

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
December 19, 2019**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) Angi Burmeister (Sarpy); and Lisa Kramer (Washington County)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School); and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet); Trish Bergman (ENOA); Chris Jerram and Sean Kelly (Attorneys)

2. Comments & Correspondence - Governing Board

Jim Warren introduced Angi Burmeister who will be taking his place as the Sarpy County representative effective January 1, 2020.

3. Approval of the November 13, 2019 Governing Board Meeting Minutes

Motion was made by Jim to Approve the November 13, 2019 Governing Board Meeting Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote with the exception of David Saalfeld who abstained.

Motion was made by Lisa to Adjourn out of ENHSA and enter Region 6. Motion was seconded by Jim and passed by unanimous roll call vote.

15. Discussion with Dannette Smith, CEO, Nebraska Department of Health and Human Services

Dannette Smith, CEO of the Nebraska Department of Health and Human Services introduced herself, described her professional background and talked about the four priorities under the Governor’s leadership that she would like to address. Her priorities include looking at an integrated service delivery system, work with her staff on retooling and energizing skills so they can best do their work to serve their constituents, use data as a way to guide and direct decisions and renew and update the infrastructure of the department.

Jim Warren expressed his concerns with the handling of mental health issues that are happening in Sarpy County. Mary Ann Borgeson expressed her concerns about the Medicaid expansion across the State and how it will affect behavioral health services. Patti Jurjevich expressed her concerns with regards to the budget cuts and how it will affect mental health services.

16. Presentation and Discussion with Division of Behavioral Health Staff – Sheri Dawson, Tamara Gavin, and Linda Wittmuss

Shari advised that the needs and strategic assessments will be rolled out this spring in conjunction with visions and plans of Dannette. A copy of the presentation is in the packet for the Board to review. She reviewed the organizational chart. She stated that with the Governor's priority list the goal is to serve the people in the best way, at the right time, in the right place, and as early as possible. The strategic plan goals that will go to December 2020 are listed in the packet. Linda and Tamara recapped data that was included in the document that was in the packet.

Motion was made by Jim to Adjourn out of Region 6 and enter ENHSA Admin. Motion was seconded by David and passed by unanimous roll call vote.

4. Review of 2019 ENHSA Financial Audit – Randy Hoffman, Seim Johnson

Randy advised that a copy of the Financial Audit Power Point and the audit report for the Board is in the packet for the Board to review. He recapped the audit and discussed how the pension liability affected the net revenue position.

5. Approval of ENHSA Casualty and Liability Insurance Renewals – Jack Struyk

Jack presented the Philadelphia premium proposal and recapped the loss summaries. The overall premium rate increased by about 10%. The increases are due to the Automobile and the General/Professional Liability loss experiences. He recommended staying with Philadelphia.

Motion was made by Lisa to Approve the ENHSA Casualty and Liability Insurance Renewals. Motion was seconded by Jim and passed by unanimous roll call vote.

6. Approval of Lobbying Agreement for 12/1/19 – 11/30/21 – Debbie Herbel

Motion was made by Jim to Approve the Lobbying Agreement for 12/1/19 – 11/30/21. Motion was seconded by Janet and passed by unanimous roll call vote.

7. Approval of the Board Chair or Vice-Chair to Represent ENHSA and Sign State of Nebraska Abandoned Property Document – Debbie Herbel

Nancy Chase explained that this is a request from the State Treasurer to claim abandoned property from the Principal Life Insurance Company.

Debbie introduced Nancy Chase as the new CFO.

Motion was made by David to Approve the Board Chair or Vice-Chair to Representing ENHSA and Signing the State of Nebraska Abandoned Property Document. Motion was made by Janet and passed by unanimous roll call vote.

8. Approval of Resolution of Appreciation for Sherryl Lilley – Debbie Herbel

Debbie explained that Sherryl is the HR Benefits Administrator and will be retiring December 20th after almost 38 years of employment. The resolution will be presented to her at her retirement reception tomorrow.

Motion was made by David to Approve the Resolution of Appreciation for Sherryl Lilley. Motion was seconded by Lisa and passed by unanimous roll call vote.

9. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

10. Report from Lobbyist – Sean Kelley

Sean advised that he created a report previewing the upcoming issues and distributed this report to the Board. The big issue that will affect ENHSA is the Medicaid expansion budget.

The Chair would like the Directors to create some informational binders to be distributed to the Senators to inform them of the services and their funding issues.

11. Executive Session

There was no request for an Executive Session.

12. Director's Report

There was no Director's report.

13. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

14. Motion to Adjourn out of ENHSA Admin and enter Region 6 Behavioral Healthcare

Motion was made by Jim to Adjourn out of ENHSA Admin and enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

17. Review of FY 21 Revenue – Patti Jurjevich

Patti advised that the funding chart is in the packet for the Board to review. This is the preliminary look at what their funding looks like and what will be used to build the budget plan that will be brought to the Board in March. This does reflect the Medicaid reduction plan. Region 6 will have a \$1.2 million reduction. She discussed the county match that will be required and would like to discuss this more in detail at the January meeting.

18. Approval of Out of State Travel – Patti Jurjevich
 - a. Jennifer Hazuka, Seaside, OR April 19, 2020 – April 23, 2020
 - b. Crystal Fuller, Nashville, TN April 12, 2020 – April 17, 2020

Motion was made by Jim to Approve the Out of State travel for Jennifer Hazuka for April 19 -23, 2020 and Crystal Fuller for April 12 – 17, 2020. Motion was seconded by Lisa and passed by unanimous roll call vote.

19. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by David to Approve the Contracts and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote.

20. Quarterly Financial Statements for the Period Ending September 30, 2019 – Patti Jurjevich

Patti advised that she had sent this report earlier electronically to the Board for their review.

21. Director’s Report – Patti Jurjevich

Patti discussed the open positions on the Region 6 Advisory Council. Janet agreed to remain on the Council as a Governing Board representative. She will also need a Consumer Advisory team member.

She talked about meeting with seven State senators from Health and Human Services and Appropriation committees that represent districts in this region. The focus was the budget reductions due to Medicaid expansion.

The usual reports are in the packet. She advised that they are running very high on utilization.

22. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

23. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Jim and passed by unanimous roll call vote.

DUET

24. Approval of Rife Construction Agreement for 3604 Summit Plaza Drive, Bellevue, NE 68123 Project– Debbie Herbel

Chris Jerram advised that there is a typo error with the omission of the request of approval for the Ronco Construction agreement.

Motion was made by Lisa to amend the item to include the Ronco Construction agreement for 1935 E. Military Avenue, Fremont, NE. Motion was seconded by David and passed by unanimous roll call vote.

The Rife contract is ready for signatures. The Ronco agreement is a draft version due to not all changes being made. She is requesting approval for the Ronco agreement and after they receive the final version of the contract, she will have Mary Ann sign it electronically.

Motion was made by Jim to Approve Both the Rife Construction Agreement and the Ronco Construction Agreements. Motion was seconded by David and passed by unanimous roll call vote.

25. Approval of 72 Month Lease for 1548 Front Street Suite 200, Blair, NE 68008 – Debbie Herbel

Debbie advised that they sold the property in Blair that they owned and this is the location that they now want to lease to replace that property.

Motion was made by Jim to Approve the 72 Month Lease for 1548 Front Street Suite 200, Blair, NE 68008. Motion was seconded by Lisa and passed by unanimous roll call vote.

26. Ratification of Approval for Sales Agreement for 4302 Fort Street, Omaha – Debbie Herbel

Motion was made by David to Ratify the Approval for the Sales Agreement for 4302 Fort Street, Omaha. Motion was seconded by Jim and passed by unanimous roll call vote.

27. Approval of Records Retention Policy Revision – Debbie Herbel

Debbie advised that this will now match up with the State regulations.

Motion was made by Lisa to Approve the Records Retention Policy Revision. Motion was seconded by Jim and passed by unanimous roll call vote.

28. Director's Report – Debbie Herbel

Debbie reported that they met with the State auditor representative and they have been cleared of the 2017 audit finding.

Last month she announced that they hired a licensed Individual Mental Health Professional to conduct assessments. In January, they will be meeting with the DD Deputy Director to fill out an application to become a risk provider. When approved, they will then be able to work with more people with different needs.

All the ENHSA group went live this week with Workday and it went well.

They sent out family and guardian surveys and she hopes that they will have the results ready for the February meeting.

29. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

30. Motion to Adjourn out of Duet and enter Office on Aging

Motion was made by David to Adjourn out of Duet and enter Office on Aging. Motion was seconded by Jim and passed by unanimous roll call vote.

OFFICE ON AGING

31. Approval of Fiscal-Office Space Allocation Policy – Dennis Loose

Dennis advised that the agency is required to have this policy.

Motion was made by Jim to Approve the Fiscal-Office Space Allocation Policy. Motion was seconded by Lisa and passed by unanimous roll call vote.

32. Approval of Resolution of Appreciation for the Omaha Award Grant – Dennis Loose

Dennis advised that the Meals on Wheels Director was contacted by a Walter Scott Foundation Board member. She was asked about what does the department need and was encouraged to apply for a grant. She applied and the Meals on Wheels program was awarded a \$50,000 grant which will be used to purchase two new delivery vans.

Motion was made by Jim to Approve the Resolution of Appreciation for the Omaha Award Grant. Motion was seconded by David and passed by unanimous roll call vote.

33. Approval of Heartland Family Service Senior Center Contract – Dennis Loose

Dennis advised that the agency has had a contract with the center. They had previously met with the senior center director and discussed the decrease in the meal count and how they could improve it. The center hired a new director who has increased the meal count participation. Due to the increase of the meal count participation, the agency has extended their contract to the end of the fiscal year.

Motion was made by Jim to Approve the Heartland Family Service Senior Center Contract. Motion was seconded by David and passed by unanimous roll call vote.

34. Directors' Report – Dennis Loose

Dennis stated that last month they had a very successful Caregiver Support Resource fair. He distributed a report on the fair.

ENOA finished having the State Unit on Aging monitoring visit on Tuesday. The Auditor of Public Accounts just completed their audit with no findings. They also just had an audit by the Nebraska Department of Transportation and the regular audit that was presented today.

This year there was over 600 people who were adopted and were given Christmas gifts with many people wanting to adopt more.

He reported that the funding for the Older Americans Act was in compromise. The House gave significant increases and the Senate did not. The compromise gave minor increases. If this passes, Nebraska will lose money because they are a minimum maintenance state where money distributed is in relation to population.

The Nebraska Area Agencies on Aging will be going to the State legislature and asking for an increase in funding.

35. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

36. Motion to Adjourn out of Office on Aging and enter Alpha School

Motion was made by David to Adjourn out of Office on Aging and enter Alpha School. Motion was seconded by Jim and passed by unanimous roll call vote.

ALPHA SCHOOL

37. Approval of Council Bluffs Community Schools Contract – Clint Reid

Motion was made to Approve the Council Bluffs Community Schools Contract. Motion was seconded and passed by unanimous roll call vote.

38. Approval of One Year Renewal of File Maker Pro Site License – Clint Reid

Clint advised that this will be used in conjunction with Workday.

Motion was made by Jim to Approve the One Year Renewal of File Maker Pro Site License. Motion was seconded by Lisa and passed by unanimous roll call vote.

39. Director's Report – Clint Reid

Clint reported that the current enrollment is at 70. They will be losing two students tomorrow with one of them graduating. The winter program will be tomorrow and they are expecting about 150 people.

40. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

41. Motion to Adjourn out of Meeting

Motion was made by Jim to Adjourn out of Meeting. Motion was seconded by Mary Ann Borgeson and passed by unanimous roll call vote. The meeting was adjourned at 6:11pm.

Respectfully Submitted by Lezlie McPherson