

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
January 15, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:33pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); and Lisa Kramer (Washington County)

Board Members not in attendance: David Saalfeld (Dodge County); Angi Burmeister (Sarpy)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet); Trish Bergman (ENOA); Chris Jerram (Attorney)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Election of Governing Board Officers

The Chair opened the nominations for the Governing Board Officers.

Janet nominated Mary Ann Borgeson to the position of Chair. Motion was seconded by Lisa. After closing the nomination, the motion was passed by unanimous roll call vote.

The Chair opened the nomination for the position of Vice Chair. Lisa nominated Janet McCartney to the position of Vice Chair. Motion was seconded by Mary Ann. After closing the nomination, the motion was passed by unanimous roll call vote.

The Chair opened the nomination for the position of Secretary/Treasurer. Janet nominated Lisa Kramer to the position of Secretary/Treasurer. Motion was seconded by Mary Ann. After closing the nomination the motion was passed by unanimous roll call vote.

4. Approval of the December 19, 2019 Governing Board Meeting Minutes

Motion was made by Lisa to Approve the December 19, 2019 Governing Board Meeting Minutes. Motion was seconded by Janet and passed by unanimous roll call vote.

5. Approval of Statement of Work between ENHSA and Navigator Management Partners – Debbie Herbel/Sarah Graham

Debbie advised that the proposed amount of \$94,000 is to provide support for one year and is a projected amount. Navigator will be issuing a credit of \$60,000 for work not performed so the amount

will drop to a projected amount of \$34,000. This rate will only be charged if the support work time is needed.

Motion was made by Janet to Approve the Statement of Work between ENHSA and Navigator Management Partners. Motion was seconded by Lisa and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

There were no comments from the attorney.

7. Report from Lobbyist – Sean Kelley

Sean was unable to attend the meeting. A copy of his report is in the packet for the Board to review.

8. Executive Session

There was no need for an Executive session.

9. Director's Report

There was no Director's report.

10. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

11. Motion to Adjourn out of ENHSA Admin and enter Region 6 Behavioral Healthcare

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

## **REGION 6 BEHAVIORAL HEALTHCARE**

12. Approval to Change Insurance Agent of Record – Patti Jurjevich

Patti reported that in 2017 they had to quickly switch companies due to the other previous company deciding they would no longer provide insurance. Region 6 went with Lockton Insurance and then was confronted with a 9% premium increase. They were recently given notice that there would be a 3% premium renewal increase. She was notified that NP Dodge Insurance merged with Peterson Brothers Insurance creating NP Dodge Partners. They decided to get a quote from them for this insurance policy. The NP Dodge Partners quote offered a savings for the same insurance coverage that they had with Lockton. They would like approval to move the insurance coverage to Dodge Partners Insurance.

Motion was made by Janet to Approve Changing the Insurance Agent of Record. Motion was seconded by Lisa and passed by unanimous roll call vote.

13. Approval of Worker's Comp, Commercial, D&O, and Cyber Security Insurance Coverage – Rob Schmitt & Katie Bohrer, Dodge Partners Insurance

Rob and Katie summarized their insurance industry experience and the companies that they had worked for. They recapped the proposed insurance coverages. The proposal was distributed to the Board members for their review. The annual premium for this insurance has a 13% savings from what was quoted by Lockton.

Motion was made by Lisa to Approve the Worker's Comp, Commercial, D&O, and Cyber Security Insurance Coverage with Dodge Partners Insurance. Motion was seconded by Janet and passed by unanimous roll call vote.

14. Review and Approval of Plan and Budget for Projects for Assistance in Transition from Homelessness (PATH) – Taren Petersen

Taren summarized the plans for this federal grant of \$200,334 to be used October 1, 2019 to September 30, 2020. Region 6 has contracted with Community Alliance to provide these services in Douglas County and the greater Omaha area. She recapped the eligibility criteria and the services that the homeless will receive. She stated that 168 individuals have received PATH services.

Motion was made by Lisa to Approve the Plan and Budget for Projects for Assistance in Transition from Homelessness (PATH). Motion was seconded by Janet and passed by unanimous roll call vote.

15. Review and Approval of County Match Contributions, FY 21 – Patti Jurjevich

Patti advised that this is the follow-up from the last meeting. Region 6 received notice that they will receive a reduction in funds of \$1,210,108. She sent a copy of the potential changes to the required county match to the Board members for review and included a copy in the packet for the Board to review. The Board members discussed their budgets and keeping the budgets neutral.

Motion was made by Lisa to Approve the County Match Contributions to remain the same as this current year. Motion was seconded by Janet and passed by unanimous roll call vote.

16. Appointments to Behavioral Health Advisory Committee – Patti Jurjevich

- a. Janet McCartney, Governing Board Representative, 1/1/20-12/31/20
- b. Michael Touzin, Consumer Advisory Team Representative, 1/1/20-12/31/20

Patti advised that these are for one year terms.

Motion was made by Lisa to Approve the Appointments to the Behavioral Health Advisory Committee. Motion was seconded by Mary Ann and passed by unanimous roll call vote.

17. Approval of Out of State Travel – Patti Jurjevich

- a. Kim Kalina, Orlando, FL, March 11-14, 2020
- b. Melissa Schaefer, Portland, OR, April 22-23, 2020
- c. Miles Glasgow, Austin, TX, April 4-7, 2020

Motion was made by Janet to Approve the Out of State Travel for the above requests. Motion was seconded by Lisa and passed by unanimous roll call votes.

18. Approval of Second Quarter Budget Shifts – Patti Jurjevich

Patti explained the Budget Shift Form and requests that was included in the packet for the Board to review.

Motion was made by Lisa to Approve the Second Quarter Budget Shifts. Motion was seconded by Janet and passed by unanimous roll call vote.

19. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Janet to Approve the Contracts and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote.

20. Director's Report-Patti Jurjevich

Patti reported that they are close to getting the FY19 County Data reports completed. She will be setting up meetings with the County Boards to discuss the report, the building and Interlocal Agreements.

The Governor's Budget recommendations are out and he will not be restoring the cut funds of \$4.35 million.

Senator Cavanaugh introduced Bill LB 897. This bill is requesting the return of funds to the Behavioral Health regions that were cut. She will keep the Board informed of the progress of this bill.

The usual reports are in the packet for the Board to review. This month the utilization rate is still running quite high.

21. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

22. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by Lisa and passed by unanimous roll call vote.

**OFFICE ON AGING**

23. Review of State Unit on Aging Annual Monitoring Report – Dennis Loose

Dennis advised that this report was sent out in advance for the Board to review. He reported that the responses to the report are almost complete. He recapped the report and recommendations. He noted that the State was very complimentary about the Agency Disaster plan. He also noted that the agency will now be contracting directly with Legal Aid instead of going through the N4A Association to provide the Elder Access Line and provide some legal clinics for the elderly.

24. Approval to Issue RFP for Two Home Delivered Meal Vans – Dennis Loose

Dennis advised that the requirements are in the packet for the Board to review. After much research they found that Ford is the only automaker that makes an all-wheel drive vehicle that fits their vehicle requirements. There are funds in the Home Delivered Meals cash reserve account that will cover the excess costs over the grant amount.

Motion was made by Janet to Approve to Issue the RFP for Two Home Delivered Meal Vans. Motion was Seconded by Lisa and passed by unanimous roll call vote.

25. Approval of Medicaid Waiver Interpreter Contracts – Dennis Loose

Dennis advised that there are three interpreters and the agency will be increasing their hourly rate for the Medicaid Waiver program. They will also receive an administrative fee per client per month.

Motion was made by Lisa to Approve the Medicaid Waiver Interpreter Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

26. Directors' Report – Dennis Loose

Dennis advised that he thought they would be bringing the budget recommendations to this meeting. They have not received the reservation amount from the State Unit on Aging for the budgets due to the Congress Budget Committee not releasing the table as of yet.

They have been talking with some State Senators and the Chair of the Appropriation Committee about the funding situation. He would like to visit directly with the Chair to discuss the situation with regards to ENOA and the large number of clients served. The last increase was six years ago from the State and there have been decreases from the Federal government.

27. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

28. Motion to Adjourn out of Office on Aging and enter Duet

Motion was made by Lisa to Adjourn out of Office on Aging and enter Duet. Motion was seconded by Janet and passed by unanimous roll call vote.

## **DUET**

29. Approval of Phase I Environmental Site Assessment by Terracon for 1935 E Military Avenue, Fremont NE – Debbie Herbel

Debbie advised that this loan through First National Bank is to pay for the construction at this site. There had been an environmental incident at this site in 2001 so First National Bank is requiring this test as part of the loan process. The cost of the test will be approximately \$1800.00.

Motion was made by Janet to Approve the Phase I Environmental Site Assessment by Terracon for 1935 E Military Avenue, Fremont NE. Motion was seconded by Lisa and passed by unanimous roll call vote.

30. Approval of Out of State Travel for Leah Rischling and Michelle Head to Chicago, IL, March 10-13/20 – Debbie Herbel

Debbie advised that this is training for Workday Time Tracking.

Motion was made by Lisa to Approve the Out of State Travel for Leah Rischling and Michelle Head to Chicago, IL, March 10-13/20. Motion was seconded by Janet and passed by unanimous roll call vote.

31. Director's Report – Debbie Herbel

Debbie reported that they are holding town hall meetings for the staff to inform the staff of any big changes. This month and next they will be updating the staff on policy changes and focusing on the National Core Indicators Survey. This quality assurance survey compares data for Nebraska versus ENCOR with regards to turnover, vacancy rates, and wages and benefits offered. The report is in the packet for the Board to review.

She discussed the newly hired Clinical Director and her success with obtaining referrals as well as outside referrals. She is a Licensed Mental Health Professional.

32. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

33. Motion to Adjourn out of Meeting

Motion was made by Janet to Adjourn out of the meeting. Motion was seconded by Lisa and passed by unanimous roll call vote. The meeting adjourned at 5:55pm.

## **ALPHA SCHOOL**

There will be no report from Alpha School this month