

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
May 13, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the "Nebraska Open Meetings Act" is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Jordan Rishel (Washington County)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet) and Trish Bergman (ENOA)

2. Comments & Correspondence - Governing Board

None.

3. Approval of the April 8, 2020 Governing Board Meeting Minutes

Motion was made by Lisa approve the April 8, 2020 Governing Board Meeting Minutes. Motion was seconded by Janet and passed by unanimous roll call vote with the exception of David Saalfeld who abstained due to not being present at the April 8th meeting.

4. Approval of the settlement agreement with Madonna School & Community Based Services Re: Gonzalez estate/trust "Madonna Shop"

Chris reviewed the settlement agreement with Salvatore Gonzalez dispute that was discussed at last month's meeting. He explained that the two parties reached an agreement for the recipient of the monies left by Mr. Gonzalez. The settlement would be a 50/50 split with the Madonna School of approximately \$200k.

Motion was made by Lisa to approve the settlement agreement with Madonna School & Community Based Services Re: Gonzalez estate/Trust "Madonna Shop". Motion was seconded by David and passed by unanimous roll call vote.

Motion was made by Lisa to adjourn out of item # 4 and enter into Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

5. Attorney Comments – Chris Jerram

None.

6. Report from Lobbyist – Sean Kelley

Sean is still unsure when the legislative sessions will continue, there has been talks of June or possibly August. The speaker will not reconvene the legislature until there is a steady decline in COVID cases. Sean recapped the primary from yesterday.

7. Director's Report

None.

8. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

9. Motion to Adjourn out of ENHSA Admin and enter DUET.

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Duet. Motion was seconded by David and passed by unanimous roll call vote.

ALPHA SCHOOL

10. Approval to purchase computers and software for Virtual Service/Alternative Learning environment in the amount of \$31,457.20.

Clint explained that this will meet the needs of students whether sitting in the classroom or at home. It will maintain services in the long term. This amount is to purchase additional computers for the children to utilize. Mary Ann stated that Clint needed to keep track of this expense and will try to seek reimbursement for these items through the CARES Act.

Motion was made by David to Approve Computers and Software for Virtual Service/Alternative Learning environment in the amount of \$31,457.20. Motion was seconded by Angi and passed by unanimous roll call vote.

11. Covid 19 update – Clint Reid

Clint stated that 3 staff who had been exposed to individuals who tested positive for COVID-19. All 3 staff were tested, and results came back negative. The families who had tested positive for COVID-19 have been healthy and since returned to work. There was another family tested but pending results. All faculty entering the Alpha building are wearing masks and taking appropriate safety precautions.

12. Director's Report – Clint Reid

Clint stated that there are still 65 students on enrolled. 3 staff who are resigning, one of which is the Administrative Assistant. Clint isn't doing any hiring until July due to COVID, if restrictions are still in place, he said that they'd have to cut staff in half. School year is ending May 27th and Classroom staff ends May

28th and June 1st will be the last day for the building administrative staff. Clint stated they will not be fully reopened for the remainder of the year.

13. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

14. Motion to Adjourn out of Alpha School and enter item #4.

Motion was made by Lisa to Adjourn out of Alpha School and enter item #4. Motion was seconded by Angi and passed by unanimous roll call vote.

Duet

15. Furniture bid for Fremont and Bellevue locations- Debbie Herbel

Debbie and Sarah presented bids for furniture for the Fremont and Bellevue locations. Sarah presented bids from Duet and Payless. Debbie's recommendation is to utilize Payless as they were the lowest bid. Lisa brought attention to the bids because they came in above \$50k and wanted to know if we are needing to do sealed bids for furniture. Chris advised that it was necessary to advertise for sealed bids and to accept no less than 3 bids. Debbie agreed and stated that she'd be able to get 3 sealed bids if the board is able to look at them prior to the June meetings. Chris stated that these would need to run one time consecutively for 2 weeks and the bid can be due right after and then have a public opening.

Motion was made by Lisa to instruct Staff to advertise furniture bids for Fremont and Bellevue locations, one time for two consecutive weeks. Motion was seconded by Janet and passed by unanimous roll call vote.

16. ENCOR quarterly financial review – Debbie Herbel

Debbie previously sent revenue vs expenses through March (3rd Quarter) YTD to the Governing Board Members to review. She stated that we are trending to the good and she is closely watching the financials due to the unexpected COVID costs.

17. Hawthorne House Offer Acceptance—Debbie Herbel

Debbie is seeking approval to accept an offer of \$175k with \$5k buyer paid closing costs. It would be an FHA financing and the buyer would be responsible for any costs that came out of the inspection.

Motion was made by David to approve the offer of \$175k with \$5 buyer paid closing cost on the Hawthorne House. Motion was seconded by Lisa and passed by unanimous roll call vote.

18. COVID-19 Update—Debbie Herbel

Debbie updated the Governing Board members on the latest COVID-19 cases, stating that Duet has had 28 people tested. 4 people positive, 3 employees and 1 person supported. Duet has implemented that staff take temperatures two times daily during work shifts and being directly emailed to supervisors. Mary Ann recommended also taking temperatures of people in services. Mary Ann also suggested tracking COVID expenses back dated to March 1st with hopes of reimbursement. Debbie stated that the state increased

rates by 15% but it will only offset revenue being lost on people who we are not supporting during this time. Mary Ann advised that tracking PPE cost submitted through the state will be picked up by FEMA.

19. Director's Report—Debbie Herbel

Debbie reported a few construction updates. Blair building construction has been finished and furniture has been moved. Bellevue is expected to be completed by first part of June. Fremont building is still a work in progress, it is expected to be completed at the end of July beginning of August. The home we are remodeling will be finished in about two weeks and will bring before and after pictures for the board to see.

20. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

21. Motion to Adjourn out of Duet and enter into Alpha School.

Motion was approved by Janet to go back to enter into Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote.

OFFICE ON AGING

22. Approval of Dollar Energy Fund Agreement – Dennis Loose

Dennis sent this agreement to Board Members for review prior today. It allows people to put more money towards their bill and will allow others who can't afford their bill to utilize this assistance fund. Dennis explained that this was different than the low energy assistance program.

Motion was approved by David to approve the Dollar Energy Fund Agreement. Motion was seconded by Lisa and passed by unanimous roll call vote.

23. Approval of the MOU with UNMC-- Dennis Loose

Dennis explained that ENOA has an MOU with UNMC and this will allow Med Center Students to come assist ENOA.

Motion was made by Janet to approve the MOU with UNMC. Motion was seconded by Lisa and passed by unanimous roll call vote.

24. Approval of MediGuard PERS Agreement for FY 21- Dennis Loose

Dennis explained that the Personal Emergency Response System is a continuation of the current agreement at \$18.50/ unit.

Motion was made by David to approve the MediGard PERS Agreement for FY 21. Motion was seconded by Janet and passed by unanimous roll call vote.

25. Approval of ENOA's FY 21 Annual Plan and Budget- Dennis

Dennis sent the budget out to Board Members prior to the meeting for reviewed but explained that there were reductions in Federal Funding and ENOA had went to the Legislature and got a increase which passed in the first round but has since been halted by COVID. The budget was based off funds received

prior to COVID. Dennis and Trish are in the process of the budget revision that will outline funds that ENOA received for COVID funding.

Motion was made by Lisa to Approve ENOA's FY 21 Annual Plan and Budget. Motion was seconded by Angi and passed by unanimous roll call vote.

26. Covid-19 Update—Dennis Loose

Dennis sent update prior to meeting for Board Members review. Dennis recapped that most of his staff are working from home and it has been going well. No staff members have been exposed recently to COVID-19. Home Delivered Meals staff are being required to do temperature checks at the Catering company. They have implemented a no contact order for the people receiving meals. Dennis stated that there were an overwhelming number of additional referrals for the Home Delivered Meals Program and had to start a waiting list but since have been able to get rid of waiting list and can accommodate all referrals that were on the list. Dennis also stated that they are starting back up the Rural Transportation program and will be able to transport dialysis patients.

27. Director's Report—Dennis Loose

Dennis stated that ENOA is going off the State Server and All Covered is transferring server and computers. Trish recapped that the computers have been delivered and will be working with All Covered and all staff will be coming in to put all documents up in the Cloud so they don't lose anything they might need.

28. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

29. Motion to Adjourn out of Office on Aging enter Region 6 Behavioral Healthcare.

Motion was made by Lisa to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by David and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

30. Review of Additional FY 20 Revenue – Patti Jurjevich

Patti expressed concerns that R6 was going to have services provided that they would not have revenue for, and the pace of which providers were drawing down their money. Patti said they emailed the Division of Behavioral Health in February to alert them of the situation and an estimate of additional dollars needed. Ultimately the division said they found money, some of which are coming from other contracts. About half of the 3.2 million they are borrowing from the block grant money. R6 projected the need of \$843,483 and that is what the Division of Behavioral Health is providing to R6.

31. Approval of Revised Certification of FY 20 Local Matching Funds – Patti Jurjevich

Patti explained that since they are getting additional state general dollars, there is a requirement that there are additional matching fund, County and Non-County dollars, R6 has additional extra County dollars and based on the requirement it was an additional \$39,426 that was asked to match in county dollars. Patti explained that there was \$7100 left over and was certified as county funds.

Motion was made by Janet to approve Revised Certification of FY 20 Local Matching Funds. Motion was seconded by Lisa and passed by unanimous roll call vote.

32. Approval of Revised System of Care (SOC) Budget – Patti Jurjevich

Patti explained that the SOC budget has an additional 10k that is included to revise it. This was a proposal from Children’s hospital to do needs assessment, to get a better picture of what resources are available for kids in the community.

Motion was made by Janet to approve the Revised System of Care Budget. Motion was seconded by David and passed by unanimous roll call vote.

33. Approval of Alternative Compliance Requests – Patti Jurjevich

- a. CenterPointe
- b. Friendship Program
- c. Lutheran Family Services
- d. Salvation Army

Patti advised that each Alternative Compliance request is in the packet for review. She recapped each request. Request items a-d are giving permission to bill in 15 minutes increments for Community Support.

Motion was made by Lisa to Approve the Alternative Compliance Requests. Motion was seconded by Janet and passed by unanimous roll call vote.

34. Approval of Policy and Procedure N111, Telehealth Services – Patti Jurjevich

Patti advised that with the increase in use of Telehealth Services during COVID-19, R6 did not have a network policy and procedure that providers have to adhere to, and this will cover those policies and procedures.

Motion was made by Angi to Approve Policy and Procedure N111, Telehealth Services. Motion was seconded by David and passed by unanimous roll call vote.

35. Approval of Contracts and Amendments – Patti Jurjevich

Patti advised that a list of the contracts and amendments is in the packet for review. She recapped the contracts and amendments

Motion was made by David to Approve Contracts and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote

36. Quarterly Financial Statements for the Period Ending March 31, 2020 – Patti Jurjevich.

Patti advised that these were provided in the packet for review.

37. COVID-19 update- Patti Jurjevich

Patti advised that everyone is still working from home and no reports of illness among staff. R6 is collecting information to start the process of returning staff back to the office. Patti is looking for any available funding to tap into. She is submitting a billing to the Division of Behavioral Health for COVID compensation if providers fell below for March and April services. It is estimated that there was \$350k that fell below the average amount typically billed. She recapped two grants that were awarded to Region 6 that were related to COVID.

38. Director's Report—Patti Jurjevich

Patti advised that R6 was awarded another grant in the amount of \$999,627 and runs through Oct 2021. It will allow providers to work with Kids and Families that were challenged by the flooding. They are partnering with regions 3 & 4 that were impacted by flooding by connecting them with resources that are available to them.

39. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

40. Executive Session – Patti Jurjevich

No Executive Session was needed.

41. Motion to Adjourn out of Meeting

Motion was made by David to Adjourn out of Meeting. Motion was seconded by Angi and passed by unanimous roll call vote.

Respectfully Submitted by Amanda Stonys