

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
SEPTEMBER 9, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy) and Lisa Kramer (Washington County)

The following staff members were present: Trish Bergman (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School) and Patti Jurjevich (Region 6).

Also present: Sarah Graham (Duet) and Diane Stanton (ENOA)

2. Comments & Correspondence - Governing Board

None.

3. Approval of the August 12, 2020 Governing Board Meeting Minutes

Motion was made by Lisa August 12, 2020 Governing Board Meeting Minutes. Motion was seconded by Angi and passed by unanimous roll call vote.

4. Approval of Educational Reimbursement – Debbie Herbel

Debbie recapped the UNO educational reimbursements, stating there was a slight increase from last year’s rate.

Motion was made by Lisa to approve the Educational Reimbursement. Motion was seconded by Angi and passed by unanimous roll call vote.

5. Approval of the increase in payment for outsourcing retirement services – Debbie Herbel

Debbie presented documentation from Silverstone that indicated a rate increase of \$280 per quarter for outsourcing retirement services. Information from Silverstone was provided in the Governing Board members packets. Board members would like a little more information on increase.

Motion was made by Lisa to table the Approval of increase in payment for outsourcing retirement services. Motion was seconded by Angi and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

None.

7. Report from Lobbyist – Sean Kelley

None.

8. Director's Report

None.

9. Comments from the Public (please limit to 3 minutes each person)

None.

10. Motion to Adjourn out of ENHSA Admin and enter Alpha School.

Motion was made by Janet to Adjourn out of ENHSA Admin and enter Alpha. Motion was seconded by Lisa and passed by unanimous roll call vote.

ALPHA SCHOOL

11. Approval of 15 School Contracts

- a. 8 Millard Public Schools
- b. 1 Elkhorn
- c. 1 Papillion / LaVista
- d. 1 Ralston
- e. 2 Westside
- f. 1 Bennington
- g. 1 Dennison

Clint requested approval of 15 school contracts.

Motion was made by Lisa to Approve 15 School contracts. Motion was seconded by Angi and passed by unanimous roll call vote.

12. Covid 19 update – Clint Reid

Clint reported that 3 staff have tested positive for Covid. Clint closed the school on 9/1. Several students were tested but the results came back negative. Clint had all staff tested to ensure everyone was negative for the virus.

Currently 17 students are virtual learning and Clint expects about 5 or 6 more to join. He stated that they received another 37 Chromebooks, giving them a total of 49 of the 72 they were hoping to have when school started.

13. Director's Report – Clint Reid

Current enrollment is at 65, 3 additional intakes when school starts back on the 19th. Inspection on the 1st but waiting on the Fire Marshall inspection.

14. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

15. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare.

Motion was made by Lisa to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by David and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

16. Nurturing Healthy Behaviors – Melissa Schaefer

- a. Review of Plan and Budget
- b. Approval of Funding Plan

Melissa reviewed the Nurturing Health Behaviors Plan and Budget that was provided in the Governing Board member packets. She reviewed the KidSquad program and explained that they provide early childhood mental health and educational consolation to address the diverse behavioral health issues of young children and the environmental and educational needs of childcare facilities in Douglas and Sarpy Counties. Melissa presented a total budget of \$110,000 to the Board Members, stating that Region 6 was allocated \$16,867 which included \$5,137 for training and supplies for the KidSquad consultants.

Motion was made by Lisa for Approval of Funding Plan. Motion was seconded by Angi and passed by unanimous roll call vote.

17. Year 3 Strategic Prevention Framework (SPF)- Partnership for Success (PFS)- Crystal Fuller

- a. Review of Plan and Budget
- b. Approval of Funding Plan

Crystal reviewed the Year 3 Strategic Prevention Framework Partnership for Success plan and budget that was provided to the Governing Board members in their packets.

Crystal touched on the goals of Underage Drinking and Marijuana Prevention and provided funding information to the Board members, stating that the total Contract amount would be \$575,888.

Motion was made by Lisa to Approve the Year 3 Strategic Prevention Framework – Partnership for Success Funding plan. Motion was seconded by Angi and passed by unanimous roll call vote.

18. Update on Mental Health Anti-Stigma Campaign – Crystal Fuller

Crystal reviewed the Mental Health Anti-Stigma Campaign that was provided in Governing Board members packets. She reviewed Funding Partners and what their Target Audience Selection for the campaign. She encouraged Board members to check out WhatMakesUs.Com.

19. Update on SAMHSA Emergency Grant (SEG)- Miles Glasgow

Miles reviewed and updated Governing Board members on the SAMHSA Emergency Grant. This grant provided statewide funding in the amount of \$2 million dollars ending August 19, 2021. Region 6 received an allocation of \$518,537, and plan to target adults in NE who meet DBH financial eligibility requirements. He

stated that Region 6 has finalized the budget to obtain approval from the state and will begin developing contracts with seven network providers.

20. Update on Community CARES Response and Recovery Grant – Micki Noah

Micki provided an update on the Community CARES Response and Recovery Grant, 359,600 to assist families impacted by Covid. They budgeted for financial support for internet access, laptops, rental support and personal protective. \$107k spent on 150 chrome books and have distributed 61 chrome books. Internet support has assisted 6 families in the amount \$1,825. Rent has assisted 8 families at \$20,486 and have distributed a lot of PPE.

21. Approval of Final FY 21 Certification of County Match – Patti Jurjevich

Patti provided information on the Certification of Local Matching funds in the Governing Board members packets.

Motion was made by Lisa to Approve the Final FY 21 Certification of County Match. Motion was seconded by Angi and passed by unanimous roll call vote.

22. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Lisa to Approve the Contracts and Amendments. Motion was seconded by Angi and passed by unanimous roll call vote.

23. COVID-19 Update – Patti Jurjevich

Patti provided Governing Board members a handout on her Covid-19 update. She touched on a staggered office schedule and is very happy to report that since re-opening on July 20th there has been no Covid-19 spread attributed to contact among staff within the office. She mentioned that they are reviewing and updating the Action plan for the office re-opening.

Patti also touched on the Covid Crisis Counseling Program, SAMHSA Emergency Grant, CARES Response and Recovery Grant and Alternate Service Delivery.

24. Director's Report – Patti Jurjevich

Patti provided the usual reports in the Governing Board members packets. She stated the blue and green reports are the usual reports provided. Item 24c looks very different, she stated that they are making changes to presentation and format, focusing on graphics to make the reports easier to digest and read.

Patti also said that the Region 6 Behavioral Healthcare audit is going well, she said if all goes well that they will be at next months meeting to present.

25. Comments from the Public (please limit to 3 minutes each person)

None.

26. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Janet and passed by unanimous roll call vote.

Duet

27. Approval of lease for 114th & Dodge – Debbie Herbel

Debbie stated that this was just a continuation for the Day program located on 780 N 114th & Dodge Street, stating they'd like to lease it for one more year.

Motion was made by Lisa to approve the Connect America – Personal Emergency Response System – Amendment. Motion was seconded by Angi and passed by unanimous roll call vote.

28. Approval of Susan Colvin as a member of the foundation committee – Debbie Herbel

Debbie provided information about a new candidate for the Duet Foundation Committee, she touched on Susan Colvins biography and asked Board members for approval to have her sit on the foundation committee.

Motion was made by Angi to approve the Updated Rural Transportation Policy. Motion was seconded by David and passed by unanimous roll call vote.

29. Approval of Porfirio Construction to complete renovation to kitchen and bathroom at 8206 S 48th Street – Debbie Herbel.

Debbie recapped work that needed to be completed at a home that's being renovated at 8206 S 48th Street. She is requesting to use Porfirio Construction to complete the renovation to the kitchen and bathroom.

Motion was made by Angi to Approve Porfirio Construction to complete the kitchen and bathroom renovation at 8206 S. 48th Street. Motion was seconded by Lisa and passed by unanimous roll call vote.

30. Approval of Humanity contract – Debbie Herbel

Governing Board members requested more information on this contract. It will be tabled until the next meeting on Oct. 14, 2020.

Motion was made by Lisa to table to Humanity contract. Motion was seconded by Angi and passed by unanimous roll call vote.

31. Approval of the lease for Fremont 1900 E. Military Ave. Ste 200 – Debbie Herbel

Debbie stated that this was a continuation of the lease for 1900 E Military Ave. Ste 200, Fremont building is ready. She explained that Duet would like to keep one of the three bays that they are already leasing for office buildings.

Motion was made by Lisa to approve the lease for Fremont 1900 E Military Ave Ste 200. Motion was seconded by Angi and passed by unanimous roll call vote.

32. Approval of dispenser agreements for 1900 E Military Ave, 1935 E Military Ave and 1880 E Military Ave – Debbie Herbel.

Debbie stated that each area needed dispensers for toilet paper, paper towels and soap. These agreements will cover the cost of the dispensers for each of these locations.

Motion was made by Lisa to Approve the dispenser agreements for 1900 E Military Ave, 1935 E Military Ave, and 1880 E Military Ave. Motion was seconded by Angi and passed by unanimous roll call vote.

33. Approval of Kelly's Carpet Omaha flooring bid for 9720 Fort Street – Debbie Herbel

Debbie provided board members the flooring bid for 9720 Fort Street, stating that the flooring in this home needed renovations. She stated that they are wanting to remove a lot of the carpet and replace with tile.

Motion was made by Lisa to Approve Kelly's Carpet Omaha Flooring bid for 9720 Fort Street. Motion was seconded by Angi and passed by unanimous roll call vote.

34. Approval to purchase 2 new 2019 Braun Dodge Caravan minivans through the 5310 Grant program for \$15,182. Total cost for these vans without Grant would be \$75,910. – Debbie Herbel

Debbie advised that an opportunity to purchase 2 new 2019 Braun Dodge Caravan minivans through the 5310 Grant program. She requested the boards approval to purchase these two vehicles for the total amount of \$15,182.00

Motion was made by Lisa to Approve the purchase of the 2 new 2019 Braun Dodge Caravan minivans through the 5310 Grant Program for \$15,182. Motion was seconded by Angi and passed by unanimous roll call vote.

35. Approval to take 3 vehicles to auction, vehicles need high dollar repairs – Debbie Herbel

Debbie advised that Duet has 3 vehicles that need high dollar repairs and requested to take them to auction.

Motion was made by Lisa to approve the 3 vehicles that need high dollar repairs to go to auction. Motion was seconded by Janet and passed by unanimous roll call vote.

36. Approval to repair V-16 2014 E250 Wheelchair van – estimated cost to repair \$7200 – Debbie Herbel

Debbie advised that Duet would like to repair the V-16 2014 E250 Wheelchair van, stating the total estimated cost to repair this vehicle would be \$7200.

Motion was made by Lisa to approve the repair of the V-16 2014 E250 up to \$8000 in repairs. Motion was seconded by Angi and passed by unanimous roll call vote.

37. Approval of 2020 Improvement District Application – Debbie Herbel

This item has been tabled. Chris Jerram will be in contact with the City Attorney.

Motion was made by Lisa to Table the 2020 Improvement District Application. Motion was seconded by Angi and passed by unanimous roll call vote.

38. COVID-19 update- Debbie Herbel

Debbie included a report in Governing Board member packets. She reported that Duet is still frozen at the phase 1 of reopening and does not plan to go to phase 2 anytime soon. She advised the members that there have

been no new positive diagnoses since the last time Governing Board met, numbers are still at 27 cases. DD has approved Appendix K to continue serve people in homes.

39. Director's report – Debbie Herbel

Debbie introduced Artisan Commons, on 408 Galvin Road North, thrift store, Debbie invites all Board members to check it out, and is very pleased with the opening

Debbie is excited to announce that the Bellevue and Fremont buildings are completed and are waiting on occupancy permits.

Debbie also mentioned that the rate reimbursement went into effect on 9/8, Debbie and Sarah will present the budget next month. She also reported that Duet has eliminated 5 positions due to the efficiencies of Workday.

40. Comments from the Public (please limit to 3 minutes each person)

None.

41. Motion to Adjourn out of Duet and enter Office on Aging

Motion was made by Lisa to adjourn out of Duet and enter Office on Aging. Motion was seconded by Angi and passed by unanimous roll call vote.

Office on Aging

42. Approval of new Homemaker Provider and Bath Aide Provider – Friends with Caring Hands – Trish Bergman

Trish reported that there has been a slow increase in providers. This provider will serve Cass, Douglas Sarpy and Washington.

Motion was made by Lisa to approve the new Homemaker Provider and Bath Aide Provider -Friends with Caring Hands. Motion was seconded by Angi and passed by unanimous roll call vote.

43. Approval of new Homemaker and Bath Aide Provider Friends with Caring Hands – Trish Bergman

Trish reported that this is another new provider. It will provide services in all 5 counties

Motion was made by Lisa to approve the new Homemaker Provider and Bath Aide Provider Friends with Caring Hands. Motion was seconded by Angi and passed by unanimous roll call vote.

44. Approval of Clinical Affiliation Agreement between Clarkson College and ENOA – Trish Bergman

Trish explained that they have had an agreement with Clarkson College, and this was just reviewed and revised. She said there were minor changes made.

Motion was made by Lisa to approve the Clinical Affiliation Agreement between Clarkson College and ENOA. Motion was seconded by Angi and passed by unanimous roll call vote.

45. COVID-19 Update – Trish Bergman

Trish was happy to report that there have been zero positive Covid cases within staff. Trish plans to keep ENOA on a staggered shift, keeping staff under 30 in the ENOA side of the building.

Trish touched on a survey sent out to the Senior Centers for grab and go meals. They are trying to figure out how many participants would like to continue to do grab and go meals. They received 144 responses and have learned that they increased services in the Senior Centers.

46. Directors' Report – Trish Bergman

Trish was happy to announce Diane Stanton as the new ENOA Deputy Director. Diane and Trish are planning on providing more reporting to the Governing Board Members.

Trish also reported that ENOA will not participate in the Payroll Tax Deferment.

47. Comments from the Public (please limit to 3 minutes each person)

None.

48. Motion to Adjourn out of Meeting

Motion was made by Lisa to Adjourn out of the Meeting. Motion was seconded by Angi and passed with unanimous roll call vote.

Respectfully Submitted by Amanda Stonys