

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
March 11, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Jordan Rishel (Washington County)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet)

2. Comments & Correspondence - Governing Board

Mary Ann welcomed senior level nursing students from Clarkson College.

3. Approval of the February 12, 2020 Governing Board Meeting Minutes

Motion was made by David to Approve the February 12, 2020 Governing Board Meeting Minutes. Motion was seconded by Janet and passed by unanimous roll call vote except for Jordan Rishel who abstained due to not being present at the February 12th meeting.

4. Approval of All Covered Computer Projects with ENHSA/ENOA/Duet- Sarah Graham
 - a. Server Room Move and New Infrastructure
 - b. Proposal and Schedule of Services
 - c. New PC Deployment
 - d. O365 Mitigation

Sarah explained each project involved in migrating Duet and ENOA server, included in the packets were proposals and a scope of work for each portion of the projects.

Motion was made by Angi to Approve the All Covered Computer Projects with ENHSA/ENOA/Duet. Motion was seconded by David and passed by unanimous roll call vote.

5. Approval of Moy Electric bid to move server and ENOA merger- Sarah Graham

Sarah explained that Moy Electric would be moving the Duet server from Region 6 to ENOA.

Motion was made by David to Approve the Moy Electric bid to mover server and ENOA merger. Motion was seconded by Janet and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

Chris did not attend the meeting.

7. Report from Lobbyist – Sean Kelley

Sean was unable to attend the meeting. A copy of his report is in the packet for the Board to review.

8. Executive Session – Debbie Herbel

The Chair stated that the Executive Session will be held at the end of the meeting.

9. Director's Report

Debbie reported we received a certified letter from Siemens stating they were no longer a certified provider for the building wide security system. PJ Morgan will be researching to see if there is anyone else who can support and service this system.

10. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Janet to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by David and passed by unanimous roll call vote.

ALPHA SCHOOL

12. Approval of 4 School Contracts – Clint Reid

Clint requested approval for a school contract for Omaha Public Schools, two for La Vista Public schools and one from Harlan, IA Community Schools

Motion was made by Janet to Approve 4 School Contracts. Motion was seconded by David and passed by unanimous roll call vote.

13. Approval of 1 Staff Contract – Clint Reid

Clint requested approval for one staff contract, Alpha had one staff member leave in December to further their education and opened the position in February.

Motion was made by Janet to Approve one Staff Contract. Motion was seconded by David and passed by unanimous roll call vote.

14. Director's Report – Clint Reid

Clint reported that as of today they have 68 students enrolled. They have 12 active referrals and have 48 days of school left. Alpha has finalized the 20-21 school calendar; it will be a little different than previous years. Parent teacher conferences will be held on 2 different nights instead of one night at the end of the quarter. Alpha will start the school year in the second full week of August. Staff contracts will remain at 193 days. Students are now able to use 16 Chromebooks, enough for two classrooms to utilize at the same time. COVID-19 concerns; if school closes, what happens to Alpha School. Flyer will be sent via USPS on Monday. Alpha will remain open for as long as it's allowed. Clint spoke with ABM Janitorial; they are having increased disinfectant cleaning of highly trafficked area.

15. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

16. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

17. State Opioid Response (SOR) Grant, FY 21- Jennifer Determan

- a. Review of Process and BHAC Recommendation
- b. Approval of Funding Plan

Jennifer discussed the as a part of the State Opioid Response Plan, Region 6 was allocated funds and releases a request for letters of interest on Jan. 17th providers had until Jan. 31st to respond, they received 5 responses and 3 of which they could accept. The providers that responded were able to attend an informational meeting to let them know what was allowed as far as expenses for the grant. The providers then had until Feb 14th to submit a formal proposal on what their budget justification was to serve all 5 counties; 2 providers submitted proposals, Bell House and Heartland Family Services. This information was submitted to advisory committee

Motion was made by Janet to Approve the State Opioid Response (SOR) Grant and the Funding Plan. Motion was seconded by David and passed by unanimous roll call vote.

18. Update and Approval of System of Care (SOC) Revised Budget – Taren Petersen

Taren advised that this information was provided in the Board's packet. Region 6 was fortunate to receive an additional 50k from the state, with these dollars Memorial Community Hospital and Health System will be hiring a part time Licensed Mental Health Provider that will provide therapy with children and youth in the Washington County area. Taren advised that these monies will get this position started and the Hospital will be able to sustain this position after these dollars are exhausted which will be at the end of September.

Motion was made by Janet to Approve the System of Care (SOC) Revised Budget. Motion was seconded by David and passed by unanimous roll call vote.

19. FY21 Regional Budget Plan – Taren Petersen
 - a. Review of Funding and Budget Narrative
 - b. Approval of Resolution for TY 21 Regional Budget Plan

Taren advised that there is a FY21 Budget Narrative and spreadsheet in the packet for the Board to review. She discussed the revenue received from the state and federal funds which includes a rather significant decrease. The decrease is for \$1,210,108 and includes a reduction for Medicaid expansion and smaller dollar amount for the Cost Model funding that she explained in the budget. She stated that there were no changes for the State Housing Assistant and no changes in the Block Grant dollars. Taren stated that they will also be receiving state general funds separately for a separate contract for Lasting Hope Recovery Center. Taren explained that key initiatives and changes for FY21 are in the narrative to review. Medicaid expansion is a key piece this year. She recapped budgets for all programs included on the narrative. The spreadsheet also notes the agency that provides the services.

Motion was made by David to Approve the Resolution for the FY21 Budget Plan. Motion was seconded by Jordan and passed by unanimous roll call vote.

20. Approval of Alternative Compliance Requests – Patti Jurjevich
 - a. Nebraska Medicine
 - b. Memorial Health System

Patti advised that a copy of the Alternative Compliance Request is in the packet for the Board's review. She explained that she is wanting to waive the RFP process for both NE Medicine and Memorial Health System.

Motion was made by Angi to approve the Alternative Compliance Requests. Motion was seconded by Janet and passed by unanimous roll call vote.

21. Approval of Emergency Budget Shift – Patti Jurjevich

Patti advised that typically, budget shifts come quarterly. She explained in the January approval there was a technical glitch in one of the items that they were wanting to shift money into, and it had to do with the client data system not able to receive the dollars. She explained that this had been fixed and she is wanting to shift some of the prevention dollars and are bringing it back to the board to make this shift.

Motion was made by Angi to Approve the Emergency Budget Shift. Motion was seconded by Janet and passed by unanimous roll call vote.

22. Approval of George Fisher, Consumer Advisory Team Representative, to the Behavioral Health Advisory Committee, 3/11/2020-12/31/2020- Patti Jurjevich

Patti explained there was a recent spot on the Behavioral Health Advisory Committee that opened, and the members of the Consumer Advisory Team are recommending that George Fisher be appointed a 1-year term through the end of the calendar year.

Motion was made by Janet to Approve appointment of George Fisher on the Behavioral Health Advisory Committee. Motion was seconded by David and passed by unanimous roll call vote.

23. Approval of Out of State Travel – Patti Jurjevich

Patti requested to travel to Orange County, Florida for National Association of Counties Annual Conference.

Motion was made by Janet to Approve the Out of State Travel for the above listed. Motion was seconded by Angi and passed by unanimous roll call vote.

24. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by David to Approve the Contacts and Amendments. Motion was seconded by Angi and passed by unanimous roll call vote.

25. Director's Report – Patti Jurjevich

Patti's usual reports are in your packet but wanted to direct attention to the draw down in dollars for the State contract. Mental Health is expected to be at 58.3% and currently the draw down is at 57%, slightly under. Patti sent an email to the State requesting for extra dollars that can be shifted around and put in Mental Health contract so Region 6 can pay for services being delivered, she is waiting for a response from the State. Patti also stated she is working on finalizing the pandemic plan for the upcoming weeks.

26. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

27. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by David to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Angi and passed by unanimous roll call vote.

Duet

28. Approval of chair lift for 1548 Front Street – Debbie Herbel

Duet is wanting to purchase a chair lift that wraps around the railing of the new rental building in Blair. David stated his son recently moved and has a stairlift that he'd be willing to part with if it fit what we needed.

Motion was made by David to approve the purchase of the chair lift subject to possible purchase from a used chairlift not working out. Motion was seconded by Angi and passed by unanimous roll call vote.

29. Approval of 2 Statement of Work proposals from Identysis for Bellevue and Fremont—Debbie Herbel

Installation of security systems at new Bellevue and Fremont locations that were lost in the flood.

Motion was made by David to approve the Statement of Work proposals from Identysis. Motion was seconded by Angi and passed by unanimous roll call vote.

30. Approval for remodel project for 4883 S. 51st Street – Debbie Herbel

Debbie is requesting a complete remodel of both bathrooms, kitchen cabinets and all flooring.

Motion was made by David to approve the remodel project of 4883 S. 51st Street. Motion was seconded by Janet and passed by unanimous roll call vote.

31. Approval for 2018 Isuzu 20ft Box Truck for CARE Recycling—Debbie Herbel

Debbie advised that she wanted to end the lease for the current truck we are using for the Bedford location and utilize one of the trucks at CARE Recycling. This truck would replace the truck being given to the Bedford location.

Motion was made by Janet to approve the purchase for the 2018 Isuzu Box Truck for CARE Recycling. Motion was seconded by Angi and passed by unanimous roll call vote.

32. Director’s Report—Debbie Herbel

There was no Director’s Report

33. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

34. Motion to Adjourn out of Duet and enter Office on Aging

Motion was made by Jordan to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

Office On Aging

35. Award of Bid for Printing New Horizons Newspaper- Dennis Loose

Dennis advised that ENOA would like award the bid for the New Horizons Newspaper to National Print Business Solutions. This is an annual contract with a one-year renewal.

Motion was made Janet to Award the Bid for Printing the New Horizons Newspaper to National Print Business Solutions. Motion was seconded by David and passed by unanimous roll call vote.

36. Ratification of Approval for Woodhouse of Omaha to provide 2 Meals on Wheels Vans—Dennis Loose

Dennis stated that he received 2 bids for MOW’s vehicles. Woodhouse of Omaha was the lower bid. ENOA received 50k from the Scott Foundation Grant and would only need to cover approximately 9k of the cost for these vehicles.

Motion was made by Angi to ratify the Approval for Woodhouse of Omaha to provide 2 Meals on Wheels Vans. Motion seconded by Jordan and passed by unanimous roll call vote.

37. Approval of Copier Lease Proposal—Dennis Loose

Dennis stated that the printer lease for ENOA is up next month and recommended Konica Minolta Business Solutions as the new vendor. The Konica Minolta lease will cost significantly less than the current vendor and the price of these printers would stay the same through the tenure of the lease agreement.

Motion was made by David to approve the Copier Lease Proposal from Konica Minolta Business Solutions. Motion was seconded by Janet and passed by unanimous roll call vote.

38. Approval of County Match for FY 21—Dennis Loose

Dennis stated normally they would have a budget and would have presented at this meeting; but based on the Covid-19 pandemic he is requesting a continuing amount that the counties are currently paying.

Motion was made by Jordan to approve the County Match for FY21 until budget can be presented. Motion was seconded by Angi and passed by unanimous roll call vote.

39. Approval of Resolution of Appreciation for Lezlie McPherson- Dennis Loose

Dennis explained that Lezlie McPherson, the Executive Assistant for ENOA and will be retiring on Friday, March 13, 2020 after 10 years of employment.

Motion was made by Angi to approve the Resolution of Appreciation for Lezlie McPherson. Motion was seconded by Jordan and passed by unanimous roll call vote.

40. Director's Report-Dennis Loose

Dennis sent all members information about budget cuts. He stated the Appropriations Committee set up a meeting that Dennis and others attended to find out why cuts are being made. Dennis stated that he voted to put money back into the budget for ENOA, he sent a thank you to the Senators on the Committee. Included in the information that he provided was in the packets was federal funding numbers for 2020.

Dennis and Trish are working on putting together a plan for the Corona Virus outbreak and will update staff as soon as it is finalized.

41. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

Motion was made by David to Adjourn out of Office on Aging and enter the Executive Session. Motion was seconded by Angi and passed by unanimous roll call vote at 5:31pm.

42. Motion to Adjourn out of Meeting

Motion was made by David to Adjourn out of Executive Session and Adjourn out of the meeting. Motion was seconded by Angi and passed by unanimous roll call vote with no action taken. The meeting adjourned at 5:40pm.

Respectfully Submitted by Amanda Stonys