

**EASTERN NEBRASKA HUMAN SERVICES AGENCY**  
**AND REGION 6 GOVERNING BOARD MEETING MINUTES**

**August 14, 2019**

Vice-Chair Lisa Kramer called the meeting to order. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Angi Burmeister for Jim Warren (Sarpy County); and Lisa Kramer (Washington County)

The following Board member was not in attendance: Mary Ann Borgeson (Douglas County)

The following staff members were present: Trish Bergman for Dennis Loose; Debbie Herbel; Clint Reid; and Patti Jurjevich.

Also present: Sarah Graham (ENCOR), and Chris Jerram (Attorney)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Approval of Carrier for Worker’s Compensation Coverage – Jack Struyk, Lockton Insurance Company

A copy of the loss summary was in the packet for the Board to review. Jack explained the process of the insurance company determining what the rate will be. The proposed rate is 3% less than last year continuing with United Heartland which will become effective October 1, 2019.

Motion was made by Janet to use United Heartland as the Worker’s Compensation Coverage. Motion was seconded by David and passed by unanimous roll call vote.

4. Approval of Building Management Proposal with PJ Morgan – Deb Herbel

Debbie requested bids from property management companies to replace the former building manager. She is proposing to use PJ Morgan because of their formal proposal and timely response. Their proposed contract is in the packet for the Board’s review and Chris has reviewed it. She said if PJ Morgan is granted the contract, the Directors will meet and decide what services they want them to perform due to the cost. ENCOR maintenance can do small projects. She discussed the costs and it is for a one year term.

Motion was made by Janet to Approve the Building Management Proposal with PJ Morgan. Motion was seconded by David and passed by unanimous roll call vote.

5. Approval of ENHSA Interlocal Amendment – Deb Herbel

Debbie advised that this is the amendment to the Interlocal agreement to remove the Douglas County Treasurer as being listed as the ENHSA Treasurer and delete the name “ENCOR” and replace it with the name “Duet”, the new name for the program office.

Motion was made by David to Approve the ENHSA Interlocal Amendment.

6. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

7. Report from Lobbyist – Sean Kelley

The lobbyist did not attend the meeting.

8. Director’s Report

There was no Director’s report.

9. Request for Executive Session – Deb Herbel

Motion was made by Janet to move into Executive Session to discuss a personnel matter. Motion was seconded by David and passed by unanimous roll call vote.

Motion was made to Adjourn out of the Executive session at 4:09pm with no action taken.

10. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Janet to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by David and passed by unanimous roll call vote.

**ALPHA SCHOOL**

12. Approval of the ABM Janitorial Contract – Clint Reid

Clint advised that the Board had previously approved ABM Janitorial to clean the school. This is the contract for this school year. Chris has reviewed the contract.

Motion was made by Janet to Approve the ABM Janitorial Contract. Motion was seconded by David and passed by unanimous roll call vote.

13. Approval of 2 Staff Contracts – Clint Reid

Clint advised that he still needs one more staff member.

Motion was made by David to Approve the 2 Staff Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

14. Approval of FY 2019-20 Alpha School Budget – Clint Reid

Clint distributed a copy of the annual budget and the June 2019 budget to the Board for review. He advised that there is approximately a \$90,000 overall increase over last year's budget mostly due to an increase in health insurance premiums. He is raising the student tuition rates by \$3.00 with the major school districts not objecting. As of now they are at capacity for the number of students enrolled. His goal is to keep 67-69 students enrolled during the school year.

Motion was made by David to Approve the FY 2019-20 Alpha School Budget. Motion was seconded by Janet and passed by unanimous roll call vote with the exception of Angi Burmeister (Sarpy County) abstaining.

15. Approval for Installation of new heating and air unit by Thrane Heating & Air - Clint Reid

Correction: The name of the company installing the heating and air unit is Thermal Heating-Air-Plumbing.

Clint advised that the units were 21 and 28 years old that needed repair and were no longer salvageable. He got approval from Mary Ann Borgeson to go ahead with the replacement.

Motion was made by David to Ratify the Approval of the Installation of new heating and air unit by Thermal Heating-Air-Plumbing. Motion was seconded by Janet and passed by unanimous roll call vote.

16. Director's Report – Clint Reid

Clint reported that they currently have 70 students enrolled and could be losing up to five students in the next few weeks who may be going to other programs. He received two referrals from the Omaha School District this week and has a meeting with the Conestoga School District and District 66 School District next week. He has an Intervention Specialist position still open.

17. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

18. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by David to Adjourn out of Alpha School and enter ENCOR. Motion was seconded by Janet and passed by unanimous roll call vote.

## ENCOR

### 19. Approval of ENCOR Budget – Deb Herbel

Debbie advised that she sent the budget out to the Board in advance so they could review it. The revenue shows a 4% rate increase which will become effective September 1, 2019. She discussed the required professional salary increases, the snow days' budget and the increase in revenue due to the acquisition of Madonna. Debbie discussed the need for staff recruitment so they can alleviate their over-time expense.

Motion was made by David to Approve the ENCOR Budget. Motion was seconded by David and passed by unanimous roll call vote with the exception of Angi Burmeister (Sarpy County) abstaining.

### 20. Ratification for Purchase Agreement for Summit Plaza property – Deb Herbel

Debbie advised that this is for the new purchase agreement that Mary Ann Borgeson had to sign between the Governing Board meetings. The roof had to be replaced due to hail damage which changed the purchase price.

Motion was made by Janet to Ratify the Approval of the Purchase Agreement for the Summit Plaza property. Motion was seconded by David and passed by unanimous roll call vote.

### 21. Resolution of the Board of Eastern Nebraska Regional Agency on Human Services, authorizing the purchase of real property and improvements located at 1935 E. Military Avenue, Fremont, NE and authorizing Board Chair, Mary Ann Borgeson to execute the documents necessary to accomplish such purchase and closing – Deb Herbel

Chris Jerram advised that the title company required the item to be stated as such. Debbie advised this resolution is needed to close on the property located at 1935 E. Military Avenue, Fremont.

Motion was made by Janet to approve the motion as presented. Motion was seconded by David and passed by unanimous roll call vote.

### 22. Approval of All Covered Contract for Server Software Upgrade – Deb Herbel

Debbie advised that this is an upgrade for the server in this building. Sarah Graham stated that this is an upgrade for the software that was initially installed and preparation in anticipation of the addition of ENOA.

Motion was made by Janet to Approve the All Covered Contract for the Upgrade to the Server Software. Motion was seconded by David and passed by unanimous roll call vote.

### 23. Approval of All Covered Addition to Current Contract for Drive Encryption Solution – Deb Herbel

Sarah Graham advised that this solution improves the encryption drive and remote usage.

Motion was made by David to Approve the All Covered Addition to Current Contract for Drive Encryption Solution. Motion was seconded by Janet and passed by unanimous roll call vote.

24. Approval to Purchase 4 Wheelchair Vans from Anderson Ford – Deb Herbel

Debbie advised they are in need of additional vans due to growth, other providers who are requesting ENCOR to take care of their transportation needs and a van that is being retired. The vans will be purchased through a State contract and take approximately three months to arrive.

Motion was made by Janet to Approve the Purchase of 4 Wheelchair Vans from Anderson Ford. Motion was seconded by Angi and passed by unanimous roll call vote.

25. Approval of Letter of Intent to Lease for 1413 S. Washington Street – Deb Herbel

Debbie advised that this Letter of Intent is for a property in Papillion to lease while the property in Bellevue that they purchased is being remodeled. The people who will be moving into the Bellevue property are currently in a building that must be vacated by the end of September. This is all flood related.

Motion was made by Janet to Approve the Letter of Intent to Lease for 1413 S. Washington Street. Motion was seconded by David and passed by unanimous roll call vote.

26. Approval of Letter of Intent to Lease for 1548 Front Street – Deb Herbel

Debbie advised that this Letter of Intent is for a property in Blair to replace the building in Blair that they sold to Runza. Debbie had the State inspect the property because it is on the second floor and wants to make sure that it meets all their codes. It is almost move-in-ready. The landlord has been very cooperative with all of their improvement requests. They are having a conference call with the State tomorrow to see if they will grant permission to lease the building.

Motion was made by Janet to Approve the Letter of Intent to Lease for 1548 Front Street. Motion was seconded by David and passed by unanimous roll call vote.

27. Approval of Lease Agreement for 780 N. 114<sup>th</sup> Street – Deb Herbel

Debbie advised that they are in the process of purchasing the four Sorensen Plaza buildings that she has discussed in the last few months. The lease for the building that the North area office is currently located in expires at the end of October. They want to lease this building while they are in the process of purchasing the Sorensen Plaza buildings to house these people. The landlord wants a 14 month lease and it is move in ready with office furniture.

Motion was made by Janet to Approve the Lease Agreement for 780 N. 114<sup>th</sup> Street. Motion was seconded by David and passed by unanimous roll call vote.

28. Director's Report – Debbie Herbel

Debbie has nothing to report except she will be part of a panel discussion called "What's Next" on NET television tomorrow night at 7pm. All three panelists were affiliated with ENCOR.

29. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

30. Motion to Adjourn out of ENCOR and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of ENCOR and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

**REGION 6 BEHAVIORAL HEALTHCARE**

31. Year 2 Strategic Prevention Framework - Partnership for Success – Crystal Fuller

- a. Review of Plan and Budget
- b. Approval of Year 2 Funding Plan

Crystal advised that this is a five year grant project that Nebraska received focusing on the prevention of underage drinking, capacity building with coalitions across the State and marijuana use prevention. This is the proposal for year two for all five counties. The amount available for the second year is \$575,888 and they will continue to contract with the same five organizations that they used on the request for proposal. A copy of the Power Point was in the packet.

Motion was made by Janet to Approve the Year 2 Strategic Prevention Framework - Partnership for Success Funding Plan. Motion was seconded by David and passed by unanimous roll call vote.

32. Year 2 State Opioid Response – Crystal Fuller

- a. Review of Proposed Plan and Budget
- b. Approval of Year 2 Funding Plan

Crystal advised that this is a two grant funded by SAMHSA across the United States focusing on increasing the access to medication-assisted treatment, reducing unmet treatment needs and reducing opioid overdose related deaths through prevention, treatment and recovery activities. Region 6 is requesting \$362,061 for six activities as noted on the Power Point that was included in the packet.

Motion was made by Janet to Approve Year 2 State Opioid Response Funding Plan. Motion was seconded by David and passed by unanimous roll call vote.

33. FY 20 Behavioral Health Revised Budget – Taren Petersen

- a. Review of Revised Revenue
- b. Review of Budget Changes
- c. Approval of Revised Budget Plan

Taren advised that Region 6 received an increase in revenue for 10 service categories in addition to four other areas. The summary is in the packet for the Board to review.

Motion was made by Janet to Approve the FY 20 Behavioral Health Revised Budget. Motion was seconded by David and passed by unanimous roll call vote with the exception of Angi Burmeister (Sarpy County) who abstained.

34. Update on Suicide Prevention Grant Activities – Crystal Fuller and Melissa Schaefer

Crystal advised that this is a five year grant and will be closing out on September 30, 2019. She summarized what the goals were, what has been accomplished over the last five years and what they will continue to focus on. A copy of the Power Point is in the packet.

35. Approval of Final FY20 Certification of County Match – Patti Jurjevich

Patti advised that the additional revenue that was discussed in item #33 will cover the additional requested funds that she had previously discussed with the counties in April. This is a final certification for the State.

Motion was made by Janet to Approve the Final FY20 Certification of County Match. Motion was seconded by David and passed by unanimous roll call vote.

36. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by David to Approve the Contracts and Amendments. Motion was seconded by Janet and passed by unanimous roll call vote.

37. Director's Report – Patti Jurjevich

Patti advised that at the September Governing Board meeting, Sheri Dawson, Director of the Division of Behavioral Healthcare, and some of her staff will be attending the meeting. She will also address the Douglas County Treasurer being named as Treasurer in the Interlocal Agreement. Patti will visit each County Board with regards to the building ownership and the Interlocal Agreement. The updated monthly reports are in the packet for the Board to review. Seim Johnson will start their audit on September 3. They have to have the audit back to the State by the end of October.

Patti announced that she has been appointed to the National Association of Counties Health Committee and appointed as the Vice-Chair of the Behavioral Health Subcommittee.

38. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public. Taren distributed some swag items on Suicide Awareness.

39. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by David to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

**OFFICE ON AGING**

40. Approval of Updated Rural Transportation Policy – Trish Bergman

Trish advised that she sent the policy in advance to the Board for review and a copy is in the packet for review by the Board.

Motion was made by David to Approve the Updated Rural Transportation Policy. Motion was seconded by Janet and passed by unanimous roll call vote.

41. Approval of Home Delivered Meals Policy – Trish Bergman

Trish advised that this is a new policy and a copy is in the packet for review by the Board.

Motion was made by David to Approve the Home Delivered Meals Policy. Motion was seconded by Janet and passed by unanimous roll call vote.

42. Approval of Saving Our Seniors Homecare LLC to provide Homemaker and Personal Care Services – Trish Bergman

Trish advised that this is a new provider who will serve all five counties.

Motion was made by Janet to Approve Saving Our Seniors Homecare LLC to provide Homemaker and Personal Care Services. Motion was seconded by David and passed by unanimous roll call vote.

43. Directors' Report – Trish Bergman

Trish reported that each year ENOA is the recipient of money from a fireworks stand. This year the agency received \$7,500 which was approximately the same as last year. ENOA was the recipient of a \$5,000 grant from Cox Communications. This money will go towards the Caregiver Support Program. The Walk-a-thon is this Friday at Benson Park. It is a fundraiser for the Senior Centers. The Directors from across the State had a conference call with DHHS and the OCIO. The agencies were provided with the costs that would allow the agencies to remain on the state computer system. ENOA's estimate would be approximately \$12,000 a month for coverage for 100 employees. This cost is prohibitive so ENOA is looking into a partnership with ENCOR for future IT needs. The State is giving the agencies until 6/30/20 to make the transition off the system. DHHS has held some public hearings with regards to regulation changes for Care Management and Senior Care Options. NE4A and Janelle Cox provided testimony on behalf of the Area Agencies.

44. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.



45. Motion to Adjourn out of Meeting

Motion was made by Janet to Adjourn out of the Meeting. Motion was seconded by David and passed by unanimous roll call vote. The meeting was adjourned at 5:55pm.

Respectfully Submitted By:

Bev Juhl recorded the minutes.

Lezlie McPherson transcribed the minutes.