

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
April 8, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Jordan Rishel (Washington County)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet) and Trish Bergman (ENOA)

2. Comments & Correspondence - Governing Board

None.

3. Approval of the March 11, 2020 Governing Board Meeting Minutes

Motion was made by Angi approve the March 11, 2020 Governing Board Meeting Minutes. Motion was seconded by Janet and passed by unanimous roll call vote.

4. Review/Approval of Sal Gonzalez Estate probate Claim—Debbie Herbel / Chris Jerram

Chris explained that Encor/ Duet received notice over a month ago that there was a proposed distribution from the estate of Sal Gonzalez to a proposed entity called ‘The Madonna Shop’ with notice sent to the location that Duet operates on 92nd & Bedford. The claim was disputed by the Madonna School of Community Based Services that ran the program until ENCOR/Duet took over. Chris explained that cases like this come down to the Court determination of donor intent. It was agreed upon that it would be a 50/50 split of the \$220k with an agreement of the Madonna shop sign hanging at the 92nd & Bedford location is taken down or flipped over. It was also agreed upon that any future notices that list Madonna Shop that we would share that information. Chris also explained that if this case went to litigation that it would be very expensive and would deplete the assets of the estate.

Motion was made by Lisa to Approve the Sal Gonzalez Estate probate Claim and split the assets 50/50. Motion was seconded by Janet and passed by unanimous roll call vote.

5. Attorney Comments – Chris Jerram

None.

6. Report from Lobbyist – Sean Kelley

Sean reported that the legislature is currently paused, adjourned on March 12th for a 4-day weekend and have been recessed except for 3 legislative days ending on March 23rd which left only 17 legislative days in this 60-day session. Sean stated nobody knows when the legislature will resume. When it reconvenes, it will be at a fast and steady pace. The legislature passed \$83 Million dollars in emergent Covid-19 Funds, \$25 Million of which are unobligated.

Sean also sent the board a Candidate overview of the 2020 primary.

7. Director's Report – Debbie Herbel

None.

8. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

9. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Angi and passed by unanimous roll call vote.

ALPHA SCHOOL

10. Approval of 1 School Contract – Clint Reid

Clint requested approval for one school contract for Millard Public Schools

Motion was made by Janet to Approve Millard Public School Contract. Motion was seconded by David and passed by unanimous roll call vote.

11. Covid 19 update – Clint Reid

Clint sent out an email with his Covid 19 update, he mentioned that at this time there have been no staff members diagnosed with Covid. There was a recent positive diagnosis with a family member of one of the students that attends Alpha.

Alpha has delivered or mailed out learning packets to all students. Clint is preparing letters of intent to send to staff for next school year. There have been 8 returned and the rest will be sent out tomorrow. This allows Clint to analyze what he is needing to prepare for the next school year.

12. Director's Report – Clint Reid

None.

13. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

14. Motion to Adjourn out of Alpha School and enter Office on Aging.

Motion was made by Angi to Adjourn out of Alpha School and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

Office on Aging

15. Approval of FY 21 Personal Care and Homemaker Services—Dennis Loose

Dennis sent out an email prior for the board to review. He mentioned that it Personal Care Providers will cost \$22/ hr. for Douglas and Sarpy County and \$23/hr. for Dodge, Washington and Cass counties because it is harder to find providers out in those areas.

Homemaker Providers are paid at \$21/ hr. and ENOA is losing Care Tech and Omaha Works Staffing. Care Tech had quite a few of ENOA Clients that were moved to other providers.

Motion was made by Lisa to approve the FY 21 Personal Care and Homemaker Services. Motion was seconded by Angi and passed by unanimous roll call vote.

16. Approval of FY 21 Home Delivered Meal Provider Contracts—Dennis Loose

Information for this was sent to the board prior to this meeting for review. Dennis explained that this is for providers who provide kosher meals in rural areas.

Motion was made by Janet to approve the FY 21 Home Delivered Meal Provider Contracts. Motion was seconded by Angi and passed by unanimous roll call vote.

17. Covid-19 Update—Dennis Loose

Dennis sent out ENOA's update for the boards review prior to the meeting. Dennis wanted to thank Mark McQueen for keeping them informed on the Cares Act. Since Covid 19 has shut down most of the Senior Centers, ENOA has set up a 'grab and go' process so that Seniors can go pick up their meals and leave but had to end it on Friday. Dennis stated that ENOA's biggest challenge has been the Meals on Wheels program. MOW was serving around 570 per day and it's jumped up to 700. Dennis stated that it's hard to get drivers and has been filling driver positions with ENOA staff or Rural Transportation providers and they have been doing deliveries.

Dennis stated that most ENOA employees are working remotely and has gone well. Contributions from the public have been increasing, the public is really interested in helping during this time of need. Trish also added that the MOW's has been increasing the number of home delivered meals just in case the catering company shuts down due to a Covid 19 case.

18. Director's Report—Dennis Loose

Dennis stated that he will bring the ENOA FY 21 Budget to next month's meeting.

19. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

20. Motion to Adjourn out of Office on Aging enter Region 6 Behavioral Healthcare.

Motion was made by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Lisa and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

21. Review and Approval of Plan and Budget for Housing Development One-Time funds, 3/1/2020-6/30/2020—Jennifer Determan

Jennifer spoke about the One-Time funds that were allocated for the FY 21 Budget that are for affordable housing, new construction, or building acquisitions. The division of Behavioral health received \$800k for this plan and they wanted to find ways to leverage this money, so they looked for projects that were already established and in existence that were working with the Nebraska investment Finance Authority. They received a list from NIFA that had funding gaps, they sent the list to all six regions and after several discussions it was determined that there were two projects best suited to be funded that could spend the dollars.

The first project is Care For, an emergency shelter in Fremont and Dodge County, they are looking to purchase an apartment complex to provide permanent supportive housing. It would be 16, one-bedroom units, one, two-bedroom unit for staff on site. The first floor would be a thrift store that they'd use for job training for residents. They are also planning to offer case management. They are asking to be funded for \$450k to purchase the building and have received a donation to lower the cost of the building acquisition.

The second project was the Garage Lofts, this is through the Midwest Housing Development Fund. They are doing a new construction property near downtown Omaha on S. 24th Street. This property is 12 4-bedroom units and 18 3- bedroom units. They have an agreement with the Omaha Housing Authority to take referrals and project-based vouchers. They are also willing to take referrals from Region 6. They had a funding gap of about \$500k and R6 is looking to fund them at \$350k to help with expenses for their new construction property. They will also offer paid renters' insurance and on-site organized activities.

Jennifer is wanting approval for the contract R6 has with the State for \$800k to begin the contracts with these two projects.

Motion was made by Lisa to approve the Plan and Budget for Housing Development One-Time funds, 3/1/2020-6/30/2020. Motion was seconded by Angi and passed by unanimous roll call vote.

22. Ratification of Community Alliance Alternative Compliance Request—Patti Jurjevich

Patti explained that this is another situation where they are wanting an option to bill in 15-minute increments instead of a case rate. She stated that this came in a little later due to it being Covid related and is asking for ratification.

Motion was made by Lisa to approve the Ratification of Community Alliance Alternative Compliance Request. Motion was seconded by Janet and passed by unanimous roll call vote.

23. Approval of Preliminary Certification of FY21 Local Matching Funds – Patti Jurjevich

Patti explained that this is a required piece of R6's regional budget plan that they submit to the division. She stated that the amounts reflected are based on the agreement that was made at the January meeting where the county contributions at the same level next fiscal year as they are this fiscal year.

Motion was made by Janet to approve the Preliminary Certification of the FY21 Local Matching Funds. Motion was seconded by Lisa and passed by unanimous roll call vote.

24. Approval of Resolution for FY21 Regional Budget Plan – Patti Jurjevich

This is the resolution that was forgotten from the March meeting, Patti explained that all members have reviewed and approved the budget plan from last month.

Motion was made by Janet to approve the Resolution for FY21 Regional Budget Plan. Motion was seconded by Angi and passed by unanimous roll call vote.

25. Approval of Third Quarter Budget Shifts – Patti Jurjevich

Patti advised that they are in the process of finalizing the budget adjustment request. She requests that it be approved to have Mary Ann sign this when it is ready. She will send it to the Governing Board for their review

Motion was made by Lisa to Approve the Third Quarter Budget Shifts. Motion was seconded by Janet and passed by unanimous roll call vote.

26. Approval of Contracts and Amendments – Patti Jurjevich

Patti advised that a list of the contracts and amendments is in the packet for review. She recapped the contracts and amendments

Motion was made by Lisa to Approve Contracts and Amendments. Motion was seconded by Janet and passed by unanimous roll call vote.

27. COVID-19 update- Patti Jurjevich

Patti sent all board members a link to her Covid update on One Drive. Her staff are doing well and are staying connected to their network providers to stay up to date on what services they can provide. R6 has posted resource information on their website that people may find helpful. The Professional Partner Program is continuing to work with youth and families via video and teleconferencing. They are continuing to accept and admit new people into the program at this time and even onboarded two new staff. All R6 staff were sent an employee survey to see how things were going since they are working from home which was included in the Covid update.

28. Director's Report—Patti Jurjevich

Patti spoke about the FEMA grant for the flood response and it was scheduled to finish up in May. Nebraska put in a request for a disaster declaration for Covid 19, R6 did not get the declaration they needed to continue the crisis counseling program. The Governor has prioritized the program to see it continue in a modified way and are looking to put together a budget quickly and it might require R6 to hire more outreach workers. There would still be a rural response hotline and would also fund Nebraska Family Helpline. Public Policy Center is collecting budgets from all the regions to be able to do something like flood response only on the pandemic side. It would run from May to December. Currently R6 has 18 staff under the FEMA flooding grant and will increase staffing to 24.

Patti recapped the contract status reports that were sent prior to the meeting.

29. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

30. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Angi and passed by unanimous roll call vote.

Duet

31. Approval to Sell the Home at 3724 Hawthorne and list with PJ Morgan Real estate.

Debbie explained that Duet is going through each of our homes and evaluating them, as the Duet population ages, they are not able to access some of our homes and this is one of them. All laundry facilities are in the basement and bedrooms are on the second floor making it difficult for people to utilize. Debbie is asking for permission to list with PJ Morgan Real Estate.

Motion was made Lisa to Approve the Sell of 3724 Hawthorne and list with PJ Morgan Real Estate. Motion was seconded by Janet and passed by unanimous roll call vote.

32. Covid-19 update- Debbie Herbel

Debbie sent out an update to all board members via email. She recapped that they plan to close all offices and day locations though May 4th and will re-evaluate once it gets closer to that date. All people supported are being supported in homes. All staff who work in offices are working from home and our DSP's are working in homes. We are ordering cloth masks for all our staff and will be ordering hospital grade masks for all homes. Disposable gowns and N95 masks are available if a staff or person supported tests positive for Covid 19. Gowns are mandatory to be worn in the two MSU homes. Debbie is currently working to lift vacation caps so that employees who are maxed out on vacation time won't lose time. Debbie has been in communication with the Union Reps so that we can implement this as soon as possible. All activities in the community have stopped as well as non-emergency medical appointments. Staff who have mandatory physicals for work have been put on hold until May and will re-evaluate if needed. New employees must have a pre-employment physical and must have a temperature check. All home visits have been requested to stop. DSP's have been directed to attend DSP Webinars that are

Covid related. All mandatory training is being held virtually. DSP's are being asked to order groceries online.

33. Director's Report—Debbie Herbel

Developmental Disability office in Lincoln have been doing weekly calls and have an Appendix out for resolution so our March billing is being delayed. Once approved we will send in our billing with a 50% increase in rates during this time.

Construction update: Blair building construction is complete and ready for us to move in. Fremont construction will be delayed because of the Covid crisis, it's delayed until July. Bellevue is still on track to be completed by the end of May.

34. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

35. Executive Session—Debbie Herbel

No Executive Session was needed.

36. Motion to Adjourn out of Meeting

Motion was made by Lisa to Adjourn out of Executive Session and Adjourn out of the meeting. Motion was seconded by Janet and passed by unanimous roll call vote with no action taken. The meeting adjourned at 4:17 pm.

Respectfully Submitted by Amanda Stonys