

**EASTERN NEBRASKA REGIONAL AGENCY ON HUMAN SERVICES  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
June 9, 2021**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Pat Tawney (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); Lisa Kramer (Washington County)

The following staff members were present: Trish Bergman (ENOA); Debbie Herbel (Duet); Patti Jurjevich (Region 6 Behavioral Healthcare); and Clint Reid (Alpha School)

2. Comments & Correspondence - Governing Board

The Chair congratulated Chris Jerram on his retirement from City Council, she thanked him for his years of service for the City of Omaha.

3. Approval of the May 12, 2021, Governing Board Meeting Minutes.

Motion was made by Angi to approve the May 12, 2021 Governing Board Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote.

4. Review of ENHSA financial statements – Nancy Chase

Nancy reviewed the ENHSA Financial Statements that were provided in Board’s packets.

5. Attorney Comments – Chris Jerram

None.

6. Report from Lobbyist – Sean Kelley

Sean reviewed the report provided in Board’s packets, stating that the legislature would adjourn 6 days early.

7. Director’s Report

None.

8. Comments from the Public (please limit to 3 minutes each person)

None.

9. Motion to Adjourn out of ENHSA Admin and enter Alpha

Motion was made by Lisa to adjourn out of ENHSA Admin and enter Alpha. Motion was seconded by Pat and passed by unanimous roll call vote.

**ALPHA**

10. Approval of 25 staff contracts for the 2021-22 school year. – Clint Reid

Clint requested approval of 25 Staff Contracts for the 2021-22 school year.

Motion was made by Lisa to approve the 25 staff contracts for the 2021-22 school year. Motion was seconded by Pat and passed by unanimous roll call vote.

11. Approval of food service provider for the 2021-22 school year – Clint Reid

Clint brought 3 sealed bids for food service providers. He declined the bid from Mid-day Meals, stating they couldn't fulfil the older portion of the student meals. He also declined the bid from Treat America (Company Kitchen) stating the bid was high and the quality of food isn't great. He is recommending that Trio food service be selected to provide food services for the 2021-22 school year.

Motion was made by Lisa to approve the food service provider Trio for the 2021-22 school year. Motion was seconded by Janet and passed by unanimous roll call vote.

12. Director's Report – Clint Reid

Clint reported that school is out for the summer. Clint is looking for more teachers for the next school year and has 7 interviews set up for next week.

13. Comments from the Public (please limit to 3 minutes each person)

None.

14. Motion to Adjourn out of Alpha School and enter ENOA

Motion was made by Pat to recess out of Alpha and enter ENOA. Motion was seconded by Angi and passed by unanimous roll call vote.

## ENOA

15. Approval of six (6) Nutrition Services FY 22 contracts – Trish Bergman

Trish requested approval of six Nutrition Services FY 22 contracts.

Motion was made by Lisa to approve the six nutrition services for FY 22 contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

16. Approval of Tai Chi Program Director contract – Trish Bergman

Trish requested approval of a Tai Chi Program Director contract. In the past ENOA sub contracted in the past, but wishes one person be in charge of setting up the classes.

Motion was made by Janet to approve the Tai Chi Program Director contract. Motion was seconded by Pat and passed by unanimous roll call vote.

17. Approval of seven (7) Tai Chi Instructor contracts – Trish Bergman

Trish requested approval of seven Tai Chi Instructor Contracts.

Motion was made by Pat to approve the 7 Tai Chi Instructor Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

18. Approval of Department of Transportation Agreement for public transportation system funding – Trish Bergman

Trish requested approval of the Department of Transportation Agreement for public transportation system funding. She explained it's funding for the rural transportation program.

Motion was made by Lisa to approve the Department of Transportation Agreement for public transportation system funding. Motion was seconded by Angi and passed by unanimous roll call vote.

19. Approval of two (2) Memorandum of Understanding for New Horizon's freelance writers - Trish Bergman

Trish requested approval of two Memorandum of Understanding for New Horizon's freelance writers.

Motion was made by Janet to approve the two Memorandum of Understand for New Horizon's freelance writers.  
Motion was seconded by Pat and passed by unanimous roll call vote.

20. Director's Report – Trish Bergman

Trish introduced Danielle Blevin as the new Administration Coordinator for ENOA. She included the ENOA Check Register in the Board's packets. ENOA is updating their website, hoping to see it up soon! Trish reported the 2<sup>nd</sup> Annual Caregiver Event will be in November. Trish also reported that she introduced a new flex schedule to ENOA staff.

21. Comments from the Public (please limit to 3 minutes each person)

None.

22. Motion to Adjourn out of ENOA and enter Region 6 Behavioral Healthcare

Motion was made by Pat to adjourn out of ENOA and re-enter into Alpha School. Motion was seconded by Angi and passed by unanimous roll call vote.

Motion was made by Lisa to adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

### **Region 6 Behavioral Healthcare**

23. Tobacco Free Nebraska (TFN) Carryover and Contract Extension Funds – Crystal Fuller

1. Review of Funding and Budget Narrative
2. Approval of Funding Plan

Crystal reviewed the Tobacco Free Nebraska Extension Plan that was provided in the Board's packets. She explained that the TFN runs on a 2-year Funding Cycle and year 1 unspent funds were available for carry-over into year 2 budgets. She also explained that TFN targets 11 counties cross the state, many contracts fun through Local Public Health Departments. The funding application for the next two-year cycle was to happen January-March 2021 but due to Covid-19 it was delayed, and contracts were extended by 6 months. RRP's for an 18-month funding plan will occur Fall of 2021.

Motion was made by Lisa to approve the Tobacco Free Nebraska Funding Plan. Motion was seconded by Angi and passed by unanimous roll call vote.

24. Mental Health First Aid (MHFA) – Crystal Fuller

1. Review of Funding and Budget Narrative
2. Approval of Funding Plan

Crystal reviewed the Mental Health First Aid that was provided in Board member's packets. She went over FY 21 Trainings, FY 22 Training Plan, and the training costs.

Motion was made by Lisa to approve the Mental Health First Aid Funding Plan. Motion was seconded by Angi and passed by unanimous roll call vote.

25. Approval to Purchase New Accounting Software – Diane Lamb

Diane presented 3 different accounting software programs, Oracle NetSuite, Sage, and Red Wing Software to the Board members. She recommends the purchases of NetSuite Starter Solution for the New Accounting Software.

Motion was made by Pat to approve the Purchase of New Accounting Software. Motion was seconded by Angi and passed by unanimous roll call vote.

26. Approval of FY22 Agency Budget – Patti Jurjevich

Patti recapped the FY22 Agency Budget that was provided in Board member's packets.

Motion was made by Lisa to approve the FY22 Agency Budget. Motion was seconded by Janet and passed by unanimous roll call vote.

27. Review and Approval of Region 6 Strategic Plan 2021-2024 – Kim Kalina

Kim reviewed the Region 6 Strategic Plan 2021-2024 that was provided in Board member's packets. She touched on the 5 key areas of focus Data Infrastructure, Education & Visibility, Diversified Funding, Racial and Ethnic Inclusivity, and Strengthening Region 6 Culture.

Motion was made by Angi to approve the Region 6 Strategic Plan 2021-2024. Motion was seconded by Janet and passed by unanimous roll call vote.

28. Approval of Policy/Procedure # 6.312 Telecommuting – Patti Jurjevich

Patti recapped the Policy/Procedure # 6.312 Telecommuting with the Board members. A copy was provided in their packets.

Motion was made by Lisa to approve the Policy/Procedure #6.312 Telecommuting. Motion was seconded by Janet and passed by unanimous roll call vote.

29. Approval of Seim Johnson FY 21 Engagement Proposal – Diane Lamb

Diane requested approval for Seim Johnson to be utilized for the FY 21 Audit, explaining that this is the 3<sup>rd</sup> year of the 3-year agreement.

Motion was made by Lisa to approve the Seim Johnson FY 21 Engagement Proposal. Motion was seconded by Pat and passed by unanimous roll call vote.

30. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the handout that was provided in Board member's packets.

Motion was made by Lisa to approve the Contracts and Amendments. Motion was seconded by Angi and passed by unanimous roll call vote.

31. Directors Report – Patti Jurjevich

Patti reviewed the normal reports that are included in the Board's packets.

32. Comments from the Public (please limit to 3 minutes each person)

None.

33. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by Lisa to adjourn out of Region 6 Behavioral Healthcare and enter Duet.

**Duet**

34. Approval of OSV Payroll Processing Contract – Debbie Herbel

Debbie requested that One Source Virtual to replace ADP, she explained \$17,000 less than ADP.

Motion was made by Angi to approve the OSV Payroll Processing Contract. Motion was seconded by Pat and passed by unanimous roll call vote.

35. Approval of DocuSign Renewal – Debbie Herbel

Debbie requested approval to renew DocuSign.

Motion was made by Pat to approve the DocuSign Renewal. Motion was seconded by Janet and passed by unanimous roll call vote.

36. Approval to purchase a forklift for The Joinery – Debbie Herbel

Debbie requested to purchase a forklift for the Joinery to replace the one lost in the flood of 2019. This purchase is not to exceed \$16,000.

Motion was made by Janet to approve the forklift purchase for The Joinery. Motion was seconded by Pat and passed by unanimous roll call vote.

37. Approval to list and sell 3 homes with PJ Morgan Reality – Debbie Herbel

1. 1612 N 107<sup>th</sup> Avenue
2. 3801 N 50<sup>th</sup> Street
3. 7019 N 51<sup>st</sup> Street

Debbie requested to list and sell the above listed homes with PJ Morgan, she explained that people are choosing to live with family or in our SLP program. She stated that these homes are not accessible and in order to use these homes, Duet would have to invest a lot of money into them.

Motion was made by Janet to approve to list and sell 3 homes with PJ Morgan Reality. Motion was seconded by Pat and passed by unanimous roll call vote.

38. Director's Report – Debbie Herbel

Debbie reported that she is working on Nursing shortage plans, trying to come up with ways to hire nurses for our Medical Support Units.

She reported that she has been working on Supervisory Training for all Supervisory Staff.

Ribbon Cutting in Fremont on Friday.

39. Comments from the Public (please limit to 3 minutes each person)

None.

40. Motion to Adjourn out of Meeting

Motion was made by Angi to adjourn out of the Meeting. Motion was seconded by Pat and passed by unanimous roll call vote.

THIS AGENDA, WHICH SHALL BE KEPT CONTINUALLY CURRENT, SHALL BE AVAILABLE FOR PUBLIC INSPECTION AT THE DUET 4715 S 132<sup>nd</sup> STREET, OMAHA NE