

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
OCTOBER 14, 2020**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); and Lisa Kramer (Washington County)

The following staff members were present: Trish Bergman (ENOA); Debbie Herbel (Duet); Clint Reid (Alpha School); and Patti Jurjevich (Region 6 Behavioral Healthcare)

Also present: Sarah Graham (Duet) and Diane Stanton (ENOA)

2. Comments & Correspondence - Governing Board  
None.
3. Approval of the September 9, 2020 Governing Board Meeting Minutes

Motion was made by Lisa to approve the September 9, 2020 Governing Board Minutes. Motion was seconded by David and passed by unanimous roll call vote.

4. Approval of Work Comp. for Duet, Alpha, and ENOA – Jack Struyk

Jack presented board members a handout of the 2020 Experience Mod Worksheet, he explained the new mod will be 1.08, which is up from the current .93 mod. He explained the reasoning for the increase and expressed that next year the mod should drop back down.

Motion was made by Lisa to continue with the United Heartland as the Worker’s Compensation Coverage. Motion was seconded by David and passed by unanimous roll call vote.

5. Presentation of the Retirement/Pension Plan GASB Report – Nancy Chase

Nancy recapped the turnover, mortality, benefit election and investment return experience of the Employees Retirement Plan that was included in the Board members packets.

6. Attorney Comments – Chris Jerram

None.

7. Report from Lobbyist – Sean Kelley

Sean was unable to attend the meeting. His report is in the packet for the Board to review.

8. Director’s Report

None.

9. Comments from the Public (please limit to 3 minutes each person)

None.

10. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by David to adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote.

### **Alpha School**

11. Approval of 17 School contracts – Clint Reid

- a. 1 Millard
- b. 1 Harland, IA
- c. 1 Underwood, IA
- d. 28 Council Bluffs (doubled actual 14 students)

Clint requested approval for 17 School contracts.

Motion was made by Lisa to approve all 17 School contracts. Motion was seconded by David and passed by unanimous roll call vote.

12. COVID-19 Update– Clint Reid

Clint reported no positive cases since Alpha School had to shut down. Originally had 18 kids remote learning, it is now at 8 kids remote learning. The only kids that are missing are those who have family members who are immune compromised or who have recently been in accidents and can't be at school.

13. Director's Report – Clint Reid

Clint reported that there are currently 67 students, two intakes are scheduled and 4 referrals. He also reported that all Chromebooks have been received and students are enjoying them.

Clint hired a new staff member and will be bringing approval next month.

14. Comments from the Public (please limit to 3 minutes each person)

None.

15. Motion to Adjourn out of Alpha School and enter Office on Aging.

Motion was made by David to adjourn out of Alpha School and enter Office on Aging. Motion was seconded by Lisa and passed by unanimous roll call vote.

### **Office on Aging**

16. Approval of Appointment of Margaret Hanson, Washington County Representative to the ENOA Advisory Council - Trish Bergman

Trish advised that the loss of Duane Wilcox, ENOA needed to replace the Washington County Representative. With Lisa's help they came across Margaret and Trish would like to recommend her appointment.

Motion was made by Lisa to approve the Appointment of Margaret Hanson to the ENOA Advisory Council. Motion was seconded by David and passed by unanimous roll call vote.

17. Approval of Appointment of Kathleen Casale, Dodge County Representative to the ENOA Advisory Council - Trish Bergman

Trish would like to recommend Kathleen Casale as the new Dodge County Representative.

Motion was made by David to approve the Appointment of Kathleen Casale to the ENOA Advisory Council. Motion was seconded by Lisa and passed by unanimous roll call vote.

18. Approval of contract with Hy-Vee #10 (156th and Maple) for Diner's Choice Program - Trish Bergman

Trish advised that this is a new Hy-Vee location for the Diner's Choice Program, she is hoping to start this on November 1<sup>st</sup>.

Motion was made by David to approve the contract with Hy-Vee #10 (156<sup>th</sup> & Maple). Motion was seconded by Lisa and passed by unanimous roll call vote.

19. Approval of rate amendments for 14 Bath Aide Providers - Trish Bergman

Trish advised that with the additional money from the legislature, ENOA would like to increase provider's rates by \$1.00/hour.

Motion was made by Lisa to approve the rate amendments for 14 Bath Aide Providers. Motion was seconded by David and passed by unanimous roll call vote.

20. Approval of rate amendments for 17 Homemaker Providers - Trish Bergman

Trish advised that with the additional money from the legislature, ENOA would like to increase provider's rates by \$1.00/hour.

Motion was made by David to approve the rate amendments for 17 Homemaker Providers. Motion was seconded by Lisa and passed by unanimous roll call vote.

21. Approval of rate amendments for 10 Respite Providers - Trish Bergman

Trish advised that with the additional money from the legislature, ENOA would like to increase provider's rates by \$1.00/ hour.

Motion was made to Approve the rate amendments for 10 Respite Providers. Motion was seconded by Lisa and passed by unanimous roll call vote.

22. COVID-19 update – Trish Bergman

Trish recapped the report that was provided in Board member's packets. She advised Board members that she still has had no staff test positive for Covid. She stated that only 1/3<sup>rd</sup> of the staff will be in the building at any given day. ENOA is wanting to close the offices for 1 week after the Holiday's.

23. Director's Report – Trish Bergman

Trish reported that she is working on the revised budget. She mentioned that they would not be able to continue with the Senior Snow Removal program. Christmas program is still going to happen, but it will look a little different.

24. Comments from the Public (please limit to 3 minutes each person)

None.

25. Motion to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare.

Motion was made by David to adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

### **Region 6 Behavioral Healthcare**

26. Transition of First Episode Psychosis Program Between Providers – Melissa Schaefer

Melissa updated the Board members on the First Episode Psychosis Program, she provided a handout in the Board members packet's for review.

27. Request for Special Governing Board Meeting in October to Review FY21 Audit – Patti Jurjevich

Patti advised she will need to hold a Special Governing Board meeting to review the FY 20 annual independent audit by Seim Johnson. This meeting will be held via conference call on Thursday, October 29<sup>th</sup> at 8am.

28. Approval of First Quarter Budget Shifts – Patti Jurjevich

Patti explained that they are wrapping up the First Quarter Budget Shifts and would send them over to Board members to review within the next few days. Budget shifts are due to the state no later than the 20<sup>th</sup>.

Motion was made by David to approve the First Quarter Budget Shifts contingent upon review. Motion was seconded by Lisa and passed by unanimous roll call vote.

29. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by David to approve the Contracts and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote.

30. Request for Executive Session

Patti advised that the request for Executive Session is no longer needed.

31. COVID-19 update- Patti Jurjevich

Patti recapped the written document included in Board member's packets. She reported no new Covid cases within the Region 6 Staff. Stating they would continue their staggered schedule. She also touched on the COVID Crisis Counseling Program, SAMHSA Emergency Grant, CARES Response and Recovery Grant and Alternate Service Delivery.

32. Directors' Report – Patti Jurjevich

Patti advised that they are starting to plan on the Region 6 Strategic Planning Process. She would like to include all Board member's input into Strategic Planning and would like feedback as to what approach would be helpful. She also touched on Medicaid expansion and is hoping to continue to get updates as to how it's going.

Patti also included the normal monthly reports in Board member's packets.

33. Comments from the Public (please limit to 3 minutes each person)

None.

34. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet.

Motion was made by Lisa to adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by David and passed by unanimous roll call vote.

**Duet**

35. Approval to use Jackson Services for floor mats at 1935 E. Military Ave – Debbie Herbel

Debbie advised that she obtained bids for floor mats at the 1935 E Military Ave location in Fremont. She would like to use Jackson Services, as they are the low bid.

Motion was made by Lisa to approve the use of Jackson Services for floormats at 1935 E Military Ave. Motion was seconded by David and passed by unanimous roll call vote.

36. Approval of Labor Relations Alternatives Investigator Certification Class and exam – Class - \$6,000 Exam - \$189 each – not to exceed \$3300. October 26-28 – Debbie Herbel

Debbie advised the Board members that Labor Relations Alternative Investigator Certification does Duet's investigation training,

Motion was made by David to approve the Labor Relations Alternatives Investigator Certification Class and Exam. Motion was made by Lisa and passed by unanimous roll call vote.

37. Approval of Humanity Contract – Debbie Herbel

- a. Implementation cost: \$13,200
- b. Annual cost: \$26,400

Debbie advised Board members that Humanity was a web-based workforce management software system. She explained that this system will be implemented to help schedule substitute staff and prioritize according to the Union Contract. It will also help cut down overtime hours.

Motion was made by David to approve the Humanity Contract. Motion was seconded by Lisa and passed by unanimous roll call vote.

38. Approval of 1531 N 18<sup>th</sup> Street Wireless & Firewall Project – Sarah Graham

Sarah advised that Duet has several buildings and it is becoming more and more difficult to support the users at 1531 N 18<sup>th</sup> Street. This will give them the ability to access resources at the Administrative Offices via VPN connection and support user passwords/resets from this location.

Motion was made by David to approve the 1531 N 18<sup>th</sup> Street Wireless & Firewall Project. Motion was seconded by Lisa and passed by unanimous roll call vote.

39. Approval of FY 20/21 Budget – Debbie Herbel

Debbie recapped the budget that was included in the Board members packets for review.

Motion was made by Lisa to approve the FY 20/21 Budget. Motion was seconded by David and passed by unanimous roll call vote.

40. COVID-19 Update – Debbie Herbel

Debbie reported that Duet had 12 active cases of Covid. Day offices are at 20% capacity and are still frozen at Phase 1. Fremont is experiencing shortage of staff due to the spread of Covid. The spread is all within homes and not at Day locations. Debbie also reported that a decision on the CARES Provide Relief Funds soon, this grant could potentially be \$650k.

41. Directors' Report – Debbie Herbel

Sarah reported that the Bellevue and Fremont Buildings are completed. Duet signage will be completed at both locations. She is excited to introduce Artisan Commons, which is located at 408 Galvin Road N. It is a 'Junk stock' type of store. Artisan Commons opened in August and has already had \$8k in sales. They are open 9-4 W, TH, F.

42. Comments from the Public (please limit to 3 minutes each person)

None.

43. Motion to Adjourn out of Meeting

Motion was made by Lisa to adjourn out of the meeting. Motion was seconded by David and passed by unanimous roll call vote.

THIS AGENDA, WHICH SHALL BE KEPT CONTINUALLY CURRENT, SHALL BE AVAILABLE FOR PUBLIC INSPECTION AT THE DUET 4715 S 132<sup>nd</sup> STREET, OMAHA NE