

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
February 12, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:34pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Lisa Kramer (Washington County)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet); Trish Bergman (ENOA); Chris Jerram (Attorney)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Approval of the January 15, 2020 Governing Board Meeting Minutes

Motion was made by Lisa to Approve the January 15, 2020 Governing Board Meeting Minutes. Motion was seconded by Janet and passed by unanimous roll call vote with the exception of David Saalfeld and Angi Burmeister who abstained due to not being present at the January 15th meeting.

4. Attorney Comments – Chris Jerram

There were no comments from the attorney.

5. Report from Lobbyist – Sean Kelley

Sean was unable to attend the meeting. A copy of his report is in the packet for the Board to review.

6. Executive Session – Debbie Herbel

The Chair stated that the Executive Session will be held at the end of the meeting.

7. Director’s Report

There was no Director’s Report.

8. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

9. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by David and passed by unanimous roll call vote.

ALPHA SCHOOL

10. Approval of 3 School Contracts – Clint Reid

Clint requested approval for a school contract for Conestoga Public Schools and two for the Council Bluffs Community Schools.

Motion was made by David to Approve 3 School Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

11. Director’s Report – Clint Reid

Clint reported that as of today they have 68 students enrolled but they will be losing a student who will go back to a Millard Elementary School. They have four intakes scheduled over the next three weeks and have 11 students on a waiting list. There are 72 days of school left. He introduced his middle school teacher who attended the meeting today and is pursuing a degree in Administration.

12. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

13. Motion to Adjourn out of Alpha School and enter Duet

Motion was made by David to Adjourn out of Alpha School and enter Duet. Motion was seconded by Janet and passed by unanimous roll call vote.

DUET

14. Approval of Business Loan with First National Bank of Omaha to Finance Construction Projects in Bellevue and Fremont – Debbie Herbel

Debbie advised that these are the two buildings that they replaced after the flood. They paid cash for the buildings and this loan is for the construction costs. Rife was awarded the construction contract for Bellevue and Ronco was awarded the construction contract in Fremont.

Motion was made by David to Approve the Business Loan with First National Bank of Omaha to Finance Construction Projects in Bellevue and Fremont. Motion was seconded by Janet and passed by unanimous roll call vote.

15. Approval of Managerial Coaching Sessions with K. T. Beck Enterprises – Debbie Herbel/Sarah Graham

Debbie advised that the central and the north area offices were merged which contributed to a new management team. These coaching sessions will be coaching and leadership training to strengthen this leadership team. They interviewed training companies and found that the K. T. Beck Enterprises best met their expectations.

Motion was made by Lisa to Approve the Managerial Coaching Sessions with K. T. Beck Enterprises. Motion was seconded by Angi and passed by unanimous roll call vote.

16. Approval for ABM Janitorial Service Agreement for 780 North 114 Street, Omaha – Debbie Herbel

Debbie advised that this is for a rental building that they will be using temporarily.

Motion was made by Lisa to Approve the ABM Janitorial Service Agreement for 780 North 114 Street, Omaha. Motion was seconded by Janet and passed by unanimous roll call vote.

17. Approval of Renewal of Internet Contracts with Cox – Debbie Herbel

Debbie advised that these contracts are expiring and would like to renew them. There is no price change.

Motion was made by Janet to Approve the Renewal of Internet Contracts with Cox. Motion was seconded by David and passed by unanimous roll call vote.

18. Approval for New Phone and Internet Service with Cox – Debbie Herbel

- a. 410 Galvin Rd North, Bellevue
- b. 3604 Summit Plaza, Bellevue
- c. 1548 Front St, Blair
- d. 1935 E Military, Fremont
- e. 1900 E Military, Fremont

Debbie stated that these phone lines are for their new locations.

Motion was made by David to Approve the New Phone and Internet Service with Cox. Motion was seconded by Janet and passed by unanimous roll call vote.

19. Approval of Computer Training with New Horizons Computer Learning Center – Debbie Herbel

Debbie reported that this contract was approved last year for training staff and it was very successful. Their entire staff is eligible to use the training courses. This is the renewal of that contract. The rate is the same but there will be an additional fee because they will be adding an additional class.

Motion was made by David to Approve the Computer Training with New Horizons Computer Learning Center. Motion was seconded by Angi and passed by unanimous roll call vote.

20. Approval of Out of State Travel – Debbie Herbel

- a. Janet Finan to Albany, NY, March 16-20, 2020
- b. Denise Austin and Ginger Lakowsky to Chicago, IL, May 5-8, 2020

Motion was made by Lisa to Approve the Out of State Travel for the above listed. Motion was seconded by Angi and passed by unanimous roll call vote.

21. Presentation on the Quality Assurance - Family/ Guardian Satisfaction Survey—Sarah Graham

Debbie advised that this survey was sent out in November for quality assurance. This was the first digital satisfaction survey that they have sent out. The results came back electronically and the data can be summarized more quickly. They sent 600+ surveys with 105 responses in a 2 ½ month time period. Sarah summarized each survey question. The results were shared at their quarterly family meeting.

22. Director's Report – Debbie Herbel

Debbie reported that the ribbon cutting ceremony for Duet will be on February 27.

23. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

24. Motion to Adjourn out of Duet and enter Office on Aging

Motion was made by Lisa to Adjourn out of Duet and enter Office on Aging. Motion was seconded by Angi and passed by unanimous roll call vote.

OFFICE ON AGING

25. Bid Opening for New Horizons Newspaper Printing – Dennis Loose

Dennis reported that this an annual bid. Bids were submitted by the Bellevue Leader from Bellevue, National Print and Business Solutions from Omaha and Forum Communications from Fargo, ND. The bids will be given to Jeff to analyze to determine if they have met all requirements. Dennis will report next month which printer was awarded the contract.

26. Bid Opening for Purchase of Home Delivered Meals Vans – Dennis Loose

Dennis stated that they received a bid from Diers from Fremont and Woodhouse Ford Omaha. He will report next month which dealership was awarded the purchase.

27. Approval of Contract with Connect America to Provide Medical Alert Systems – Dennis Loose

Dennis advised that this a renewal of the contract with Connect America at the same rate.

Motion was made by David to Approve the Contract with Connect America to Provide Medical Alert Systems. Motion was seconded by Janet and passed by unanimous roll call vote.

28. Approval of FY 20-21 Meal Rate for Catering Provider, Company Kitchen – Dennis Loose

Dennis advised that Company Kitchen increased the rate 3% for Home Delivered Meals and the Hot and Deli Congregate meals. The agency and the clients are very pleased with the meals.

Motion was made by Lisa to Approve the FY 20-21 Meal Rate for Catering Provider, Company Kitchen. Motion was seconded by Angi and passed by unanimous roll call vote.

29. Approval of Legal Aid of Nebraska Contract – Dennis Loose

Dennis advised that this was discussed at the last Board meeting. ENOA will be contracting directly with Legal Aid of Nebraska to provide the ElderAccessline.

Motion was made by Janet to Approve the Legal aid of Nebraska Contract. Motion was seconded by Angi and passed by unanimous vote.

30. Approval of Personal Care Service Contractor Reimbursement and Homemaker Service Contractor Reimbursement Policies – Dennis Loose

Dennis advised that the policies were sent out in advance for the Board to review. He explained the reasoning for the policies.

Motion was made by Lisa to Approve the Personal Care Service Contractor Reimbursement and Homemaker Service Contractor Reimbursement Policies. Motion was seconded by David and passed by unanimous roll call vote.

31. Approval of Out of State Travel for Abigail Wayman and Sandy Blackman to Arlington, VA, May 11-13, 2020 – Dennis Loose

Motion was made by Lisa to Approve the Out of State Travel for Abigail Wayman and Sandy Blackman to Arlington, VA, May 11-13, 2020. Motion was seconded by Angi and passed by unanimous roll call vote.

32. Directors' Report – Dennis Loose

Dennis announced that ENOA is being required to leave the State IT system no later than June 30, 2020. ENOA will be going on the Duet IT system and have been working with All Covered for the conversion.

He discussed the State monitoring report response that was sent to the State. The report was sent out in advance for the Board to review.

33. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

34. Motion to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

35. Substance Abuse Prevention Block Grant, FY 21 – Crystal Fuller
- c. Review of Process and BHAC Recommendation on Request for Letters of Interest
 - d. Approval of Funding Plan

Crystal discussed the grant. Region 6 received Letters of Interest from five coalitions to develop preventive services for alcohol, tobacco and other drug usage. The Behavioral Health Advisory Committee reviewed the letters and awarded the funding to Coalition Rx, Project Extra Mile and Omaha Collegiate Consortium. There was \$360,000 to award and the budget for the three came in at \$302,000 which left \$60,647 for Region 6 to use at their discretion. They will use this amount to contract with an evaluation consultant.

Motion was made by Lisa to Approve the Funding Plan for the Substance Abuse Prevention Block Grant, FY 21. Motion was seconded by Angi and passed by unanimous roll call vote.

36. Review of FY 19 County Data Reports – Kim Kalina

Kim is the Director of Quality Improvement. The report is in the packet for the Board to review. She advised that the FY 19 report is broke into three different sections. The first one is the Overall Region 6 report which has the data for all resident encounters that they were associated with, the second is a break out report where Region 6 is serving residents living in other counties in the State and the last section is the five individual county reports. The data shows that the county match contributions have not increased over the last three years and each county expenditures have increased annually but one. The data is showing that the increase in encounters shows an increase in expenditures.

Patti will take this report to the individual county meetings.

37. Approval of Performance Evaluation Proposal from SilverStone Group – Patti Jurjevich

Patti advised that the proposal is in the packet for the Board to review. This proposal is a follow up to last year when SilverStone revised the job classification structure. SilverStone has now been requested to assist with modifications to the performance evaluation tool.

Motion was made by David to Approve the Performance Evaluation Proposal from SilverStone Group. Motion was seconded by Angi and passed by unanimous roll call vote.

38. Appointment of Robert Hillabrand, Sarpy County, to Behavioral Health Advisory Committee, 5/12/20-5/11/23 – Patti Jurjevich

Patti advised that Robert's background information is in the packet for review by the Board.

Motion was made by Lisa to Approve the Appointment of Robert Hillabrand, Sarpy County, to Behavioral Health Advisory Committee, 5/12/20-5/11/23. Motion was seconded by Angi and passed by unanimous roll call vote.

39. Approval of Alternative Compliance Request for CenterPointe – Patti Jurjevich

Patti advised that this is approval for a change in requirement with the Division of Behavioral Health. CenterPointe would like to hire a licensed LMHP with the condition that the hired therapist complete LADC classes and then obtain their PLADC. This is all due to a workforce shortage in Omaha of licensed LMHPs.

Motion was made by Lisa to Approve the Alternative Compliance Request for CenterPointe. Motion was seconded by Angi and passed by unanimous roll call vote.

40. Approval of Out of State Travel (Ratification) – Patti Jurjevich

- a. Jennifer Determan, Nashville, TN April 13, 2020 – April 16, 2020
- b. Dolores Bangert, Orlando, FL June 30, 2020 – July 3, 2020

Motion was made by Lisa to Ratify the Approval for Out of State Travel for the above listed staff. Motion was seconded by Janet and passed by unanimous roll call vote.

41. Quarterly Financial Statements for the Period Ending December 31, 2019 -- Patti Jurjevich

Patti sent this report out in advance for the Board to review. There were no questions by the Board members.

42. Director's Report-Patti Jurjevich

Patti reported that the hearing for LB 897 was yesterday afternoon. This is the bill introduced by Senator Cavanaugh to reinstate \$4.35 million that has been cut out of the budget for next fiscal year. The hearing went well with a large amount of supporters testifying.

The FY 21 budget will be presented at the March meeting. The budget will include the \$1.2 million cut that Region 6 is required to take.

The draw down in funding is still strong. At the next meeting with the Division there may be a discussion with regards to shifting funds among the regions.

43. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

Motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter into Executive Session to discuss contract negotiations. Motion was seconded by Angi and passed by unanimous roll call vote at 4:50pm.

44. Motion to Adjourn out of Meeting

Motion was made by David to Adjourn out of Executive Session and Adjourn out of the meeting. Motion was seconded by Lisa and passed by unanimous roll call vote with no action taken. The meeting adjourned at 5:10pm.

Respectfully Submitted by Lezlie McPherson