

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
August 12, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Lisa Kramer (Washington County)

The following staff members were present: Trish Bergman (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet)

2. Comments & Correspondence - Governing Board

None.

3. Approval of the June 17, 2020 and July 8, 2020 Governing Board Meeting Minutes

Motion was made by David to approve the June 17<sup>th</sup> and July 8<sup>th</sup>, 2020 Governing Board Meeting Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote.

4. Attorney Comments – Chris Jerram

None.

5. Report from Lobbyist – Sean Kelley

Sean reviewed the legislative report, bill tracker, and the 2019-20 interim study resolutions that were provided in the Governing Board packets.

The Chair thanked Sean for his work.

6. Work Comp Insurance – Debbie Herbel
  - a. Approval to get bids for new Work Comp. Carrier

Debbie requested approval to get new Work Comp Carrier bids. She explained the letter states 11% decrease, looking at the numbers reflected about a \$100k increase.

Motion was made by Angi for approval to get bids for a new Work Comp. Carrier. Motion was seconded by Lisa and passes by unanimous roll call vote.

7. Director’s Report

None.

8. Comments from the Public (please limit to 3 minutes each person)

None.

9. Motion to Adjourn out of ENHSA Admin and enter Alpha School.

Motion was made by David to Adjourn out of ENHSA Admin and enter Alpha. Motion was seconded by Lisa and passed by unanimous roll call vote.

### **ALPHA SCHOOL**

10. Approval of 3 Staff Contracts for the 2020-2021 school year

Clint is requesting approval of 3 Staff contracts for the 20/21 school year.

1 Teacher

1 Education Program Specialist

1 Behavioral Intervention Specialist.

Motion was made by Lisa to Approve 3 Staff contracts. Motion was seconded by David and passed by unanimous roll call vote.

11. Approval for Thermal Heating and Air to install 2 AC Units. 7.5 ton at \$10,990.00 and 4 ton at \$7,795.00 – Clint Reid

Clint explained that there were two more AC units that needed to be replaced after being inspected in April and then went bad after a power surge.

Motion was made by Lisa to Approve Thermal Heating and Air to install 2 AC Units. 7.5 ton at \$10,990.00 and 4 ton at \$7,795.00. Motion was seconded by Janet and passed by unanimous roll call vote.

12. Approval of the Alpha School 2020-21 School Budget – Clint Reid.

Clint provided a breakdown for the last couple years in the Governing Board packet. He explained the biggest increase is the salary.

Motion was made by Lisa to approve the Alpha School 2020-21 School Budget. Motion was seconded by Janet and passed by unanimous roll call vote.

13. Covid 19 update – Clint Reid

Clint reported that school is back in session, numbers of students are down. Temps are being taken at the door for staff, students, and any outside visitors. Masks are required and they do take mask breaks every 1-1.5 hours. No staff has tested positive for Covid. 7 Staff were exposed but all had negative test results.

David asked if students remain in the classroom. Clint responded and said that teachers are rotating, not students.

14. Director's Report – Clint Reid

Current enrollment is at 62, 3 additional intakes schedule for next week. Power surge on 7/24/20, it took out the two AC Units, the computer switches that controls internet, and burned up batteries in the emergency lighting. All have since been replaced. Clint had to re-order 60 Chromebooks through NFM, his previous order was cancelled, and his money was refunded, the manufacturer could not produce the 60 Chromebooks he needed. 11 students will be starting virtual learning next Monday.

15. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

16. Motion to Adjourn out of Alpha School and enter Duet.

Motion was made by Lisa to Adjourn out of Alpha School and enter Duet. Motion was seconded by David and passed by unanimous roll call vote.

### Duet

17. Approval of Name Change from ENCOR to Duet in Agency Policy and Procedure Manual – Debbie Herbel

Debbie requested approval to change the ENCOR name to Duet in the Agency Policy and Procedure Manual. She explained that no policies or procedures will be changing, just doing a name change from ENCOR to Duet.

Motion was made by Lisa to Approve the Name Change from ENCOR to Duet in the Agency Policy and Procedure by Lisa. Motion was seconded by David and passed by unanimous roll call vote.

18. COVID-19 update – Debbie Herbel

Debbie provided a copy of the most recent correspondence with employees, Stakeholders, Families and Guardians in the Governing Board packet. She explained that the biggest change was for employees and travel procedures. She stated that to date Duet has had 27 positive cases since March.

Debbie stated that Duet has received a \$65k grant, designated to purchasing PPE. Duet is looking at purchasing a 'fogger machine' to sanitize areas, vans and possibly a couple for the Admin. Building.

Application pending to receive a grant for the CAREs funding.

Day programs started opening in late July, we are frozen at Phase 1. 20% or less people that are supported are being supported in Day Services. Debbie mentioned a hiring freeze for employees. Safety measures have been kept in place and has been very successful.

19. Director's Report – Debbie Herbel

Hired two new Area Directors. Kelly Spath was formerly the North area Associate Director and has accepted the position of the North Area Director. Tammy Westfall, previously with the State of Nebraska and was the Deputy Director for Courtney Miller, accepted the position of the Dodge/Washington Area Director.

Waiting on Occupancy permits and furniture for our Bellevue and Fremont buildings. Moving to brand new buildings on Sept. 1<sup>st</sup>.

20. Motion to Adjourn out of Duet and enter Office on Aging.

Motion was made by Lisa to Adjourn out of Duet and enter Office on Aging. Motion was seconded by David and passed by unanimous roll call vote.

**Office on Aging**

21. Approval of Connect America- Personal Emergency Response System – Amendment – Trish Bergman

Trish explained that Connect America is adding Fall Protector to the agreement.

Motion was made by Lisa to approve the Connect America – Personal Emergency Response System – Amendment. Motion was seconded by Angi and passed by unanimous roll call vote.

22. Approval of Updated Rural Transportation Policy – Scheduling Rides – Trish Bergman

Trish reminded everyone that ENOA no longer does dispatch out of the Blair office, just at the Omaha office. When dispatch is getting a ride request, they must find out if transportation can approve availability of transportation. There is very limited ride availability, this is limited to dialysis and medical.

Motion was made by Angi to approve the Updated Rural Transportation Policy. Motion was seconded by David and passed by unanimous roll call vote.

23. Approval of new Homemaker Provider – Baltimore Cleaning Service, LLC. – Trish Bergman.

Trish advised Baltimore Cleaning Service, LLC. Is only providing services in Douglas and Sarpy County.

Motion was made by Lisa to approve the Baltimore Cleaning Service, LLC. As a Homemaker Provider. Motion was seconded by Angi and passed by unanimous roll call vote.

24. COVID-19 Report – Trish Bergman

Trish advised that ENOA staff are still in Phase 1 of their re-opening plan. ENOA has been very lucky with no staff testing positive. ENOA is still not going into homes to see Clients. Volunteer program is really struggling but the Cooperation program is thriving. Grab and Go is still going amazing, Trish hopes that this is able to be continued after Covid.

Choices Division is staying busy, they are doing incident reports for any exposure or positive results, this entails lots of paperwork.

25. Directors' Report – Trish Bergman

Trish discussed the additional funding from the legislature, she also touched on the additional Federal money that ENOA will receive.

Fireworks brought in \$7500

Walter Scott Foundation grant Vans are in, ENOA will be picking them up soon.

Trish has offered for Deputy Director and will announce by the end of the week.

26. Comments from the Public (please limit to 3 minutes each person)  
No comments from the public.

27. Motion to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare.

Motion was made by Janet to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by David and passed by unanimous roll call vote.

### **Region 6 Behavioral Healthcare**

28. Review and Approval of Alternative Plan for State Opioid Response (SOR) Funding – Jennifer Determan

Jennifer reported that R6 had about \$200k left over from the State Opioid Grant for recovery housing. R6 released the RFL and the letters were due back on 7/6 at 5pm. R6 received two responses but they were submitted after the deadline. R6 discussed internally and would like to take \$10k and give to Lutheran Family Services to expand telehealth through Crisis Response. R6 would also like to purchase additional medication lock boxes, replace some Narcan that will be expiring, and purchase Deterra Medication Destruction Pouches. Jennifer explained that all of this information was brought before the R6 Advisory Committee and they are recommending approval by the R6 Governing Board.

Motion was made by Janet to approve the Alternative Plan for State Opioid Response (SOR) Funding. Motion was seconded by Angi and passed by unanimous roll call vote.

29. Notification of Friendship Program Closure – Patti Jurjevich

Patti included a copy of the Notification of Closure of the Friendship Program in the Governing Board Packets for review. Patti stated that R6 is working with the Friendship Program and other Community Support Providers to ensure any clients participating will have the opportunity to transfer to a new program.

30. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Lisa to Approve the Contracts and Amendments. Motion was seconded by Janet and passed by unanimous roll call vote.

31. COVID-19 – Patti Jurjevich

Patti stated that R6 reopened the office on 7/20 on a staggered schedule and are following a 3-week rotation. Patti included an outline of what R6 is doing to keep employee's safe in the Governing Board packets. All employees are required to wear masks and that they'd stay on a staggered schedule for the foreseeable future. She reported two staff that tested positive for Covid.

Covid Crisis Program hiring is almost completed, they are going to gage activity level and hire more outreach workers if needed.

Cares Response and Recovery Grant will assist the professional partner families that have been impacted by Covid. They were awarded the full \$359,600.00 and will pay rent and mortgage for families who have lost employment, purchase Chromebooks for students, and provide internet services for these families.

Division of Behavioral Health has extended the ability to provide behavioral Health services in an alternate manner, phone and video conferencing thru Oct. 31.

32. Directors Report – Patti Jurjevich

Patti advised that the field work for their audit will begin in September and is required to be submitted by the end of October. She also touched on Medicaid expansion budget cuts. Hoping to get more answers soon.

Patti recapped reports that were included in the Governing Board packets.

33. Comments from the Public (please limit to 3 minutes each person)

No comments from the public.

34. Motion to Adjourn out of Meeting.

Motion was made by Lisa to Adjourn out of the Meeting. Motion was seconded by David and passed with unanimous roll call vote.

Respectfully Submitted by Amanda Stonys