by Brenda to Approve the Minutes for the October 12, 2016 meeting. Motion was seconded by Gary and passed by unanimous roll call vote.

4. Report on New Office Building Progress and Update – Prochaska & Associates and F&B Constructors

Brian reported that construction, as well as the budget is still on schedule. He just met with the Building Committee on site.

Keith then reported that the main stair in the lobby has been installed and will be useable next week. The cabinets are going into the Region 6 area. Paint is going up everywhere. The new sidewalks are in. He stated that everything is going well.

5. BCBS of NE Medical Renewal – Scott Stevens and Sharell Kurcz, NP Dodge Insurance

Scott advised that he will combine Items 5, 6 and 7. He distributed packets that contained summaries of each of the insurance renewals. He stated that the ENHSA portion is on the right and the Region 6 summaries are on the left.

#1 on the right covers the Cigna Long Term Disability Insurance. Sharell negotiated the offer down to a more reasonable amount. They feel the offer is fair for the coverage and benefits. There will be a slight increase of 5%.

#2 on the right covers the Agency Life/AD&D plan. He stated that over the years there has been a slight rate adjustment. There is a slight increase this year of 12%. They feel the offer is fair for the coverage and benefits.

#3-5 on the right covers the Blue Cross Blue Shield Health Insurance Coverage. He advised that the insurance companies are randomly withdrawing products and changing available products. The prior plan for ENHSA is no longer available. The current offered plan is as similar as they could get. The rates are essentially remaining static but the benefits will be changing. He stated that the Select Network is collapsing down to two tiers. CHI will continue to be out-of-network. The renewal rate is -.01%. He recapped the Traditional Replacement Plan. The three tier plan is collapsing into a two tier plan. The copays are going down and the deductibles are remaining the same. The out-of-pocket maximums will be increasing. The premium change will be .9%. The Consumer Driven plan's deductible and co-insurance increases. The premium change will be -4.4%.

Discussion followed on how the industry has changed.

He stated that they will be meeting with all employees to explain the change in plans.

Motion was made by Brenda to Approve the Blue Cross Blue Shield Health Plans, renewal of Lincoln Financial Group's Life/AD&D plans and renewal for CIGNA for Long Term Disability plan. Motion was seconded by Lisa and passed by unanimous roll call vote.

6. Lincoln Financial Group – Life/AD&D Renewal - Scott Stevens and Sharell Kurcz, NP Dodge Insurance

Addressed under Item # 5.

7. CIGNA – Long Term Disability Renewal - Scott Stevens and Sharell Kurcz, NP Dodge Insurance

Addressed under Item # 5.

8. Approval of Prochaska & Associates Proposed Fee for Completion of Design and Construction Documents for Bidding Project at 1531 North 18th Street Day Site – Debbie Herbel

Debbie advised that at last month's Governing Board Meeting the plan was approved. This fee is for the design phase of the project to get ready to bid out.

Motion was made by Gary to Approve Prochaska & Associates Proposed Fee for Completion of Design and Construction Documents for Bidding Project at 1531 North 18th Street Day Site. Motion was seconded by Brenda and passed by unanimous roll call vote.

9. Attorney Comments – Chris Jerram

There were no comments from Attorney Chris Jerram.

10. Report from Lobbyist – Sean Kelley

Sean reported that there are 17 new faces in the Legislature. He summarized the makeup of the elected. There is a \$910,000,000 budget shortfall. Senator Stinner will be the next Chair. He feels there will be some sort of tax cut proposals.

11. Request for Executive Session

Chair advised that this will take place at the end of the meeting.

12. Director’s Report

There was no Director’s Report

13. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

14. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Brenda to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote

ALPHA SCHOOL

15. Approval of Student Contracts – Clint Reid

Clint advised that he has a total of four contracts, two from Omaha Public Schools and two from the Hamburg Community Schools.

Motion was made by Gary to Approve the Student Contracts. Motion was seconded by Brenda and passed by unanimous roll call vote.

16. Director’s Report – Clint Reid

Clint passed out invitations to the Annual Thanksgiving Celebration which is held at the Alpha School. He said it’s a nice tradition that they have been doing for 24-25 years. He also distributed the Alpha News, a quarterly newsletter. He discussed the kids that are on the Soaring to New Levels list. Clint advised that they have an intake from the Westside Schools system which is the first in years. Most of the District 66 kids go to Boystown. They had health screening from the VNA today.

He advised that he has had no responses from the 28 letters that were sent out.

17. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

18. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by Brenda to Adjourn out of Alpha School and enter into ENCOR. Motion was seconded by Lisa and passed by unanimous roll call vote.

ENCOR

19. Approval to Contract with Cox Communications for Internet, Phone and Cable Services at the New Office Building– Debbie Herbel

Debbie distributed the initial contract. Debbie advised that Patti and she will be meeting again with Cox to finalize their requests. ENCOR's monthly expense will increase \$800.00 due to increase in internet speed. They will need this as their medication records are going electronic.

They are hoping to get the contract finalized and presented to Mary Ann as soon as they receive it. There is some work at the new building that is on hold. They would like Mary Ann to sign the contract when she receives it and it will be ratified at the next Board meeting.

Motion was made by Gary to Authorize the Chair to Sign the Contract and bring back to the Governing Board at the next meeting. Motion was seconded by Brenda and passed by unanimous roll call vote.

20. Discussion on Employee's Survey – Debbie Herbel

Debbie distributed a copy of the survey. The last page of the document summarizes the staffs' thoughts and will be used as a leadership tool in the future. She then recapped the high points of the summary.

21. Approval to Terminate Staff Training Contract with Munroe Meyer and Replace with a Staff Development Position– Debbie Herbel

Debbie distributed a copy of the contract with Munroe Meyer and her training proposal. She then discussed her training proposal. She feels that they are not benefiting from the training that is offered by Munroe Meyer at the cost of \$68,602 annually. The classes that are mandated for regulations are not being offered. She would like to terminate the contract with Munroe Meyer effective March 31, 2017. She will meet with a representative from Munroe Meyer to inform them of her intent to terminate the contract. She would like to contract with "Open Futures" to provide online training in addition to hiring a staff trainer. The cost would be approximately \$7,000 more but the training would be more beneficial. Discussion followed on what will the goals of the trainer would be.

Discussion followed on staff tuition reimbursement.

Motion was made by Brenda to Approve Terminate the Staff Training Contract with Munroe Meyer and Replace with a Staff Development Position. Motion was seconded by Gary and passed by unanimous roll call vote.

22. Director's Report – Debbie Herbel

Debbie advised that the State is requiring that all medication records go electronic. This must be implemented by July 1, 2017. They will be installing computers in facilities that currently do not have them. They will start on pilots in January before it is actually implemented.

They also will be re-implementing the quarterly newsletter, "The ENCOR Insights" to keep the families and staff informed of what is happening. This is to fulfill a communication goal that was requested by staff and families.

23. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

24. Motion to Adjourn out of ENCOR and enter into Office on Aging

Motion was made by Gary to Adjourn out of ENCOR and enter into Office on Aging. Motion was seconded by Brenda and passed by unanimous roll call vote.

OFFICE ON AGING

25. Approval of Kristen Stiffler to the ENOA Advisory Committee – Dennis Loose

Dennis discussed Kristen at the last Governing Board meeting. She is Senator Riepe's aide and also an attorney with an interest in Elder Law. She attended ENOA's last Advisory Committee meeting and has agreed to join the Advisory Committee.

Motion was made by Gary to Approve Kristen Stiffler to the ENOA Advisory Committee. Motion was seconded by Brenda and passed by unanimous roll call vote.

26. Approval of CareMinders Homecare as a Personal Care Provider – Dennis Loose

Dennis advised that they have met all qualifications to become a Personal Care Provider.

Motion was made by Brenda to Approve CareMinders Homecare as a Personal Care Provider. Motion was seconded by Lisa and passed by unanimous roll call vote.

27. Directors' Report – Dennis Loose

Dennis advised that the monthly Report of Services is included in the packet.

He also advised the ENOA did an employee satisfaction survey. A staff member created the anonymous survey as part of her practicum. This was an anonymous survey. After the results were in and reviewed, Dennis

presented the results to the staff. Communication issues was also brought up by the staff. He will bring the results to the next Board meeting.

28. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

29. Motion to Adjourn out of Office on Aging and enter into Region 6 Behavioral Healthcare

Motion was made by Gary to Adjourn out of Office on Aging and enter into Region 6 Behavioral Healthcare. Motion was seconded by Brenda and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

30. Approval of Insurance Carriers for Calendar Year 2017 – Scott Stevens and Sharell Kurcz, NP Dodge

a. Health Insurance – Blue Cross Blue Shield of Nebraska

Scott distributed the insurance plan analyses. He explained the change in plans. The current plan Select Blue Option 401 is no longer offered. It is being replaced by the Select Blue Option 125 Gold. He explained the plans benefits in more detail. The renewal rate will be at 2.4% increase

b. Dental Insurance – Principal Financial Services, Inc.

Scott advised that Principal Financial Services is the current provider and has proposed a 3% increase. He feels that this a fair proposal for the price point.

c. Life, Accident and Disability Insurance – Cigna

Scott advised that the renewal rate for the Life Insurance will have an 8% increase. The Disability Insurance will have a 10% increase. Both have a two-year rate guarantee.

Motion was made by Brenda to Approve the Insurance Carriers for Calendar Year 2017. Motion was seconded by Gary and passed by unanimous roll call vote.

31. Letters of Interest (LOI) for Therapeutic Community – Taren Petersen

a. Review of LOI Process and BHAC Recommendation

Taren advised that this is for the Intermediate Residential Services that were not included in the October proposal. Region 6 has decided to stop funding Intermediate Residential Services and replace the service with Therapeutic Community Residential Services. She then discussed the schedule for the Letter of Interest process. She also discussed the significant factors that were considered in the final decision of recommending that the NOVA Treatment Community would receive funding from Region 6 in the amount of \$191,753 to be a provider for this treatment. This amount is for six months through FY17.

b. Approval of Proposal

Motion was made by Brenda to Approve the Proposal that NOVA be awarded \$191,753 for Therapeutic Community Residential Services. Motion was seconded by Lisa and passed by unanimous roll call vote.

32. Presentation on Nebraska Behavioral Health Needs Assessment – Stacey Warner, Director of Quality Improvement

Stacey advised that this assessment is 300 pages and this is a condensed version in the packets. If you would like an electronic copy, please contact Stacey. This assessment will be used to develop a strategic plan and other initiatives. The report has recommendation highlights and then what is happening in Region 6. She then recapped the assessment.

33. Approval of Audio/Visual Bid – Patti Jurjevich

Patti advised that the Vendor Comparison for the Region 6 conference rooms as well as the shared large conference room on first floor is in the packets. Also, is a summary of what will be included in each conference room. She advised that AVI Systems came in at the lowest at \$65,945.91 for the Region 6 conference rooms and AVI Systems also came in at the lowest for the shared large conference room on first floor at \$50,442.34. The cost of the shared large conference room will be rolled into the loan as agreed to by the four agencies.

Motion was made by Gary to Approve the Audio/Visual Bid. Motion was seconded by Brenda and passed by unanimous roll call vote.

34. Approval to Contract with Cox Communications for Internet, Phone, and Cable Services at the New Office Building – Patti Jurjevich

Patti advised that this was discussed in Item #19.

Motion was made by Gary to Authorize the Chair to Sign the Contract and bring back to the Governing Board at the next meeting. Motion was seconded by Brenda and passed by unanimous roll call vote.

35. Approval of Resolution for Out-of-State Travel: Patti Jurjevich — Patti Jurjevich

Motion was made by Gary to Approve Out-of-State Travel for Patti Jurjevich. Motion was seconded by Lisa and passed by unanimous roll call vote.

36. Approval of Contracts & Amendments – Patti Jurjevich

Patti advised that the listing of contracts and amendments that need approval are in the packet. She recapped each request.

Motion was made by Lisa to Approve the Contracts and Amendments. Motion was seconded by Brenda and passed by unanimous roll call vote.

37. Financial Statements for the Period Ending September 30, 2016 — Patti Jurjevich

Patti advised that this was sent out in advance of today's meeting.

38. Request for Executive Session – Patti Jurjevich

The Chair reported that there would be a need for an Executive Session due to a personnel matter.

39. Director's Report – Patti Jurjevich

Patti advised that in the packet is the standard quarterly reports.

She would like to have the price information for their phone system ready for the next month's meeting as well as the quote from All Makes for their work stations.

She also included the Financial Statements presentation by Seim Johnson for the year ending June 30, 2016.

40. Comments from Public (please limit to 3 minutes each person)

Alex Brown from Live Wise thanked Region 6 for the renewal of their grant.

41. Motion to Adjourn into Executive Session

Motion was made at 5:35 pm by Lisa to Adjourn into Executive Session. Motion was seconded by Gary and passed by unanimous roll call vote.

Motion to reconvene at 6:04pm and enter into Region 6. No action was taken. Motion was passed by unanimous roll call vote.

Motion to Adjourn Out of the Meeting

Motion was made by Lisa to Approve Adjourning Out of the Meeting. Motion was seconded by Brenda and passed by unanimous roll call vote. Meeting was adjourned at 6:10pm.

THIS AGENDA, WHICH SHALL BE KEPT CONTINUALLY CURRENT, SHALL BE AVAILABLE FOR PUBLIC INSPECTION AT THE EASTERN NEBRASKA OFFICE ON AGING CENTRAL OFFICE, 4223 CENTER STREET, OMAHA NE DURING NORMAL BUSINESS HOURS.