

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
September 11, 2019**

Vice-Chair Lisa Kramer called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County) – arriving at 3:35pm; Jim Warren (Sarpy County); and Lisa Kramer (Washington County)

The following Board member was not in attendance: Mary Ann Borgeson (Douglas County)

The following staff members were present: Trish Bergman for Dennis Loose; Debbie Herbel; Clint Reid; and Patti Jurjevich.

Also present: Sarah Graham (ENCOR), and Mark McQueen (Attorney)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Approval of July 17 and August 14, 2019 Governing Board Meeting Minutes

Motion was made by Janet to Approve the July 17 and August 14, 2019 Governing Board Meeting Minutes. Motion was seconded by Jim and passed by unanimous roll call vote.

4. Presentation of the Retirement/Pension Plan GASB Report – SilverStone Group

Glen Gahan from the SilverStone Group presented and reviewed the year ending June 30, 2019 Pension Plan GASB Statements, Numbers 67 and 68. The document was distributed to the Board members for review.

Motion was made by Jim to move out of ENHSA and enter Region 6. Motion was seconded by David and passed by unanimous roll call vote.

15. Update on Development of a Crisis Stabilization Center – Howard Liu, MD

Patti reported that Nebraska Medicine has announced its interest in developing a Psychiatric Emergency Center. Dr. Howard Liu and Dr. David Cates discussed the future of this project. Patti advised that Region 6 has budgeted for this project and the intent is to issue an RFP in the very near future. They are looking at different models to move forward and the goal is to be opened in July 2020. The focus will be providing a better environment for adults in Douglas County who have been waiting in the emergency room for extended periods of time seeking mental health treatment.

5. Attorney Comments – Chris Jerram

Chris did not attend the meeting.

6. Report from Lobbyist – Sean Kelley

Sean did not attend the meeting.

7. Executive Session – Debbie Herbel/Mark McQueen

Motion was made by Jim to adjourn out of Region 6 and enter into ENHSA Admin. Motion was seconded by David and passed by unanimous roll call vote.

Motion was made by Jim to move into Executive Session. Motion was seconded by Janet and passed by unanimous roll call vote at 4:23pm.

Motion was made by David to move out of the Executive Session at 4:49pm and move into ENHSA. Motion was seconded by Jim and passed with unanimous roll call vote. Jim stated that it was decided at the Executive Session that the reporting relationship between Sarah Graham and Debbie Herbel will be modified so that Sarah Graham will report directly to the Human Resources Director for a multitude of reasons including Sarah Graham's involvement in labor relationship matters.

8. Director's Report

There was no Director's Report

9. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

10. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Jim to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Janet and passed by unanimous roll call vote.

ALPHA SCHOOL

11. Approval for 2 Staff Contracts – Clint Reid

Clint advised that these contracts are for two Intervention Specialists.

Motion was made by Janet to Approve the Two Staff Contracts. Motion was seconded by David and passed by unanimous roll call vote.

12. Director's Report – Clint Reid

Clint reported that they currently have 67 students enrolled. They lost two since the last meeting and have seven referrals. He still needs to fill one staff position. District 66 School District and the Westside School District have maintained their contracts. Conestoga School District has pulled their contract.

The annual "Booktacular" book fair will be held October 19 at Barnes and Noble. They had a good turnout for their ice cream social that was held on September 5. At this event the parents were questioned as to what kind of services do they want to hear about at monthly caregiver meetings?

13. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

14. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by Jim to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by David and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

16. Approval of Amendment 1 to Interlocal Agreement – Patti Jurjevich

Patti advised that this is the same request that was approved at last month's meeting for the ENHSA Interlocal Agreement with regards to changing outdated language stating that the Douglas County Treasurer was named as being the Agency's Treasurer.

Motion was made by Jim to Approve the Amendment 1 to the Interlocal Agreement. Motion was seconded by David and passed by unanimous roll call vote.

17. Approval of Revised Governing Board Bylaws – Patti Jurjevich

Patti advised that Chris Jerram identified a need to change the Region 6 Governing Board Bylaws to make it consistent with the Amendment 1 to the Interlocal Agreement.

Motion was made by Jim to Approve the Revised Governing Board Bylaws. Motion was seconded by David and passed by unanimous roll call vote.

18. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board. The first three requests are for a technical change in insurance requirements only.

Motion was made by Jim to Approve the Contracts and Amendments. Motion was seconded by David and passed by unanimous roll call vote.

19. Director's Report – Patti Jurjevich

Patti reported that the auditors have completed their audit and their report will be presented at next month's meeting. She is hoping that the Division of Behavioral Health staff will be at the November meeting. She advised that the monthly reports that are in the packet for review may look somewhat different. The shaded columns now show the cost model revenue which they now have to track.

20. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

21. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by David to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

OFFICE ON AGING

22. Approval of Autumn Pointe-Ft. Calhoun to Provide Adult Day Respite Services to the Caregiver Support Program – Trish Bergman

Trish advised that this is a new provider contract for Caregiver Support.

Motion was made by Janet to Approve Autumn Pointe-Ft. Calhoun to Provide Adult Day Respite Services to the Caregiver Support Program. Motion was seconded by David and passed by unanimous roll call vote.

23. Approval of Business Associate Agreement with Home Instead, Inc. for the "Be a Santa to a Senior Project" – Trish Bergman

Trish reported that each year Home Instead Senior Care takes approximately 200 client names and provides Christmas gifts for them. ENOA volunteers deliver them. This year Home Instead has requested that they deliver the gifts themselves instead of using our volunteers. Chris Jerram and Home Instead's attorney worked on this agreement that states that Home Instead will take the liability of delivering the gifts.

Motion was made by Janet to Approve the Business Associate Agreement with Home Instead, Inc. for the "Be a Santa to a Senior Project." Motion was seconded by Jim and passed by unanimous roll call vote.

24. Approval of Heartland Family Service Senior Center Contract – Trish Bergman

Trish advised that the Heartland Family Service Senior Center has had a decline in the number of people that they serve meals to. The center has been serving deli meals only due to the low number of participants.

ENOA's caterer has a minimum order requirement for hot meals to be delivered and it has not been met. The center would like to use their own kitchen and prepare hot meals and serve them to see if there is an increase in the number of meals served. This contract is for a two month trial period.

Motion was made by David to Approve the Heartland Family Service Senior Center Contract. Motion was seconded by Janet and passed by unanimous roll call vote.

25. Directors' Report – Trish Bergman

Trish reported that Dennis is doing very well.

She advised that Dr. Potter received approval from Nebraska Medicine to hire a Primary Care Liaison. The position is being funded through a Nebraska Medicine grant.

She reported that the Visiting Nurse Association will no longer be accepting new referrals from the Caregiver Support program due to partnering with Home Care Assistance. They can no longer provide respite for the program.

26. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

27. Motion to Adjourn out of Office on Aging and enter ENCOR

Motion was made by David to Adjourn out of Office on Aging and enter ENCOR. Motion was seconded by Janet and passed by unanimous roll call vote.

ENCOR

28. Approval to List to Sell the Following Properties with PJ Morgan Realty – Debbie Herbel

- a. 3701 Saratoga Street
- b. 4910 Chicago Street

Debbie advised that they must reduce the size of their homes to be in compliance with the Home and Community Based ruling. She distributed a document with pictures stating what the deficiencies were for each of these homes. These two homes cannot be modified, therefore, they would like to sell them.

Motion was made by Janet to Approve Listing 3701 Saratoga Street and 4910 Chicago Street with PJ Morgan Realty. Motion was seconded by David and passed by unanimous roll call vote.

29. Approval of Lease in Fremont – Debbie Herbel

Debbie reported that this is for an additional day site in Fremont. They currently are using two other sites and need more space while the construction on the new building that they purchased takes place. It is a short term lease for three months at a time until the Fremont building construction is completed.

Motion was made by Janet to Approve the Lease for 1900 East Military Avenue, Fremont. Motion was seconded by David and passed by unanimous roll call vote.

30. Ratification of the Acceptance of the Purchase Agreement to Sell the Home at 1904 8th Avenue Plattsmouth – Debbie Herbel

Debbie emailed the original purchase agreement for the home for review and acceptance. She noted that since the agreement was emailed and accepted, the price has gone up from \$129,000 to today's agreement of \$140,000. Mary Ann signed the original agreement for \$136,000 which a copy of the agreement was in the packet. Debbie brought the final agreement today for \$140,000 for approval and Mary Ann to sign.

Resolution was amended.

Motion was made by Jim to Approve the Acceptance of the Purchase Agreement of September 6, 2019 to sell the Home at 1904 8th Avenue, Plattsmouth for the final negotiated amount of \$140,000. Motion was seconded and passed by unanimous roll call vote with Mary Ann to sign the agreement.

31. Approval of ENCOR Policies – Debbie Herbel

Debbie reported that these policies are the last of the policies that needed to be updated.

Motion was made by Janet to Approve the ENCOR Policies. Motion was seconded by Jim and passed by unanimous roll call vote.

32. Approval of Out of State Travel to Denver, CO – January 28-30, 2020 – Debbie Herbel

- c. Sara Hampton
- d. Coleen Hansen
- e. Mary Rubio
- f. Nicole Pullen

Debbie reported that this is a State mandated training.

Motion was made by Janet to Approve the Out of State Travel to Denver, CO – January 28-30, 2020 for the noted staff members. Motion was seconded by David and passed by unanimous roll call vote.

33. Director's Report – Debbie Herbel

Debbie distributed informational postcards for the Resource Fair that will be held October 4. The two gifts that were given to the Board members were what they gave to their Direct Support Professionals this week in recognition of the National Direct Support Professionals week.

34. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

35. Motion to Adjourn out of Meeting

Motion was made by Jim to Adjourn out of the Meeting. Motion was seconded by David and passed by unanimous roll call vote. The meeting was adjourned at 5:35pm.

Respectfully Submitted by Lezlie McPherson