

EASTERN NEBRASKA REGIONAL AGENCY ON HUMAN SERVICES AND REGION 6 GOVERNING BOARD MEETING MINUTES

May 11, 2022

The Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Pat Tawney (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); and Lisa Kramer (Washington County)

The following staff members were present: Sarah Graham (Duet); Trish Bergman (ENOA); Patti Jurjevich (Region 6 Behavioral Healthcare); and Clint Reid (Alpha)

2. Pledge of Allegiance

The Chair led the Pledge of Allegiance to the Flag of the United States of America.

3. Comments & Correspondence - Governing Board

Angi thanked Patti and Vicki for doing the SIM at Sarpy County, it was amazing.

The Chair sends condolences to the Cass County Commissioner, Jim Peterson, he is not at tonight’s meeting due to losing the Cass County Elections.

4. Approval of April 13, 2022, Governing Board Meeting Minutes

A motion was made by Lisa to approve the April 13, 2022, Governing Board Meeting Minutes. Motion was seconded by Angi and passed by unanimous roll call vote.

5. Review of ENHSA financial statements – Nancy Chase

Nancy reported on the documentation that was provided in the Board’s packets.

6. Approval of the Parking Area Maintenance, Inc. proposal– Debbie Herbel

Debbie presented the Parking Area Maintenance proposal, explaining that this proposal was for repairs that need to be made to the Region 6/ ENHSA parking lot.

A motion was made by Pat to approve the Parking Area Maintenance, Inc proposal. Motion was seconded by Angi and passed by unanimous roll call vote.

7. Attorney Comments – Chris Jerram

There were no Attorney Comments.

8. Report from Lobbyist – Sean Kelley

The report from the Lobbyist was sent out in advance.

9. Director’s Report

There was no Director's Report

10. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha

A motion was made by Lisa to Adjourn out of ENHSA Admin and enter Alpha. Motion was seconded by Angi and passed by unanimous roll call vote.

Alpha

12. Approval of Installation of Security Cameras – Clint Reid

Clint requested approval for SEI to install Security Cameras, he'd like to put 7 cameras around the school.

A motion was made by Angi to approve SEI to install 7 Security Camera. Motion was seconded by Pat and passed by unanimous roll call vote.

13. Approval of one Student Contract – Clint Reid

Clint requested Approval of one Student Contract from Council Bluffs Schools.

A motion was made by Lisa to Approve one Student Contract from Council Bluffs Schools. Motion was seconded by Pat and passed by unanimous roll call vote.

14. Director's Report – Clint Reid

Clint reported that there are 12 days of school left. He also reported that there is a water issue, water leaking into the Art room, he called a plumber to help with this issue.

He was excited that he was able to go fishing with a group of students, he was able to raise enough money to buy each student a fishing pole, 24 in total.

15. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public.

16. Motion to Adjourn out of Alpha and enter ENOA

A motion was made by Lisa to Adjourn out of Alpha and enter ENOA. Motion was seconded by Angi and passed by unanimous roll call vote.

ENOA

17. Approval of FY 23 Community Services In-Home Contracts – Trish Bergman

- a. Nine (9) Personal Care contracts
- b. Ten (10) Homemaker Services
- c. Six (6) Chore Agreements

Trish requested Approval of FY 23 Community Service In-Home Contracts.

A motion was made by Pat to approve the above FY 23 Community Service In-Home Contracts. Motion was seconded by Lisa and passed by unanimous roll call vote.

18. Approval of nine (9) Nutrition Services FY 23 contracts – Trish Bergman

Trish requested approval of 9 Nutrition Services FY 23 contracts.

A motion was made by Lisa to approve the 9 Nutrition Services FY 23 contracts. Motion was seconded by Angi and passed by unanimous roll call vote.

19. Approval of Home Delivered Meals FY 23 contracts – Trish Bergman

Trish requested approval of Home Delivered Meals FY 23 contracts.

A motion was made by Pat to approve the Home Delivered Meals FY 23 contracts. Motion was seconded by Angi and passed by unanimous roll call vote.

20. Approval of seven (7) Tai Chi Instructor Contracts – Trish Bergman

Trish requested approval of 7 Tai Chi Instructor Contracts.

A motion was made by Angi to approve the 7 Tai Chai Instructor Contracts. Motion was seconded by Lisa and passed by unanimous roll call vote.

21. Approval of Volunteer Agreement with Fiserv - Trish Bergman

Trish requested approval of the Volunteer Agreement with Fiserv.

A motion was made by Lisa to approve the Volunteer Agreement with Fiserv. Motion was seconded by Pat and passed by unanimous roll call vote.

22. Approval of Order Agreement with All Copy Products – Trish Bergman

Trish requested approval of the Order Agreement with All Copy Products.

A motion was made by Pat to approve the Order Agreement with All Copy Products. Motion was seconded by Angi and passed by unanimous roll call vote.

23. Approval of Rachel Brandenburg for Senior Companion Program Advisory Board appointment – Trish Bergman

Trish requested approval of Rachel Brandenburg for Senior Companion Program Advisory Board.

A motion was made by Angi to approve Rachel Brandenburg for the Senior Companion Program Advisory Board. Motion was seconded by Lisa and passed by unanimous roll call vote.

24. Director's Report – Trish Bergman

Trish reported that ENOA is excited that they received approval for their State plan and Area approval.

FYI if you're listening to Boomer Radio (94.5 FM or 1490 AM) tomorrow, Katelyn and Susie will be on the radio from 3- 4p.

25. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public.

26. Motion to Adjourn out of ENOA and enter Region 6 Behavioral Healthcare

A motion was made by Lisa to Adjourn out of ENOA and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

27. Request for Letters of Interest for Prevention Funds – Crystal Fuller

- a. Review of the RFL Process and Funding Recommendations
- b. Approval of Funding

Crystal reviewed the RFL Process and Funding Recommendations with the Board. She presented the recommendations of the Review Committee and the Behavioral Health Advisory Committee to the Board, stating that Coalition RX’s proposal targets each of the Community Impact Priorities so it was recommended to fund their proposal in full. She went on to explain that it was then recommended to engage in conversations with the Sarpy/Cass Health Department to identify if their proposal could be reduced in allocation and still meet the milestones proposed.

A motion was made by Angi to approve the Funding. Motion was seconded by Pat and passed by unanimous roll call vote.

28. Synar Compliance Checks – Crystal Fuller

- a. Review of Funding and Budget Narrative
- b. Approval of Funding Plan

Crystal discussed Synar and the Programmatic Requirements. She stated that the DHHS-DBH is contracting with R6 Behavioral Health for up to 46 retail compliance checks, with a budget of \$2,750.

A motion was made by Lisa to approve the Funding Plan. Motion was seconded by Angi and passed by unanimous roll call vote.

29. Request for Proposal (RFP) for CPA Audit Services, FYs 22-24 – Diane Lamb,

- a. Review of the RFP Process and Recommendations
- b. Approval of CPA Audit Services

Diane reviewed the RFP Process and Recommendation for the CPA Audit Services, FYs 22-24. She explained that a Review Committee was established to review and score the proposals that were submitted from 5 firms. Diane reviewed the criteria for judging the proposals and the recommendation of the Review Committee. Seim Johnson was recommended to award the three-year engagement for Region 6 Behavioral Healthcare financial auditing services. The estimated cost for each year was as follows:

Audit Year	Audit Fees
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2022	\$21,100
2023	\$21,750
2024	\$22,400

*Additional fees of \$2,500 - \$3,500 for additional program testing based on Single Audit requirements

A motion was made by Pat to Approve the CPA Audit Services. Motion was seconded by Angi and passed by unanimous roll call vote.

30. FY 22 One-Time Emergency Funding – Patti Jurjevich

- a. Update on Process
- b. Authorization to Provide Additional Compensation and/or Benefits to Retain or Recruit Qualified Persons

Patti explained that the eligibility for FY 22 emergency funds requires documentation that the Board authorizes Region 6 to provide additional compensation and/or benefits to retain or recruit staff.

A motion was made by Angi to approve the authorization. Motion was seconded by Lisa and passed by unanimous roll call vote.

31. Appointment of Amy Zimmer, Washington County, to the Behavioral Health Advisory Committee, 5/11/22-5/10/25 – Patti Jurjevich

A motion was made by Lisa to approve the Appointment of Amy Zimmer, Washington County, to the Behavioral Health Advisory Committee, 5/11/22-5/10/25. Motion was seconded by Angi and passed by unanimous roll call vote.

32. Ratification of Third Quarter Budget Shifts – Patti Jurjevich

Patti recapped the Third Quarter Budget Shifts provided in the Board’s packets.

A motion was made by Pat to approve the Ratification of Third Quarter Budget Shifts. Motion was seconded by Angi and passed by unanimous roll call vote.

33. Approval of Out of State Travel for Lorie Thomas – Patti Jurjevich

Patti requested approval of Out of State Travel for Lori Thomas, Lori will be attending the Older Adult Mental 3-Day Intensive Certificate Program in Chicago, IL from June 15 – June 17, 2022.

A motion was made by Angi to Approve Out-of-State Travel for Lorie Thomas. Motion was seconded by Lisa and passed by unanimous roll call vote.

34. Approval of Policy/Procedure #6.808 Pet Friendly Workplace – Patti Jurjevich

Patti requested Approval of the Policy/Procedure #6.808 Pet Friendly Workplace, stating that acceptable pets at this time will be limited to dogs and cats. Pet owners wanting to bring their pet to the office must seek approval from the Program Director and complete the Participant Pledge prior to bringing the pet into the workplace. She explained that there will only be one pet allowed in the office setting and processes for sign-up will be made available for those who’d like to participate.

A motion was made by Pat to approve the Policy/Procedure #6.808 Pet Friendly Workplace. Motion was seconded by Lisa and passed by unanimous roll call vote.

35. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that were in the packet for review by the Board.

A motion was made by Angi to approve the Contracts and Amendments. Motion was seconded by Pat and passed by unanimous roll call vote.

36. Financial Statements for the Period Ending March 31, 2022 – Patti Jurjevich

Patti recapped the Financial Statements for the Period ending March 31, 2022.

37. Director's Report- Patti Jurjevich

Patti recapped the normal reports that are included in the Board's packets.

38. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public

39. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

A motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Pat and passed by unanimous roll call vote.

Duet

40. Approval of DocuSign Renewal Agreement – Debbie Herbel

A motion was made by Pat to approve the DocuSign Renewal Agreement. Motion was seconded by Angi and passed by unanimous roll call vote.

41. Approval of Resolution on the sale of 4910 N 72nd Street to Marian High School – Debbie Herbel

A motion was made by Pat to approve the Resolution on the sale of 4910 N 72nd Street to Marian High School. Motion was seconded by Angi and passed by unanimous roll call vote.

42. Approval of Duet FYE Budget 6/30/2023 - Debbie Herbel

A motion was made by Pat to approve the Duet FYE Budget 6/30/2023. Motion was seconded by Lisa and passed by unanimous roll call vote.

43. Review of the Quarterly CIR – Debbie Herbel

Debbie reviewed the Quarterly CIR report that was provided in the Board's packets. She recapped that the only trend that we are currently seeing is staff reporting incidents on time.

44. Director's Report – Debbie Herbel

Debbie reported that the Open House for the North area went well, she expects a lot of growth for the North area.

Debbie invited the Board members to the Duplex Campaign next month. She is hoping to fund the Duplex fully by donations

Debbie also invited the Board members to the Parking Lot Party for Artisan Commons on June 4th.

45. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public.

46. Motion to Adjourn out of meeting

A motion was made by Angi to Adjourn out of the meeting. Motion was seconded by Lisa and passed by unanimous roll call vote.

Respectfully submitted by:

Amanda Stonys