

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
June 17, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Lisa Kramer (Washington County)

The following staff members were present: Dennis Loose (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet) and Trish Bergman (ENOA)

2. Comments & Correspondence - Governing Board

None.

3. Approval of the May 13, 2020 Governing Board Meeting Minutes

Motion was made by Lisa approve the May 13, 2020 Governing Board Meeting Minutes. Motion was seconded by Angi and passed by unanimous roll call vote.

4. Approval to use Seim Johnson for the 2019/2020 Financial Audit

Debbie requested to use Seim Johnson for the 2019/2020 Financial Audit.

Motion was made by Janet o approve using Seim Johnson for the 2019/2020 Financial Audit. Motion was seconded by David and passed by unanimous roll call vote.

5. Attorney Comments – Chris Jerram

None.

6. Report from Lobbyist – Sean Kelley

Sean advised that the legislative session was still in recess but would resume on July 20th, making it the 44th day of the 60-day session. In the interim, revenue projections are being watched closely, the May general fund receipts were released this week, which actually provided better receipts than most expected. It was down 2.2% below the certified forecast, Sean thinks there will be additional fall out from Covid. With the income tax prolonged until July 15th it might offset losses we see in June. July 23rd the forecasting board will meet again to provide the Legislature with their projections for the forecasted revenues. The budget has to

be passed by the 50th legislative day, which doesn't give them a lot of time to react. Sean expects the budget to move forward, as is.

7. Director's Report

None.

8. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

9. Motion to Adjourn out of ENHSA Admin and enter Alpha School.

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Alpha. Motion was seconded by Janet and passed by unanimous roll call vote.

ALPHA SCHOOL

10. Approval of 28 Staff Contracts for the 2020-2021 school year

Clint is requesting approval of 28 Staff contracts for the 20/21 school year.

Motion was made by David to Approve 28 Staff contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

11. Covid 19 update – Clint Reid

Clint advised that at this time he has no reports of any staff or students having Covid. There have been 5 staff tested since March, due to exposure from family members but all have come back negative. Clint has purchased masks, hand sanitizer and wipes to prepare for next year. His focus is mainly on wipes, they are hard to find now. Clint is waiting for the OPS School Board to disclose when the school season will start, he will have a better idea when the school year will resume once this decision has been made. Clint is looking to start staff training earlier this year due to physical distancing and Covid requirements. He is wanting to do as much online training as possible and will stagger staff with social distancing on the physical training requirements.

12. Director's Report – Clint Reid

Clint is the only staff left at Alpha School; his staff contracts are up. He is out at Alpha school 4 out of the 5 days a week and his staff will return on 7/27.

13. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

14. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by Lisa to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

15. Approval of FY 21 Agency Budget

Patti recapped the FY21 Agency Budget that was sent out prior to the meeting and are in the packet for Board review.

Motion made by Janet to Approve the FY Agency Budget. Motion was seconded by David and passed by unanimous roll call vote.

16. Approval of Seim Johnson Engagement Proposal, FY20

Patti recapped the document that she provided in the Board packets. Seim is scheduled to start the audit the Tuesday after Labor Day.

Motion was made by Lisa to approve the Seim Johnson Engagement Proposal, FY20. Motion was seconded by Janet and passed by unanimous roll call vote.

17. Appointment of Martha Heydenreich, At Large, to Behavioral Health Advisory Committee, 6/17/20-6/16/23

Motion was made by Angi to approve the appointment of Martha Heydenreich. Motion was seconded by David and passed by unanimous roll call vote.

18. Approval of Fourth Quarter Budget Shifts

Patti advised that this is the final budget shift of the year. This is to shift money out of areas that look like funds will not be sent to categories that have extra costs to cover. A summary of the budget shifts is in the packet for Board review.

Motion was made by Lisa to approve the Fourth Quarter Budget Shifts. Motion was seconded by Janet and passed by unanimous roll call vote.

19. Approval of Contracts and Amendments

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by David to Approve Contracts and Amendments, Motion was seconded by Angi and passed by unanimous roll call vote.

20. COVID-19 update

Patti expressed that staff are still successfully working from home. She stated that one staff tested positive for Covid, but no other staff who are reporting illness. Tentative date for staff returning is July 6th.

21. Director's Report

Patti mentioned that the National Accreditation visit will continue, will be bringing staff in to discuss this in the months to come.

Patti was wanting to visit all the County Boards prior to Covid, her plan is to reach out to you individually by email. She is wanting to know if she could get time on upcoming agenda to review items. Patti also, recapped the financial reports provided in the Board packets.

22. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Angi and passed by unanimous roll call vote.

Duet

23. Approval to sell 1999 GMC CARE Truck- Debbie Herbel

Debbie is seeking approval to sell a 1999 GMC Care Truck, prior to Covid Duet purchased a new truck for CARE. This truck is currently at Omaha truck and needing costly repairs

Motion was made by David to Approve the sale of 1999 GMC CARE Truck. Motion was seconded by Angi and passed by unanimous roll call vote.

24. Ratification of Furniture bids for Bellevue and Fremont locations—Debbie Herbel

Debbie explained that this was brought to last months meeting, we were asked to get sealed bids. Payless Furniture was the low bid and would like ratification to use Payless for Bellevue and Fremont locations.

Motion was made by Lisa to approve Payless Furniture to provide furniture for Bellevue and Fremont locations. Motion was seconded by Angi and passed by unanimous roll call vote.

25. Approval of cost to replace ENCOR signage with Duet signage at the 4715 S. 132nd location. - Debbie Herbel

Debbie is wanting approval to change ENCOR to Duet on the outside sign and in the main common area.

Motion was made by Lisa to approve to replace ENCOR signage with Duet at the 4715 S 132nd location. Motion was seconded by Janet and passed by unanimous roll call vote.

26. Approval of All Covered Statement of Work, Fremont Building \$6,518 – Debbie Herbel

Sarah explained that we would have liked to reuse the old equipment from our old Fremont building but unfortunately it failed all it's testing. Sarah explained that this statement of work covers all new infrastructure, wireless access points and vpn setup that's required.

Motion was made by Angi to approve the All Covered Statement of Work, Fremont Building \$6,518. Motion was seconded by David and passed by unanimous roll call vote.

27. COVID-19 update- Debbie Herbel

Debbie reported all 14 people who were previously testing positive are now negative. We now only have 3 positive Covid cases and 1 person supported and 2 employees. Our administrative office started a staggered schedule last week. It has been a very successful transition back to the office. Debbie stated that the plan to start transitioning people back into the day services on July 6th.

Debbie is looking into money allocated to providers of Developmental Disability, we applied to recoup reimbursement for our PPE supplies cost.

28. Directors' Report – Debbie Herbel

Construction on our Fremont and Bellevue building are almost completed. Bellevue will be ready early July and Fremont will be open early August.

29. Comments from the Public (please limit to 3 minutes each person)

No comments from the public.

30. Motion to Adjourn out of and Duet and enter Office on Aging

Motion was made by Lisa to Adjourn out of Duet and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

Office on Aging

31. Approval of \$5,000 Cares Act Funds for Intercultural Senior Center's Food Pantry – Dennis Loose

Dennis reported that ENOA received 1.6M for COVID related funding to use for regular services. He is seeking approval to utilize \$5,000 to serve 250 people.

Motion was made by David to use \$5,000 Cares Act Funds for Intercultural Senior Center's Food Pantry. Motion was seconded by Janet and passed by unanimous roll call vote.

32. Approval of Contracts for Service for FY 21—Dennis Loose

- a. Legal Services
 - i. Legal Aid of Nebraska
- b. Home Maker
 - i. Baltimore's Cleaning Service, LLC – New provider for Douglas and Sarpy counties
- c. Congregate Senior Centers
 - i. Bellevue Senior Center – Lease
 - ii. Hy-Vee, Inc – Contract for meals for Diner's Choice
 - iii. Second Street Market- Contract for Dodge & Snyder
 - iv. Tacqueria Chango – Contract for meals for ISC
 - v. City of Fremont – Contract for salary reimbursement
 - vi. City of La Vista – Contract for salary reimbursement
 - vii. City of Omaha – Contract for salary reimbursement
 - viii. Elmwood Senior Center – Contract for NSIP
 - ix. Immanuel – Contract for Meals for Immanuel Ctyd
 - x. Intercultural Senior Center – Contract for Salary reimbursement & rent
 - xi. NE Urban Indian Health Coal. – Contract for management for center
 - xii. Notre Dame Housing – Contract for management for center
 - xiii. North Bend Area Senior Citizen's Center, Inc. – Contract for salary reimbursement, rent, & meals.
 - xiv. City of Plattsmouth – Contract for NSIP for congregate meals
 - xv. Ralston Senior Center – Contract for management of center
 - xvi. Society of St. Vincent de Paul of Omaha – Contract to provide Tai Chi

- d. Caregiver Support Respite Providers:
 - i. Bobette' Home Care
 - ii. Care Builders at Home
 - iii. Care Minders Home Care
 - iv. Caretech Nebraska
 - v. Caring for People Services
 - vi. Elite Professionals
 - vii. Legion Home Care
 - viii. St. Joseph Villa Home Care
 - ix. Touching Heart at Home – Neighboring
 - x. Touching Hearts at Home – Omaha
 - xi. Autumn Pointe Assisted Living – ADC
 - xii. Franciscan Centre – ADC
 - xiii. Friendship Program (Omaha) – ADC
 - xiv. Legato Living – ADC
 - xv. Lehmin Center – ADC
 - xvi. Mable Rose -ADC
 - xvii. Edgewood – ADC Fremont

Dennis advised that this is renewal of the continuous contracts, stating they have all met requirements and will provide services in all five counties.

Motion was made by Lisa to approve Contracts for Service for FY 21. Motion was seconded by Janet and passed by unanimous roll call vote.

33. Appointment of New Director for ENOA

Mary Ann is excited to announce that Trish Bergman was hired to be the new Director of ENOA.

Motion was made by Lisa to approve Trish Bergman as the New Director of ENOA. Motion was seconded by Janet and passed by unanimous roll call vote.

34. Resolution of Appreciation for Dennis Loose

Mary Ann read aloud, the resolution for Dennis, stating that he will be missed, and she hopes that he enjoys retirement.

Motion was made by Lisa to Approve the Appreciation for Dennis Loose. Motion was seconded by Angi and passed by unanimous roll call vote.

35. COVID-19 update- Dennis Loose

Dennis reported that no ENOA staff have tested positive for Covid. Dennis explained that all programs are doing home checks with as many folks as they can. ENOA has a soft opening planned for July 1st. Dennis stated they have plenty of hand sanitizer for the building.

Trish touched on the staggered schedule for staff once they return, explaining that they are requiring all staff wear masks. She stated the computer project is going well and All Covered is starting to put computers on desks.

36. Directors Report – Dennis Loose

37. Comments from the Public (please limit to 3 minutes each person)

No comments from the Public.

38. Motion to Adjourn out of Meeting

Motion was made by Angi to Adjourn out of the Meeting. Motion was seconded by David and passed with unanimous roll call vote.

Respectfully Submitted by Amanda Stonys